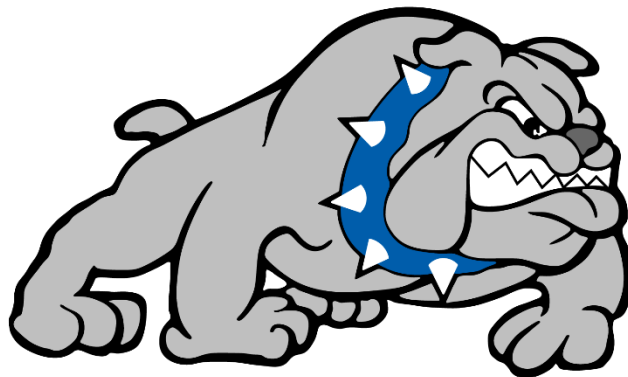


PROJECT MANUAL

VANCLEAVE HVAC ESSER

Vancleave Lower Elementary: 12602 Highway 57, Vancleave, MS 39565
Vancleave Middle School: 4725 Bulldog Lane, Vancleave, MS 39565
Vancleave High School: 12424 Highway 57, Vancleave, MS 39565

Jackson County School District
4700 Colonel Vickrey Rd. | P.O. Box 5069 | Vancleave, Mississippi 39565



MP Design Group Project # 0155.22.007
REV 0: ISSUED FOR CONSTRUCTION 02.03.2023

**SECTION 000102
PROJECT INFORMATION****PART 1 GENERAL****1.01 PROJECT IDENTIFICATION**

- A. Project Name: Vancleave HVAC ESSER, located at the following addresses:
Vancleave Lower Elementary - 12602 Highway 57, Vancleave MS 39565
Vancleave Middle School - 4725 Bulldog Lane, Vancleave MS 39565
Vancleave High School - 12424 Highway 57, Vancleave MS 39565
- B. The Owner, hereinafter referred to as Owner: Jackson County School District
- C. Owner's Project Manager: Engineer/Architect.

1.02 NOTICE TO PROSPECTIVE BIDDERS

- A. These documents constitute an Invitation to Bid to General Contractors for the construction of the project described below.

1.03 PROJECT DESCRIPTION

- A. Summary Project Description: This project will consist of the following general scope of work. This description is provided for convenience purposes only and shall not be considered all inclusive. It is the general contractor's responsibility to become fully familiar with the existing conditions, review all of the construction document drawings, specifications, and any additional information documents in their entirety and bring forth any and all questions regarding scope confusion, misinterpretations, and/or possible errors and omissions to the Architect and/or Engineer prior to bid submission and/or start of construction.
 - 1. This project consists of hvac replacement and associated architectural and electrical work as described in the Construction Documents and Specifications.
- B. Contract Terms: Lump sum (fixed price, stipulated sum).
- C. All bid amounts must be based on the most stringent requirement called for in the complete construction document package. In addition, the most stringent requirement shown shall govern and take precedence in the event of any and all conflicts between different drawings (plans, elevations, details, sections, schedules, etc...), between different specification sections, within specification sections, and between the drawings and the specifications. It will be the General Contractor's responsibility to bring any and all discrepancies to the architect's attention for further clarity prior to submitting a formal bid.
- D. The currently occupied premises at the project site are open for examination by bidders only during the following hours:
 - 1. Monday through Friday: 8:00 AM to 5:00 PM.

1.04 PROJECT CONSULTANTS

- A. The Architect, hereinafter referred to as Engineer/Architect: MP Design Group.
 - 1. Address: 918 Howard Avenue, Suite F.
 - 2. City, State, Zip: Biloxi, MS 39530.
 - 3. Phone: 228-388-1950.
 - 4. Fax: 228-388-1971
 - 5. Website: www.mpdesigngroup.us
 - 6. Plan Room: www.mpengplans.us
 - 7. E-mail: bpatano@mpdesigngroup.us, micah@mpdesigngroup.us.

1.05 PROCUREMENT TIMETABLE

- A. A non-mandatory Pre-Bid Meeting and site walk: Tuesday, February 28, 2023 at 10:00AM local time at the front entry lobby of Jackson County Schools District Office at 4700 Colonel Vickrey

Road, Vancleave, MS 39565. Following the meeting, a site walkthrough will be conducted.

- B. Last Request for Substitution Due: 7 days prior to due date of bids.
- C. Last Request for Information Due: 7 days prior to due date of bids.
- D. Bid Due Date: As described in Document 001113 - Advertisement For Bids.
- E. Bid Opening: Same day, after the bids are due at the discretion of the Owner and a time that is best determined by the Owner.
- F. Notice to Proceed: Will be issued after contract award with anticipated starts dates as shown below.
- G. Bids May Not Be Withdrawn Until: 60 days after due date.
- H. Contract Time: As described in Document 004100 - Bid Form.
- I. Anticipated Construction Start: Not later than Monday, October 4, 2021.
- J. Completion date is critical due to requirements of Owner's operations.
- K. The Owner reserves the right to change the schedule or terminate the entire procurement process at any time.

1.06 PROCUREMENT DOCUMENTS

- A. Availability of Documents: Complete sets of procurement documents may be obtained:
 - 1. Bid Documents for a Stipulated Sum contract may be obtained from the website of the Architect at www.mpengplans.us upon receipt of a nonrefundable deposit, by cash or check, in the amount indicated on the plan room site for one set delivered in PDF format.
 - 2. Bid Documents can be obtained from PlanHouse printing in Gulfport, MS. Contact PlanHouse Printing at (228) 248-0181 for more detailed information on pricing and available construction document delivery formats.
- B. Documents may be viewed at Office of the Architect.

1.07 BID SECURITY

- A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond of a sum no less than 5 percent of the Bid Amount on AIA A310 Bid Bond Form.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

**SECTION 000110
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- H. 004105 - Form of Non Collusive Affidavit
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END OF SECTION

**SECTION 000820
FEDERAL REQUIREMENTS****PART 1 GENERAL****1.01 GENERAL REQUIREMENTS**

- A. This project is a federally funded project and must comply with federal construction and related laws, including, but not limited to, the Davis Bacon Act, Buy American Act, Clean Air Act, Occupational Safety and Health Act (OSHA), as well as Preservation of Historical Sites and Buildings. All energy conservation must be considered using American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) standards.
- B. In addition, the contractor will be required to comply with the requirements below, but not limited to Sections 34 CFR Section 76.600 (Where to Find Construction Regulations), 34 CFR Sections 75.600-75.617, 2 Section 200.321 Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms, 2 Section 200.322 Domestic Preference for Procurements, 2 Section 200.324 Contract Cost and Price, 2 Section 200.325 Federal Awarding Agency or Pass-Through Entity Review, 2 Section 200.326 Bonding Requirements, 2 Section 200.327 Contract Provisions, 2 Section 200.329(d) Construction Performance Reports, as well as Appendix II to Part 200- Contract Provision for Non-Federal Entity Contract under Federal awards, including Equal Employment Opportunity, Davis Bacon Act, as amended (40 U.S.C. 3141-3148), Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708), Rights to Inventions Made Under Contract or Agreement, Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387) as amended, Debarment and Suspension (Executive Orders 12549 and 12689) and the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

PART 2 EQUAL OPPORTUNITY**2.01 REQUIREMENTS**

- A. The contractor will maintain policies of employment as follows:
 - 1. The Contractor and all Subcontractors will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or age. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, sex, national origin, or age. Such action will include, but not limited to the following employment, upgrading, demotion or transfer, recruitment, or recruitment advertisement, layoff or termination, rates of pay or other forms of compensation, selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.
 - 2. The Contractor and all Subcontractors will, in all solicitations or advertisements for employees' places by them or their behalf, state that all qualified applicants receive consideration for employment without regard to race, religion, color, sex, national origin or age.

PART 3 DAVIS-BACON ACT REGULATIONS**3.01 CONTRACT PROVISIONS AND RELATED MATTERS**

- A. Every employer performing work covered by the labor standards of The Davis-Bacon and related Acts shall post the notice *WH-1321 attached in Appendix A* (including any applicable wage determination) at the site of the work in a prominent and accessible place where it may be easily seen by employees.
- B. Under the Davis-Bacon and related Acts, covered contractors must maintain payroll and basic records for all covered laborers and mechanics during the course of the work and for a period of the three years thereafter. Records to be maintained include:
 - 1. Name, address, and social security number of each worker

2. Each worker's work classifications
 3. Hourly rates of pay, including rates of contributions or costs anticipated for fringe benefits or their cash equivalents
 4. Daily and weekly numbers of hours worked
 5. Deductions made
 6. Actual wages paid
 7. Detailed information regarding bona fide fringe benefit plans and programs, including records that show that the plan or program has been communicated in writing to the laborers and mechanics affected
 8. If applicable, detailed information regarding approved apprenticeship or trainee programs
 9. See *Fact sheet #21*: Recordkeeping requirements under the Fair Labor Standards Act attached in Appendix A.
- C. Each covered contractor and subcontractor must, on a weekly basis, provide the contracting agency a copy of all payrolls providing the information listed above under "Recordkeeping" for the preceding weekly payroll period, except that that full social security numbers and home addresses shall not be included on weekly transmittals, and instead the payrolls only need to include an individually identifying number for each worker (e.g., the last four digits of the worker's social security number). Each payroll submitted must be accompanied by a "Statement of Compliance" using page 2 of *Form WH-347 Payroll attached in Appendix A (For Contractors Optional Use)*, or any form with identical wording, certifying compliance with applicable requirements. The statement is to be signed by the contractor or subcontractor, or by an authorized officer or employee of the contractor or subcontractor who supervises the payment of wages, and delivered to a representative of the federal or state agency in charge. This must be submitted within seven days after the regular pay date for the pay period
- D. Minimum Wages:
1. (i) All mechanics and laborers employed or working upon the site of the work, will be paid unconditionally and not less often than once a week and without subsequent deduction or rebate on any account (except such payroll deductions as permitted by regulations, issued by the Secretary of Labor under the Copeland Act, 29 CFR Part 3), the full amounts due at time of payment computed at wages rates not less than those contained in the wage determination decision of the Secretary of Labor which is attached hereto and made part of hereof, regardless of any contractual relationship which may be alleged to exist between the Contractor and such laborers and mechanics, and the wage determination decision will be posted by the Contractor at the site of the work in a prominent place where can be easily seen by workers. For the purpose of this clause, contributions made costs reasonably anticipated under Section 1 (b) (2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 28 CFR 5.5 (a) (1) (iv). Also, for the purpose of this clause, regular contributions made or costs incurred for more than a weekly period under plans, funds or programs, but covering the particular weekly period are deemed to be constructively made or incurred during such weekly periods.
 2. (ii) The contracting officer will require that any class of laborers or mechanics, including apprentices and trainees, which is not listed in the wage determination and which is to be employed under the contract, will be classified or reclassified conformably to wage determination and a report of the action taken will be sent by the State Agency to the Secretary of Labor in the event the interested parties cannot agree on the proper classification or reclassification of a particular class of laborers and mechanics, including apprentices and trainees to be used, the question, accompanied by the recommendation of the contracting officer, will be referred to the Secretary for final determination.
 3. (iii) The contracting officer will require, whenever the minimum wage rate prescribed in the Contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly wage rate and the contractor is obligated to pay a cash equivalent of such a fringe benefit, an hourly cash equivalent thereof to be established. In the event

the interested parties cannot agree upon a cash equivalent of the fringe benefit the question, accompanied by the recommendation of the contracting officer, shall be referred to the Secretary of Labor for determination.

4. (iv) If the Contractor does not make payments to a trustee or other third person, he may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing benefits under a plan or program of a type expressly listed in the wage determination decision of the Secretary of Labor is a part of this Contract. Provide, however, the Secretary of Labor has found, upon the written request of the Contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan, or program.
- E. Withholding: The State may withhold or cause to be withheld from the contractor so much of the accrued payments or advances as may be considered necessary to laborers and mechanics, including apprentices and trainees, employed by the Contractor or any Subcontractor on the work the full amount of wages required by the Contract. In the event of failure to pay any laborer or mechanic, including any apprentice of the Project, all or part of the wages required by the Contract, the State may, after written notice to the Contractor, sponsor, applicant of Owner, take such action as may be necessary to cause the suspension of any further payment, advance or guarantee of funds until such violations have ceased.
- F. Payroll and Basic Records:
 1. (i) Payrolls and basic record relating thereto will be maintained during the course of the work and preserved for a period of three (3) years thereafter for all laborers and mechanics working at the site of the work in the construction or development of the Project. Such record will contain the name and address of each employee, his correct classification, rates of pay (including rates of contributions or costs anticipated of the types described in Section 1 (b) (2) of the Davis-Bacon Act, daily and weekly number of hours worked, deductions made, and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a) (1) (iv) the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section 1 (b) (2) (b) of the Davis-Bacon Act, the Contractor will maintain record which show that the commitment to provide such benefits is enforceable that the plan or program is financially responsible and that the plan or program has been communicated in writing to the laborers or mechanics affected and records which show the costs anticipated or the actual cost incurred in providing such benefits.
 2. (ii) The Contractor will submit weekly a copy of all payrolls to the Project Architect/Engineer or will submit payrolls to the applicant, sponsor or Using Agency as the case may be, for transmission to the State. The copy will be accompanied by a statement signed by the employer or his agent indicating that the payrolls are correct and complete, that the wage rates contained therein are not less than those determined by the Secretary of Labor and that the classifications set forth for each laborer or mechanic conform with the work he performed. A submission of a "Weekly Statement of Compliance" which is required under this Contract and the Copeland regulations of the Secretary of Labor (29 DFR, Part 3) and the filing with the initial payroll or any subsequent payroll of a copy of any findings by the Secretary of Labor under 29 CFR 5.5 (a) (1) (iv) will satisfy this requirement. The Prime Contractor will be responsible for submission of copies of payrolls of all Subcontractors. The Contractor will make the records required under the labor standards clauses of the Contract available for inspection by authorized representatives to interview employees during working hours on the job.
- G. Apprentices and Trainees:
 1. (i) Apprentices: Apprentices will be permitted to work as such only when they are registered individually under a bona fide apprenticeship program registered with a State apprenticeship agency which is recognized by the Bureau of Apprenticeship and Training, U. S. Department of Labor or, if no such recognized agency exists in a State, under a

- program registered with the Bureau of Apprenticeship and Training, U.S., Department of Labor. The allowable ratio of apprentices to journeymen in any craft classification will not be greater than the ratio of permitted to the Contractor as to his entire work force under the registered program. Any employee listed on a payroll at an apprentice wage rate, who is not a trained as defined in subdivision (kk) of this subparagraph or is not registered as above, will be paid the wage rate determined by the Secretary of Labor for the classification of work he actually performed. The Contractor or Subcontractor will be required to furnish to the contracting officer written evidence of the registration of his program and apprentices, as well as of the appropriate ratios and wage rates, for the area of construction prior to using any apprentices on the contract work.
2. (ii) Trainees: Trainees will be permitted to work as such when they are bona fide trainees employed pursuant to a program approved by the U. S. Department of Labor, Manpower Administration, Bureau of Apprenticeship and training, and where subdivision (iii) of this subparagraph is applicable, in accordance with the provisions of Part 5a of this subtitle.
 3. (iii) Application of 29 CFR part 5a: On Contracts in excess of \$10,000, the employment of all laborers and mechanics, including apprentices and trainees, as defined in 5.2 ©, will also be subject to the provisions of Part 5a of this subtitle. Apprentices and trainees will be hire in accordance with the requirements of Part 5a of this subtitle.
- H. Compliance with Copeland Regulations 29CFR Part 3: The Contractor will comply with the Copeland Regulations (29 CFR Part 3) of the Secretary of Labor which are herein incorporated by reference.
- I. Subcontractors: The contractor will insert in any subcontracts the clauses contained in 29 DFR 5.5 (a) (1) through (5) and (7) and such other clauses as the State may, by appropriate instructions, require and also a clause requiring the Subcontractors to include these clauses in any lower tier subcontracts which they may enter into, together with a clause requiring this insertion in any further subcontracts that they may in turn be made.
- J. Contract Termination, Debarment: A breach of clauses (1) through (6) may be grounds for termination of the Contract for debarment as provided in 29 CFR 5.6.
- K. PART 5A – LABOR STANDARDS FOR RATIOS OF APPRENTICES AND TRAINEES TO JOURNEYMEN ON FEDERAL AND FEDERALLY ASSISTED CONSTRUCTION.
- L. 5a.3 APPRENTICE AND TRAINEE EMPLOYMENT REQUIREMENTS:
1. The following Contract clauses will be conditions of each Federal or Federally assisted construction Contract in excess of \$10,000 and each Federal agency concerned will include the clauses or provide for their inclusion in each such Contract.
 2. The contractors agree:
 - a. (i) That he will make a diligent effort to hire for the performance of the Contract a number of apprentices or trainees, or both, in each occupation, which bears to the average number of the journeymen in that occupation to be employed in the performance of the Contract the applicable ratio as determined by the Secretary of Labor.
 - b. (ii) That he will assure that twenty-five percent (25%) of such apprentices or trained in each occupation are in their first year of training, where feasible. Feasibility here involves a consideration of: (a) the availability of training opportunities for first year apprentices; (b) the hazardous nature of the work for beginning workers; and (c) excessive unemployment of apprentices in their second and subsequent years of training.
 - c. (iii) That during the performance of the Contract, he will, to the greatest extent possible, employ the number of apprentices or trainees necessary to meet currently the requirements of subdivisions (i) and (ii) of this subparagraph.
 - d. The contractor agrees to maintain records of employment by trade of the number of apprentices and trainees, apprentices and trainees by first year of training, and of journeymen and the wages paid and hours of work of such apprentices, trainees and

- journeymen. The contractor agrees to make these records available for inspection upon request of the Department of Labor and the Federal agency concerned.
- e. The Contractor who claims compliance based on the criterion stated in 5a.4(a) agrees to maintain records of employment, as described in 5a3(a) (2), on non-Federal and Non-federally assisted construction work done during the performance of this Contract in the same labor area. The contractor agrees to make these record available for inspection upon request of the Department of Labor and the Federal agency concerned.
3. **CRITERIA FOR MEASURING DILIGENT EFFORT**
 - a. (A) The Contractor employs, on all his public and private construction work combined in the labor market area of his Project, an average number of apprentices and trainees by craft as required by the contract clauses, at least equal to the ratios established in accordance with 5a.5.
 4. **DETERMINATION OF RATIOS OF APPRENTICES OR TRAINEES TO JOURNEYMEN**
 - a. The Secretary of Labor has determined that the applicable ratios of apprentices and trainees to journeymen in an occupation will be as follow:
 - 1) (a) In any occupation the applicable ratio of apprentices and trainees to journeymen will be equal to the predominant ratio for the occupation in the area where the construction is to be undertaken, set forth in collective bargaining agreements or other employment agreements and available through the regional Manager for the Bureau of Apprenticeship and Training for the applicable area.
 - 2) (b) For any occupation for which no such ratio is found, the ratio of apprentices and trainees to journeymen will be determined by the Contractor in accordance with the recommendations set forth in the standards of the National Joint Apprentice Committee for the occupation, which are field with the U. S. Department of Labor's Bureau of Apprenticeship and Training.
 - 3) (c) For any occupation for which no such recommendations are found, the ratio of apprentices and trainees to journeymen will be at least (1) apprentice or trainee for every five (5) journeymen.

PART 3 – FEDERAL AQUISITION REGULATIONS

4.01 25.1102(A) BUY AMERICAN-CONSTRUCTION MATERIALS (FEB 2021)

- (a) Definitions. As used in this clause - Commercially available off-the-shelf (COTS) item
 - (1) Means any item of supply (including construction material) that is
 - (i) A commercial item (as defined in paragraph (1) of the definition at Federal Acquisition Regulation (FAR) 2.101);
 - (ii) Sold in substantial quantities in the commercial marketplace; and
 - (iii) Offered to the Government, under a contract or subcontract at any tier, without modification, in the same form in which it is sold in the commercial marketplace; and
 - (2) Does not include bulk cargo, as defined in 46 U.S.C. 40102(4), such as agricultural products and petroleum products.

"Construction material" means an article, material, or supply brought to the construction site by the Contractor or a subcontractor for incorporation into the building or work. The term also includes an item brought to the site preassembled from articles, materials, or supplies. However, emergency life safety systems, such as emergency lighting, fire alarm, and audio evacuation systems, that are discrete systems incorporated into a public building or work and that are produced as complete systems, are evaluated as a single and distinct construction material regardless of when or how the individual parts or components of those systems are delivered to the construction site. Materials purchased directly by the Government are supplies, not construction material.

Cost of components means—

- (1) For components purchased by the Contractor, the acquisition cost, including transportation costs to the place of incorporation into the construction material (whether or

not such costs are paid to a domestic firm), and any applicable duty (whether or not a duty-free entry certificate is issued); or

(2) For components manufactured by the Contractor, all costs associated with the manufacture of the component, including transportation costs as described in paragraph (1) of this definition, plus allocable overhead costs, but excluding profit. Cost of components does not include any costs associated with the manufacture of the construction material.

Domestic construction material means—

(1) For construction material that does not consist wholly or predominantly of iron or steel or a combination of both-

(i) An unmanufactured construction material mined or produced in the United States; or

(ii) A construction material manufactured in the United States, if—

(A) The cost of its components mined, produced, or manufactured in the United States exceeds 55 percent of the cost of all its components. Components of foreign origin of the same class or kind for which nonavailability determinations have been made are treated as domestic. Components of unknown origin are treated as foreign; or

(B) The construction material is a COTS item; or

(2) For construction material that consists wholly or predominantly of iron or steel or a combination of both, a construction material manufactured in the United States if the cost of foreign iron and steel constitutes less than 5 percent of the cost of all components used in such construction material. The cost of foreign iron and steel includes but is not limited to the cost of foreign iron or steel mill products (such as bar, billet, slab, wire, plate, or sheet), castings, or forgings utilized in the manufacture of the construction material and a good faith estimate of the cost of all foreign iron or steel components excluding COTS fasteners. Iron or steel components of unknown origin are treated as foreign. If the construction material contains multiple components, the cost of all the materials used in such construction material is calculated in accordance with the definition of "cost of components".

Fastener means a hardware device that mechanically joins or affixes two or more objects together. Examples of fasteners are nuts, bolts, pins, rivets, nails, clips, and screws.

Foreign construction material means a construction material other than a domestic construction material.

Foreign iron and steel means iron or steel products not produced in the United States.

Produced in the United States means that all manufacturing processes of the iron or steel must take place in the United States, from the initial melting stage through the application of coatings, except metallurgical processes involving refinement of steel additives. The origin of the elements of the iron or steel is not relevant to the determination of whether it is domestic or foreign.

Predominantly of iron or steel or a combination of both means that the cost of the iron and steel content exceeds 50 percent of the total cost of all its components. The cost of iron and steel is the cost of the iron or steel mill products (such as bar, billet, slab, wire, plate, or sheet), castings, or forgings utilized in the manufacture of the product and a good faith estimate of the cost of iron or steel components excluding COTS fasteners.

Steel means an alloy that includes at least 50 percent iron, between 0.02 and 2 percent carbon, and may include other elements.

"United States" means the 50 States, the District of Columbia, and outlying areas.

(b) Domestic preference.

(1) This clause implements 41 U.S.C. chapter 83, Buy American, by providing a preference for domestic construction material. In accordance with 41 U.S.C. 1907, the domestic content test of the Buy American statute is waived for construction material that is a COTS item, except that for construction material that consists wholly or predominantly of iron or

steel or a combination of both, the domestic content test is applied only to the iron and steel content of the construction materials, excluding COTS fasteners. (See FAR 12.505(a)(2)). The Contractor shall use only domestic construction material in performing this contract, except as provided in paragraphs (b)(2) and (b)(3) of this clause.

(2) This requirement does not apply to information technology that is a commercial item or to the construction materials or components listed by the Government as follows:

_____ [Contracting Officer to list applicable excepted materials or indicate "none"]

(3) The Contracting Officer may add other foreign construction material to the list in paragraph (b)(2) of this clause if the Government determines that-

- (i) The cost of domestic construction material would be unreasonable. The cost of a particular domestic construction material subject to the requirements of the Buy American statute is unreasonable when the cost of such material exceeds the cost of foreign material by more than 20 percent;
- (ii) The application of the restriction of the Buy American statute to a particular construction material would be impracticable or inconsistent with the public interest; or
- (iii) The construction material is not mined, produced, or manufactured in the United States in sufficient and reasonably available commercial quantities of a satisfactory quality.

(c) Request for determination of inapplicability of the Buy American statute.

(1) (i) Any Contractor request to use foreign construction material in accordance with paragraph (b)(3) of this clause shall include adequate information for Government evaluation of the request, including-

- (A) A description of the foreign and domestic construction materials;
- (B) Unit of measure;
- (C) Quantity;
- (D) Price;
- (E) Time of delivery or availability;
- (F) Location of the construction project;
- (G) Name and address of the proposed supplier; and
- (H) A detailed justification of the reason for use of foreign construction materials cited in accordance with paragraph (b)(3) of this clause.

(ii) A request based on unreasonable cost shall include a reasonable survey of the market and a completed price comparison table in the format in paragraph (d) of this clause.

(iii) The price of construction material shall include all delivery costs to the construction site and any applicable duty (whether or not a duty-free certificate may be issued).

(iv) Any Contractor request for a determination submitted after contract award shall explain why the Contractor could not reasonably foresee the need for such determination and could not have requested the determination before contract award. If the Contractor does not submit a satisfactory explanation, the Contracting Officer need not make a determination.

(2) If the Government determines after contract award that an exception to the Buy American statute applies and the Contracting Officer and the Contractor negotiate adequate consideration, the Contracting Officer will modify the contract to allow use of the foreign construction material. However, when the basis for the exception is the unreasonable price of a domestic construction material, adequate consideration is not less than the differential established in paragraph (b)(3)(i) of this clause.

(3) Unless the Government determines that an exception to the Buy American statute applies, use of foreign construction material is noncompliant with the Buy American statute.

(d) Data. To permit evaluation of requests under paragraph (c) of this clause based on unreasonable cost, the Contractor shall include the following information and any applicable

supporting data based on the survey of suppliers:

4.02 52.225-10 NOTICE OF BUY AMERICAN REQUIREMENT-CONSTRUCTION MATERIALS

(a) Definitions. "Commercially available off-the-shelf (COTS) item," "construction material," "domestic construction material," and "foreign construction material," as used in this provision, are defined in the clause of this solicitation entitled "Buy American-Construction Materials" (Federal Acquisition Regulation (FAR) clause 52.225-9).

(b) Requests for determinations of inapplicability. An offeror requesting a determination regarding the inapplicability of the Buy American statute should submit the request to the Contracting Officer in time to allow a determination before submission of offers. The offeror shall include the information and applicable supporting data required by paragraphs (c) and (d) of the clause at FAR 52.225-9 in the request. If an offeror has not requested a determination regarding the inapplicability of the Buy American statute before submitting its offer, or has not received a response to a previous request, the offeror shall include the information and supporting data in the offer.

(c) Evaluation of offers.

(1) The Government will evaluate an offer requesting exception to the requirements of the Buy American statute, based on claimed unreasonable cost of domestic construction material, by adding to the offered price the appropriate percentage of the cost of such foreign construction material, as specified in paragraph (b)(3)(i) of the clause at FAR 52.225-9.

(2) If evaluation results in a tie between an offeror that requested the substitution of foreign construction material based on unreasonable cost and an offeror that did not request an exception, the Contracting Officer will award to the offeror that did not request an exception based on unreasonable cost.

(d) Alternate offers.

(1) When an offer includes foreign construction material not listed by the Government in this solicitation in paragraph (b)(2) of the clause at FAR 52.225-9, the offeror also may submit an alternate offer based on use of equivalent domestic construction material.

(2) If an alternate offer is submitted, the offeror shall submit a separate Standard Form 1442 for the alternate offer, and a separate price comparison table prepared in accordance with paragraphs (c) and (d) of the clause at FAR 52.225-9 for the offer that is based on the use of any foreign construction material for which the Government has not yet determined an exception applies.

(3) If the Government determines that a particular exception requested in accordance with paragraph (c) of the clause at FAR 52.225-9 does not apply, the Government will evaluate only those offers based on use of the equivalent domestic construction material, and the offeror shall be required to furnish such domestic construction material. An offer based on use of the foreign construction material for which an exception was requested-

(i) Will be rejected as nonresponsive if this acquisition is conducted by sealed bidding; or

(ii) May be accepted if revised during negotiations.

PART 5 - COMPLIANCE DOCUMENTS

5.01 ATTACHEMENTS

- A. Refer to attachment General Decision Number: MS20230052 01/27/2023.
- B. Refer to Appendix A - Required Davis-Bacon and Related Acts Compliance Documents

END OF SECTION

"General Decision Number: MS20230052 01/27/2023

Superseded General Decision Number: MS20220052

State: Mississippi

Construction Type: Building

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

County: Jackson County in Mississippi.

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60).

<p>If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:</p>	<ul style="list-style-type: none"> . Executive Order 14026 generally applies to the contract. . The contractor must pay all covered workers at least \$16.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2023.
<p>If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:</p>	<ul style="list-style-type: none"> . Executive Order 13658 generally applies to the contract. . The contractor must pay all covered workers at least \$12.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2023.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number	Publication Date
0	01/06/2023
1	01/27/2023

CARP0318-001 09/01/2016

	Rates	Fringes
CARPENTER (Includes Drywall Hanging, Finishing/Taping and Form Work).....	\$ 24.11	10.60

ELEC0903-012 01/01/2022

	Rates	Fringes
ELECTRICIAN (Includes Low Voltage Wiring).....	\$ 29.20	6.68+9.50%

ENGI0624-007 01/01/2017

	Rates	Fringes
POWER EQUIPMENT OPERATOR		
Crane.....	\$ 26.20	12.30
Forklift.....	\$ 26.20	12.30

* IRON0798-009 10/01/2022

	Rates	Fringes
IRONWORKER, REINFORCING.....	\$ 28.50	17.02

PLUM0568-007 11/01/2022

	Rates	Fringes
PIPEFITTER (Includes HVAC Unit Installation (Excludes HVAC Pipe Installation)).....	\$ 28.41	10.57
PLUMBER (Includes HVAC Pipe Installation (Excludes HVAC Unit Installation)).....	\$ 27.11	10.02

SFMS0669-001 04/01/2022

	Rates	Fringes
SPRINKLER FITTER (Fire Sprinkler).....	\$ 27.15	21.82

SHEE0441-006 07/01/2014

	Rates	Fringes
SHEET METAL WORKER (Includes HVAC Duct Installation).....	\$ 20.00	11.72

* SUMS2015-013 04/03/2017

	Rates	Fringes
BRICKLAYER.....	\$ 20.29	0.00
CEMENT MASON/CONCRETE FINISHER...	\$ 18.37	0.00
IRONWORKER, STRUCTURAL.....	\$ 18.05	0.00

LABORER: Common or General.....	\$ 13.57 **	0.00
LABORER: Mason Tender - Cement/Concrete.....	\$ 12.50 **	0.00
OPERATOR: Backhoe/Excavator/Trackhoe.....	\$ 17.89	1.62
OPERATOR: Bulldozer.....	\$ 15.14 **	1.03
PAINTER (Brush and Roller).....	\$ 17.00	0.00
ROOFER.....	\$ 14.50 **	0.00
TILE SETTER.....	\$ 18.00	0.00
TRUCK DRIVER: Dump Truck.....	\$ 14.11 **	0.27

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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 ** Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$16.20) or 13658 (\$12.15). Please see the Note at the top of the wage determination for more information.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can

be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour National Office because National Office has responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
 Wage and Hour Division
 U.S. Department of Labor
 200 Constitution Avenue, N.W.
 Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
 U.S. Department of Labor
 200 Constitution Avenue, N.W.
 Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
 U.S. Department of Labor
 200 Constitution Avenue, N.W.
 Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISIO"

**SECTION 001113
ADVERTISEMENT FOR BIDS**

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):

- A. Jackson County School District
- B. Address:
4700 Col Vickrey Road
Vanceleave, MS, 39565

1.02 AND THE ENGINEER/ARCHITECT (HEREINAFTER REFERRED TO AS ENGINEER/ARCHITECT):

- A. MP Design Group, PLLC
- B. Address:
918 Howard Avenue, Suite F
Biloxi, MS 39530
Phone: 228-388-1950
 - 1. Fax: 228-388-1971
 - 2. Web Site: www.mpdesigngroup.us
 - 3. Plan Room: www.mpengplans.us

1.03 TO: POTENTIAL BIDDERS

- A. Your firm is invited to submit an offer under seal to Owner for renovations to existing buildings HVAC systems located at Jackson County School District Campuses and indicated below:
Vanceleave Lower Elementary - 12602 Highway 57, Vanceleave MS 39565
Vanceleave Middle School - 4725 Bulldog Lane, Vanceleave MS 39565
Vanceleave High School - 12424 Highway 57, Vanceleave MS 39565
Before 2:00 pm local standard time on the 8th day of March, 2023, for:
- B. Project Name: Vanceleave HVAC ESSER
- C. Project Number: 0155.22.007
- D. Project Description: This project consists of hvac replacement and associated architectural and electrical work as described in the Construction Documents and Specifications.
- E. Bid Documents for a Stipulated Sum contract may be obtained from the website of the Architect at www.mpengplans.us upon receipt of a non-refundable deposit, by cash or check, in the amount indicated on the plan room site for one set delivered in electronic PDF format.
- F. Bidders will be required to provide Bid security in the form of a Bid Bond of a sum no less than 5 percent of the Bid Amount or a certified check for a sum no less than 5 percent of the Bid Amount.
- G. Refer to other bidding requirements described in Document 002113 - Instructions to Bidders and Document 003100 - Available Project Information.
- H. Submit your offer on the Bid Form provided. Bidders may supplement this form as appropriate.
- I. If Bids are mailed or hand delivered, then they must be contained in a sealed envelope marked on the outside with the project name. They must be on file as received or delivered by the time stated above to the address of the Owner stated above. Do not deliver Bids to the project address or the Architect's address.
- J. Electronic Bid Submission will be accepted on this project. Online bids can be placed on the website of the Architect at www.mpengplans.us. If Bids are electronically submitted, then a title page containing the same information as would occur on the front of a sealed envelope must be included and must be clearly indicated as such in the file name.

- K. Bids in excess of \$50,000.00 must be marked on the outside of the envelope with the contractor's Mississippi certificate of responsibility number as issued by the Mississippi Board of Contractors.
- L. Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.
- M. This is a federally funded project and shall comply with all State and Federal requirements, including but not limited to compliance with any applicable Davis-Bacon Act requirements and other laws and regulations as referenced in the Construction Documents and Specifications.
- N. The Owner reserves the right to accept or reject any or all offers.

END OF SECTION

**SECTION 002113
INSTRUCTIONS TO BIDDERS****INVITATION****1.01 BID SUBMISSION**

- A. Bids signed and under seal, executed, and dated will be received at the office of the Owner as described in Document 001113 - Advertisement for Bids.
- B. Electronic Bid Submission will be accepted on this project. Online bids can be placed on the website of the Architect at www.mpengplans.us.
- C. Offers submitted after the above time will be returned to the bidder unopened.
- D. Offers will be opened publicly after the time for receipt of bids.

1.02 INTENT

- A. The intent of this Bid request is to obtain an offer to perform work to complete a hvac replacement and associated architectural and electrical work located at Vancleave, Mississippi for a Stipulated Sum contract, in accordance with the Contract Documents.

1.03 WORK IDENTIFIED IN THE CONTRACT DOCUMENTS

- A. Work of this proposed Contract comprises hvac upgrades, including structural, mechanical, electrical, and architectural Work.
- B. All bid amounts must be based on the most stringent requirement called for in the complete construction document package. In addition, the most stringent requirement shown shall govern and take precedence in the event of any and all conflicts between different drawings (plans, elevations, details, sections, schedules, etc...), between different specification sections, within specification sections, and between the drawings and the specifications. It will be the General Contractor's responsibility to bring any and all discrepancies to the architect's attention for further clarity prior to submitting a formal bid.

1.04 BUILDING PERMITS AND PLAN REVIEW

- A. Refer to 011000 Summary

1.05 CONTRACT TIME

- A. Perform the Work in time as described in Document 000102 - Project Information.
- B. Inclement Weather: The Contract Time for the project has incorporated all days for inclement weather. No additional request inclement weather days will be allowed during the project duration. The only inclement weather delays that will be considered to be above and beyond standard adverse conditions and will be considered appropriate for the Contractor's request for additional time will be Acts of God that have directly effected the project site as follows:
 - 1. Named Storms
 - 2. Earthquakes
 - 3. Tornadoes
 - 4. Floods
 - 5. Hail Storms

BID DOCUMENTS AND CONTRACT DOCUMENTS**2.01 DEFINITIONS**

- A. Bid Documents include the Advertisement for Bids, Instructions to Bidders, Bid Form, Information Available to Bidders, Supplements To Bid Forms and Appendices, other sample bidding and contract forms, and the proposed Contract Documents including any Addenda issued prior to receipt of bid. The Contract Documents proposed for the Work consist of the Owner-Contractor Agreement, the Conditions of the Contract (General, Supplementary, and other Conditions), the Drawings, the Specifications, and all Addenda issued prior to and all Modifications issued after execution of the Contract.

- B. All definitions set forth in the General Conditions of the Contract for Construction, AIA Document A201, or in other Contract Documents are applicable to the Bidding Documents.
- C. Addenda are written or graphic instructions issued by the Architect prior to the execution of the Contract which modify or interpret the Bidding Documents by additions, deletions, clarifications, or corrections.
- D. A Bid is a complete and properly signed proposal to do the Work or designated portion thereof for the sums stipulated therein, submitted in accordance with the Bidding Documents.
- E. The Base Bid is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which work may be added or from which work may be deleted for sums stated in Alternate Bids.
- F. An Alternate Bid (or Alternate) is an amount stated in the Bid to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.
- G. A Unit Price is an amount stated in the Bid as a price per unit of measurement for materials or services as described in the Bidding Documents or in the proposed Contract Document.
- H. A bidder is a person or entity who submits a Bid.
- I. A Sub-Bidder is a person or entity who submits a bid to a Bidder for materials or labor for a portion of the work.

2.02 CONTRACT DOCUMENTS IDENTIFICATION

- A. The Contract Documents are identified as Vancleave HVAC ESSER Number 0155.22.007, as prepared by Engineer/Architect, and with contents as identified in the Project Manual.

2.03 AVAILABILITY

- A. Bid Documents can also be obtained from the Plan Room website of the Architect at www.mpengplans.us upon receipt of a nonrefundable deposit, by cash or check, in the amount indicated on the plan room site for one set delivered in PDF format.
- B. Bid Documents can be obtained from PlanHouse printing in Gulfport, MS. Contact PlanHouse Printing at (228) 248-0181 for more detailed information on pricing and available construction document delivery formats.
- C. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.

2.04 EXAMINATION

- A. Bid Documents may be viewed at the office of Engineer/Architect.
- B. Upon receipt of Bid Documents verify that documents are complete. Notify Engineer/Architect should the documents be incomplete.
- C. Immediately notify Engineer/Architect upon finding discrepancies or omissions in the Bid Documents.

2.05 INQUIRIES/ADDENDA AND INTERPRETATIONS

- A. Direct questions to Brad Patano or Micah van Duijvendijk, at email: bpatano@mpdesigngroup.us and micah@mpdesigngroup.us respectively.
- B. Addenda may be issued during the bidding period. All Addenda become part of Contract Documents. Include resultant costs in the Bid Amount.
- C. Verbal answers are not binding on any party.
- D. Clarifications requested by bidders must be in writing not less than 7 days before date set for receipt of bids. The reply will be in the form of an Addendum, a copy of which will be forwarded to known recipients.

- E. Any interpretation, correction or change of the Bidding Documents will be made by Addendum issued during the bidding period. All Addenda become part of the Contract Documents. Interpretations, corrections or changes of the Bidding Documents made in any other manner will not be binding.
- F. Failure of any bidder to receive addendum issued, or to acknowledge receipt on the bid form, shall not relieve such bidder from any obligation under this bid as submitted.
- G. All bid amounts must be based on the most stringent requirement called for in the complete construction document package. In addition, the most stringent requirement shown shall govern and take precedence in the event of any and all conflicts between different drawings (plans, elevations, details, sections, schedules, etc...), between different specification sections, within specification sections, and between the drawings and the specifications. It will be the General Contractor's responsibility to bring any and all discrepancies to the architect's attention for further clarity prior to submitting a formal bid. No other method of estimating shall be used in preparing the bid proposal, unless contrary instructions are issued in the form of an Addendum before bid proposal due date.
- H. Any claim by the Contractor or Subcontractors that they, in submitting their respective bid proposals, did not include all items as shown in the Contract Documents will be given no consideration for an adjustment of any kind. If any item is specified in a Section which would not normally furnish this item, it shall be the responsibility of the Contractor to provide the work in question, without any additional cost to the Owner.

2.06 PRODUCT/ASSEMBLY/SYSTEM SUBSTITUTIONS

- A. Where the Bid Documents stipulate a particular product, substitutions will be considered up to 10 days before receipt of bids.
- B. Submit substitution requests by completing the form in Section 004325; see this section for additional information and instructions. Use only this form; other forms of submission are unacceptable.
- C. When a request to substitute a product is made, Engineer/Architect may approve the proposed substitution and will issue an Addendum to known bidders.
- D. The submission shall provide sufficient information to determine acceptability of such products.
- E. Provide complete information on required revisions to other work to accommodate each proposed substitution.
- F. Submit substitution requests by completing the form in Section 004325 - Substitution Request Form - During Procurement; see this section for additional information and instructions. Use only this form; other forms of submission are unacceptable. If this form is not completed in its entirety, then it will be rejected and will have to be resubmitted.
- G. Provide products as specified unless substitutions are submitted in this manner and accepted.
- H. See Section 012500 - Substitution Procedures for additional requirements.

SITE ASSESSMENT

3.01 SITE EXAMINATION

- A. Examine the project site before submitting a bid.
- B. A visit to the project site has been arranged for bidders as follows: Immediately following the Pre-Bid Conference
- C. The currently occupied premises at the project site are open for examination by bidders only during the following hours:
 - 1. Monday through Friday: 8 AM to 5 PM.
 - 2. Contractor will be required to contact the Owner prior to arriving to schedule a time for examination.

3.02 PREBID CONFERENCE

- A. A bidders conference has been scheduled for 10:00 a.m. on the 28 day of February at the front entry lobby of Jackson County School District Office at 4700 Colonel Vickrey Road, Vancleave, MS 39565. We will then relocate to a designated area as directed by the staff for the formal meeting. After the Pre-Bid Meeting we will tour the site as a group.
- B. All general contract bidders and suppliers are invited.
- C. Representatives of Engineer/Architect will be in attendance.
- D. Summarized minutes of this meeting may be circulated to all known bidders. These minutes will not form part of the Contract Documents.
- E. No verbal answers during this meeting are binding nor do they become a part of the Bid Documents. Information relevant to the Bid Documents will be recorded in an Addendum, issued to Bid Document recipients.

QUALIFICATIONS**4.01 SUBCONTRACTORS/SUPPLIERS/OTHERS**

- A. Owner reserves the right to reject a proposed subcontractor for reasonable cause.
- B. Refer to General Conditions.

BID SUBMISSION**5.01 SUBMISSION PROCEDURE**

- A. Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- B. Submit one copy of the executed offer on the Bid Forms provided, signed and sealed with the required security in a closed opaque envelope, clearly identified with bidder's name, project name and Owner's name on the outside. If Bids are electronically submitted, then a title page containing the same information as would occur on the front of a sealed envelope must be included and must be clearly indicated as such in the file name (i.e. "open first," or "Envelope Information," etc...), so that it will be the first item opened.
- C. Bids in excess of \$50,000.00 must be marked on the outside of the envelope with the contractor's Mississippi Certificate of Responsibility Number as issued by the Mississippi Board of Contractors along with a copy of the General Contractor's proof of Mississippi license.
- D. Electronic Bid Submission will be accepted on this project. Online bids can be placed on the website of the Architect at www.mpengplans.us.

5.02 BID INELIGIBILITY

- A. Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at the discretion of the Owner, be declared unacceptable.
- B. Bid Forms, Appendices, and enclosures that are improperly prepared may, at the discretion of Owner, be declared unacceptable.
- C. Failure to provide security deposit, bonding or insurance requirements may, at the discretion of Owner, invalidate the bid.

BID ENCLOSURES/REQUIREMENTS**6.01 SECURITY DEPOSIT**

- A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond of a sum no less than 5 percent of the Bid Amount on AIA A310 Bid Bond Form.
 - OR-
 - 2. Certified check in the amount of a sum no less than 5 percent of the Bid Amount.

- B. Endorse the certified check in the name of the Owner.
- C. The security deposit will be returned after delivery to the Owner of the required Performance and Payment Bond(s) by the accepted bidder.
- D. Include the cost of bid security in the Bid Amount.
- E. If no contract is awarded, all security deposits will be returned.

6.02 PERFORMANCE ASSURANCE

- A. Accepted Bidder:
 - 1. Provide a Performance Bond
 - 2. Provide a Payment Bond
 - 3. Provide a Schedule of Values
 - 4. Provide a Construction Schedule
- B. Include the cost of Performance and Payment Bonds in the Bid Amount.

6.03 INSURANCE

- A. Provide an executed "Undertaking of Insurance" letter on official letterhead provided by the insurance company stating their intention to provide insurance to the bidder in accordance with the insurance requirements of the Contract Documents. This is nothing more than a letter. There is no special form required. The intent is to assure the Owner that the Bidder is capable of obtaining insurance coverage requirements set forth herein for this specific project.

6.04 NON COLLUSIVE AFFIDAVIT

- A. Bids shall be accompanied with 004105 Form of Non Collusive Affidavit.

6.05 NON DEBARMENT

- A. Bids shall be accompanied with 004106 Statement of Non Debarment.

6.06 ESSER ACKNOWLEDGE AFFIDAVIT

- A. Bids shall be accompanied with 004110 ESSER Acknowledge Affidavit.

6.07 BID FORM REQUIREMENTS

- A. Complete all requested information in the Bid Form and Appendices.

6.08 BID FORM SIGNATURE

- A. The Bid Form shall be signed by the bidder, as follows:
 - 1. Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" under the signature.
 - 2. Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" under each signature.
 - 3. Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. Affix the corporate seal. If the bid is signed by officials other than the president and secretary of the company, or the president/secretary/treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid Form in the bid envelope.

6.09 ADDITIONAL BID INFORMATION

- A. Upon request by the Architect, the selected Bidder shall within seven days thereafter submit the following:
 - 1. A schedule of values for each major item of work included in the bid.
 - 2. A list of the work to be performed by the Bidder with his own work forces.
 - 3. A list of Subcontractors or other persons or organizations proposed for use on this project. The Bidder will be required to establish to the Architect, Owner and the Owner's Representative the reliability and responsibility of the proposed Subcontractors to furnish

and perform the work. Subcontractors and other persons and organizations proposed by the Bidder and accepted by the Owner, Architect, and the Owner's Representative must be used on the work for which they were proposed and accepted and shall not be changed except with the written approval of the Owner, Architect and Owner's Representative.

6.10 SELECTION AND AWARD OF ALTERNATES

- A. Bids will be evaluated on the total of the base bid price and any combination of the Alternates. After determination of the successful bidder, consideration will be given to which Alternates will be included in the Work.

6.11 QUALIFICATION OF BIDDERS

- A. If required, a Bidder shall submit to the Architect a properly executed Contractor's Qualification Statement AIA Document A305, within five (5) days from request.
- B. The successful low bidder(s) will have to meet the following criteria to the Owners' satisfaction, prior to award of bid. Failure to do so may result in the rejection of the defaulting Contractors' Bid.
 - 1. The Contracting Company's ability to perform the designated scope of work.
 - 2. Qualified personnel and adequate work force capable of completing the specified project Work.
 - 3. Satisfactory construction plan.
 - 4. Satisfactory safety plan and work history related to safety and reportable OSHA related incidences.
 - 5. Successful completion of a similar project and no documented letters of dissatisfaction from similar owners.
- C. Independent Contractor Status: It is understood and agreed that the contractor is an independent Contractor and not an employee of the Owner and that the Contractor shall be responsible for all necessary licenses, federal and state taxes, liability insurance, worker's compensation coverage and other obligations imposed upon him and his employees as an independent Contractor under applicable laws, rules and regulations.
- D. Indemnity to the Owner: It is understood and agreed that the Contractor shall hold the Owner harmless and indemnify the Owner against any losses, damages, or liabilities resulting from the performance of the aforesaid services by said Contractor. Contractor shall be responsible for all employee withholding, payroll and FICA taxes, and shall maintain any and all Worker's Compensation Insurance on its laborers as required by law and shall hold the Owner harmless from all claims, if any, concerning Contractor's employees or subcontractors.
- E. The Owner reserves the right to reject any Bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the Contract and to complete the scope of Work. Conditional bids will not be accepted. The Owner may consider either of the following reasons as being sufficient for the disqualification of a bidder and the rejection of the bidder's proposal:
 - 1. Submission of more than one proposal for the same work from an individual, partnership, firm or corporation under the same or different name(s),
 - 2. Evidence of collusion among bidders. Participants of such collusion may be disqualified for future Work of the Owner, and
 - 3. If the Bidder has been placed in default on another project with the Owner.

6.12 DURATION OF OFFER

- A. Bids shall remain open to acceptance and shall be irrevocable for a period of sixty (60) days after the bid closing date.

6.13 ACCEPTANCE/ REJECTION OF OFFER

- A. Owner reserves the right to accept or reject any or all offers.

- B. The Bidder acknowledges the right right of the Owner to reject any or all bids and to waive any informality or irregularity in any bid received. In addition, the Bidder recognizes the right of the Owner to reject a bid if the Bidder failed to furnish required bid security or to submit the data required by the bidding documents, or if the bid is in any way incomplete or irregular. Each actual or prospective bidder agrees to waive any claim it has or may have against the Owner, or against the Architect, or against the Owner's Representative, and their respective employees and agents, arising out of or in connection with the bidding process specifically including the receipt, evaluation, recommendation, and administration of any bid.
- C. The Owner intends to award a Contract to the lowest and best Bidder within available funds, based on the sum of the base bid plus accepted alternates, if any. A bidder may be disqualified for any legally permissible reason. In making award, the Owner reserves the right to consider a bidder's experience, quality of previous work, availability of appropriate financial, material, facility, managerial or personal resources, warranties, life cycle cost and any other legal factors related to evaluating the bidder's capability to perform contract requirements in a timely and proper manner.
- D. The Owner reserves the right to cancel the award of a contract any time prior to the execution by all parties without liability against the Owner.
- E. Any protest from any bidder must be delivered to the Owner in writing within seventy-two (72) hours of bid opening.
- F. Any claim of error and request to be released from the bid by any bidder must be delivered to the Owner within twenty-four (24) hours of bid opening. Sufficient documentation and proof must accompany this written request clearly showing an error was made by the bidder.
- G. The Contract will provide for Liquidated Damages in the amounts indicated on the Bid Form. Amounts indicated are to be paid per day by the Contractor for this Project to the Owner for each calendar day after the date of substantial completion.
- H. After acceptance by Owner, Engineer/Architect on behalf of Owner, will issue to the successful bidder, a written Notice To Proceed.

6.14 LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO CONTRACT

- A. The successful Bidder, upon his failure or refusal to execute and deliver the Contract and bonds required within seven (7) days after he has received notice of the acceptance of his bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the difference between his bid and the next acceptable bid, up to the maximum amount of the Bid Security.
- B. Refer to the Bid Form for the Amount and Time Frame for the Liquidated Damages.

6.15 TIME OF COMPLETION

- A. Bidder must agree to commence work on a date to be specified in a written "Notice to Proceed" and to substantially complete the Work within the number of calendar days indicated on the bid form.
- B. Bidders shall substantially complete all the work involved in its contract within the calendar days stated and shall be subject to damages for each calendar day of delay thereafter in accordance with the General Conditions of the Contract for Construction.

END OF SECTION

**SECTION 004000
PROCUREMENT FORMS AND SUPPLEMENTS**

PART 1 GENERAL

1.01 FORMS

- A. Use the following forms for the specified purposes unless otherwise indicated elsewhere in the procurement requirements.
- B. Bid Form: Section 004100 - Bid Form.
- C. Procurement Form Supplements:
 - 1. Certificate of Responsibility Number: Required on the Outside of the Envelope
 - 2. Bid Bond Form: AIA A310. Required to be submitted with the Bid.
 - 3. Proposed Schedule of Values Form: AIA G703. This does not have to be submitted with the bid, but must be provided to the Architect within seven (7) if so requested.
 - 4. Form of Non Collusive Affidavit: 004105 Form of Non Collusive Affidavit. Required to be submitted with the Bid.

1.02 REFERENCE STANDARDS

- A. AIA A310 - Bid Bond 2010.
- B. AIA G703 - Continuation Sheet 1992.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 004100
BID FORM**

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Jackson County School District (Owner)
4700 Colonel Vickrey Road
Vanceleave, Mississippi 39565

1.02 FOR:

- A. Project Name: Vanceleave HVAC ESSER
- B. Architect's Project Number: 0155.22.007
- C. Project Address:
Vanceleave Lower Elementary - 12602 Highway 57, Vanceleave MS 39565
Vanceleave Middle School - 4725 Bulldog Lane, Vanceleave MS 39565
Vanceleave High School - 12424 Highway 57, Vanceleave, Mississippi 39565

1.03 DATE: _____

1.04 CERTIFICATE OF RESPONSIBILITY NUMBER: _____

1.05 SUBMITTED BY:

- A. Bidder's Full Name _____
- 1. Address _____
- 2. City, State, Zip _____

1.06 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by MP Design Group for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work, within the time set forth herein for the Sum of:

B. BASE BID LUMP SUM PRICE:

_____ dollars
 (\$ _____), in lawful money of the United States of America.

- C. We have included the required security Bid Bond as required by the Instruction to Bidders.
- D. We have included the required Non Collusive Affidavit Form as required by the Instructions to Bidders.
- E. We have included the cost of the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
- F. We have included the cost of all local jurisdiction building permits required to complete the construction of this project in our Base Bid amount unless specifically called for otherwise in Section 012100 Allowances.
- G. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
- H. All Cash and Contingency Allowances described in Section 012100 - Allowances are included in the Bid Sum.

1.07 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.

- B. If this bid is accepted by Owner within the time period stated above, we will:
 - 1. Furnish the required bonds within seven days of receipt of Notice of Award.
 - 2. Commence work within seven days after written Notice to Proceed of this bid.
- C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
- D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.08 CONTRACT TIME

- A. Complete the Work in 360 calendar days from Notice to Proceed.
- B. If the Substantial Completion date falls beyond the above date based on days, we will pay to the Owner the following amount as liquidated damages, not as a penalty, for each calendar day of delay for the Project until the actual date of Substantial Completion of the Project:
***** UP TO \$500.00 PER CALENDAR DAY *****

1.09 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
 - 1. Ten percent overhead and profit on the net cost of our own Work;
 - 2. Ten percent on the cost of work done by any Subcontractor.

1.10 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
 - 1. Addendum # _____ Dated _____.
 - 2. Addendum # _____ Dated _____.
 - 3. Addendum # _____ Dated _____.
 - 4. Addendum # _____ Dated _____.
 - 5. Addendum # _____ Dated _____.

1.11 BID FORM SUPPLEMENTS

- A. The following information is to be included with Bid submission:
 - 1. Non Collusive Affidavit
 - 2. Non Debarment Statement
 - 3. Bid Bond: Form AIA Document A310
 - 4. Letter from Insurance Company
 - 5. Esser Acknowledgement Affidavit
- B. If so requested by the Architect, we agree to submit the following Supplements to Bid Forms within 7 days after submission of this bid for additional bid information:
 - 1. Proposed Schedule of Values Form

1.12 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. _____
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. _____

F. (Authorized signing officer, Title)

G. (Seal)

H. _____

I. (Authorized signing officer, Title)

1.13 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION

**SECTION 004105
FORM OF NON COLLUSIVE AFFIDAVIT**

PART 1 GENERAL

1.01 FORM OF NON-COLLUSION AFFIDAVIT IS AS FOLLOWS:

- A. A copy of the Non-Collusion Affidavit is attached to the end of this Section. It will be the General Contractor's (Bidders) responsibility to complete this form in its entirety and submit it with and in his bid package.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this ____ day of _____, _____

General Contractor (GC) Company Name

Printed Name and Title of GC's Representative

Signature of GC's Representative

NOTARY PUBLIC ACKNOWLEDGEMENT

STATE OF _____

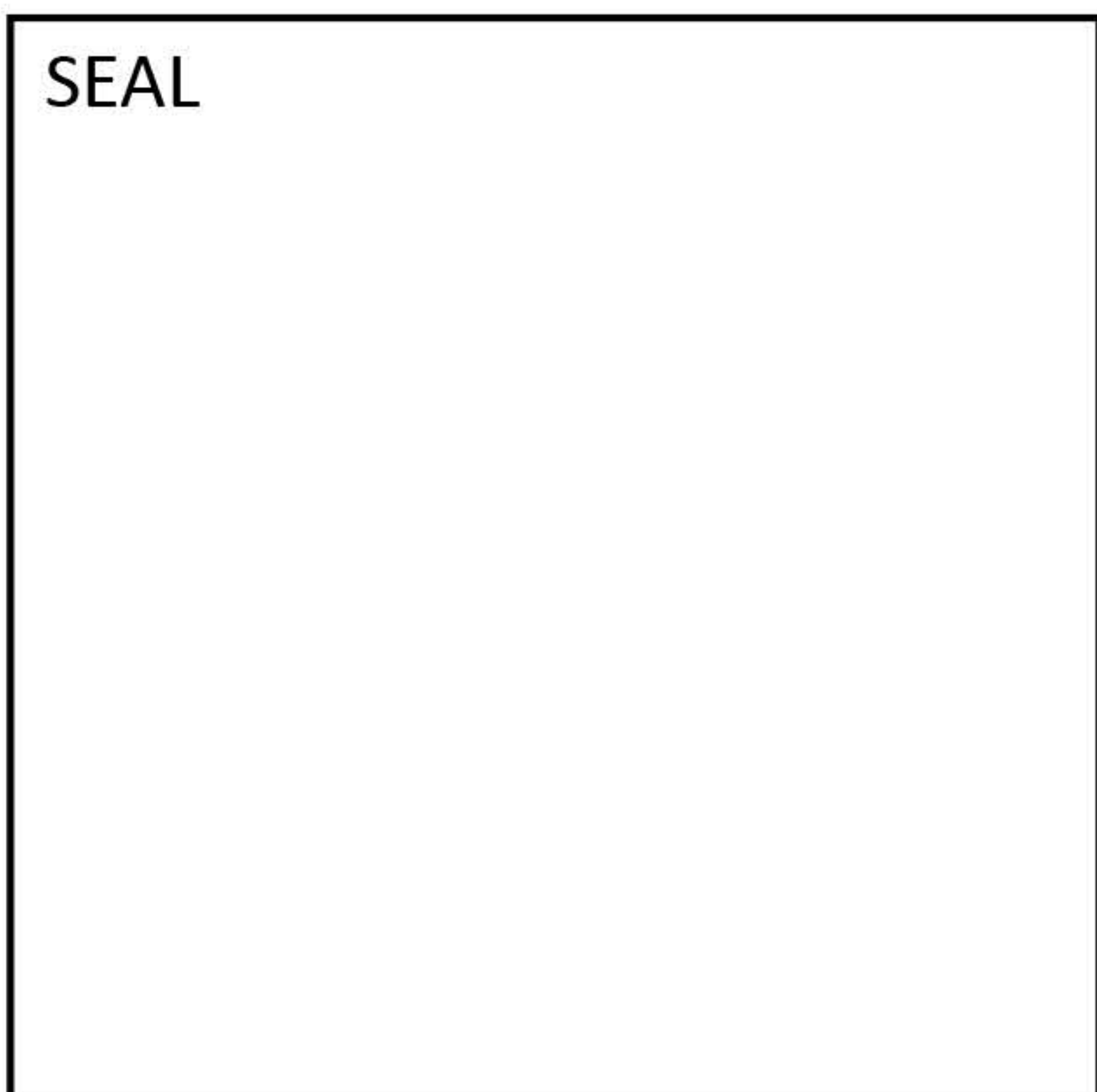
COUNTY OF _____

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this _____ day of _____, _____.

Signature

My Commission Expires: _____



**SECTION 004106
STATEMENT OF NON-DEBARMENT**

PART 1 GENERAL

1.01 FORM OF STATEMENT OF NON-DEBARMENT IS AS FOLLOWS:

- A. A copy of the Statement of Non-Debarment is attached to the end of this Section. It will be the General Contractor's (Bidders) responsibility to complete this form in its entirety and submit it with and in his bid package.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

STATEMENT OF NON-DEBARMENT

Debarment:

I _____, representing _____,
(Company Official) (Company)

do hereby state that _____ is not debarred,
(Company)

suspended, or otherwise prohibited from providing construction services by any Federal,
State or local agency

Contract Completion:

I _____, representing _____,
(Company Official) (Company)

do hereby state that _____ has not been stopped
(Company)

by any Owner from completing a contracted project for cause.

Company Official Signature

Date

NOTARY PUBLIC SEAL

Witnessed this day, _____ By _____

My commission expires on _____

**SECTION 004110
ESSER ACKNOWLEDGEMENT AFFIDAVIT**

PART 1 GENERAL

1.01 FORM OF ESSER ACKNOWLEDGEMENT AFFIDAVIT IS AS FOLLOWS:

- A. A copy of the ESSER Acknowledgement Affidavit is attached to the end of this Section. It will be the General Contractor's (Bidders) responsibility to complete this form in its entirety and submit it with and in his bid package.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

ESSER ACKNOWLEDGEMENT AFFIDAVIT

TO:

Jackson County School District
4700 Colonel Vickrey Road
Vanceleave Mississippi 39565

FOR:

Vanceleave Hvac Esser
0155.22.007
Vanceleave Lower Elementary - 12602 Highway 57, Vanceleave Ms 39565
Vanceleave Middle School - 4725 Bulldog Lane, Vanceleave Ms 39565
Vanceleave High School - 12424 Highway 57, Vanceleave Ms 39565

I, the undersigned contractor, have reviewed the Section 00 08 20 of these specifications and do hereby acknowledge the following with the reference to this project:

This project will result in a contract being issued that will use funds from the sources referenced in this specification, specifically funds from the Elementary and Secondary School Emergency Relief (ESSER) Fund.

I will, to the extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the US (including, but not limited to iron, aluminum, steel, cement, and other manufactured products).

I will abide by and comply with all requirements and provisions of the Elementary and Secondary School Emergency Relief (ESSER) Fund.

Equal Employment Opportunity: I will abide by and comply with all requirements of the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Davis-Bacon Act, as amended (40 U.S.C. 3141-3148): I will abide by and comply with all requirements of the Davis-Bacon Act as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). I understand that, in accordance with the statute, I will be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, I will be required to pay wages not less than once a week. I acknowledge the current prevailing wage determination issued by the Department of Labor as shown in Appendix "A" of these specifications.

Copeland "Anti-Kickback" Act (40 U.S.C. 3145): I will abide by and comply with the Copeland "Anti-Kickback" Act as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Each contractor or subrecipient is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-

Federal entity must report all suspected or reported violations to the Federal awarding agency.

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352): I will abide by and comply with the Byrd Anti-Lobbying Amendment. As a contractor applying or bidding for an award exceeding \$100,000.00, I acknowledge that I must file the required certification. I understand that each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352 and that each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures shall be forwarded from tier to tier up to the non-Federal award.

Debarment and Suspension (Executive Orders 12549 and 12689): I will abide by and comply with Executive Orders 12549 and 12689 as it pertains to debarment and suspension. I acknowledge that a contract award (see 2 CFR 180.220) shall not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended: I will abide by and comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act. I acknowledge that violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708) as supplemented by Department of Labor regulations (29 CFR Part 5): I will abide by and comply with the Contract Work Hours and Safety Standards Act as supplemented by Department of Labor regulations. I acknowledge that I shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of forty (40) hours. I acknowledge that work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of forty (40) hours in the work week. The requirements also provide that no laborer or mechanic may be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous (these requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or to contracts for transportation or transmission of intelligence).

Rights to Inventions Made Under a Contract or Agreement (37 CFR 401): I acknowledge that, if the Federal award meets the definition of "funding agreement" under 37 CFR 401.2 (a) and if the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Bidder's Name and Title:

Bidder's Certificate of Responsibility Number: _____
Bidder's Signature: _____ Date _____

STATE OF _____
COUNTY OF _____

SWORN AND SUBSCRIBED BEFORE ME, the undersigned notary public, this the _____ day of _____, 20__.

NOTARY PUBLIC

My commission expires: _____

END OF SECTION

**SECTION 004325
SUBSTITUTION REQUEST FORM - DURING PROCUREMENT**

PART 1 GENERAL

1.01 SUBSTITUTION REQUEST FORM IS AS FOLLOWS:

- A. A copy of the Substitution Request Form that must be used is attached at the end of this section.
 - 1. No other forms will be allowed.
 - 2. Any additional information that can be provided to substantiate the substitution request will be gladly accepted.
 - 3. An incomplete Substitution Request Form will be immediately rejected.

1.02 RELATED REQUIREMENTS

- A. Section 002113 - Instructions to Bidders

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

Project: _____

Specification Section Number and Paragraph: _____

Contract Drawings Affected: _____

Proposed Manufacturer: _____

Proposed Product Substitution: _____

Proposed Product Description: _____

EFFECTS OF PROPOSED PRODUCT SUBSTITUTION

PROVIDE THE FOLLOWING:

1. Attach list of at least 3 projects where proposed substitution has been used within past 6 to 12 months include name, address, and telephone number of Owner and Architect.
2. Does substitution affect dimensions indicated on Drawings? (Y/N) _____
3. Does substitution affect Work of other Specification Sections? (Y/N) _____
4. Does substitution require modifications to design, changes to Drawings, or revisions to specifications? (Y/N) _____

CONTRACTOR'S / BIDDER'S RESPONSIBILITY

Undersigned accepts responsibility for coordination of proposed substitution and accepts all additional costs resulting from the incorporation of proposed substitution into the Project per Section 01600. The only response to this Request for Substitution will be by Addendum.

SUBMITTED BY

(Include name, address, telephone, and contract person of manufacturer/supplier of proposed substitution)

Contact Name: _____

Contact Address: _____

Contact Telephone: _____

Signature and date: _____

ARCHITECT / ENGINEER REVIEW

Reviewed by: _____ Date: _____

Comments: _____

**SECTION 005000
CONTRACTING FORMS AND SUPPLEMENTS****PART 1 GENERAL****1.01 AGREEMENT AND CONDITIONS OF THE CONTRACT**

- A. See Section 005200 - Agreement Form for the Agreement form to be executed.
- B. See Section 007200 - General Conditions for the General Conditions.
- C. The Agreement is based on AIA A101.
- D. The General Conditions are based on AIA A201.

1.02 FORMS

- A. Use the following forms for the specified purposes unless otherwise indicated elsewhere in Contract Documents.
- B. Bond Forms:
 - 1. Bid Bond Form: AIA A310.
 - a. Must be submitted with the Bid Form.
 - 2. Performance and Payment Bond Form: AIA A312.
 - a. A Performance Bond and a Payment (Labor and Material) Bond are required as a condition of this Contract.
 - b. Simultaneous with delivery of the executed contract, the Contractor shall furnish a surety bond or bonds as security for the faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract in the amount of 100% of the contract sum for payment, executed on AIA Document A312.
 - c. The surety on such bond or bonds will be a duly authorized surety company who is licensed by the State of Mississippi's Commissioner of Insurance and who has a B++ or higher rating in accordance with the most recent edition of the A.M. Best Company, Inc., Key Rating Guide.
 - d. All bonds shall be countersigned by a Mississippi resident agent with the name and address typed or lettered legibly.
 - e. All bonds must be accompanied by an appropriate Power of Attorney.
- C. Post-Award Certificates and Other Forms:
 - 1. Architect's Submittal Transmittal Letter Form: Attached at the end of this section.
 - 2. Schedule of Values Form: AIA G703.
 - 3. Application for Payment Forms: AIA G702 with AIA G703 (for Contractors).
- D. Clarification and Modification Forms:
 - 1. Architect's Request for Interpretation Form: Attached to the end of this section.
 - 2. Architect's Substitution Request Form (During the Bidding/Negotiating Stage): Attached at the end of this section.
 - 3. Architect's Supplemental Instructions Form: AIA G710.
 - 4. Construction Change Directive Form: AIA G714.
 - 5. Change Order Form: AIA G701.
- E. Closeout Forms:
 - 1. Certificate of Substantial Completion Form: AIA G704.
 - 2. Affidavit of Release of Liens Form: AIA 706A.

1.03 REFERENCE STANDARDS

- A. AIA A101 - Standard Form of Agreement Between Owner and Contractor where the basis of Payment is a Stipulated Sum 2017.
- B. AIA A201 - General Conditions of the Contract for Construction 2017.

- C. AIA A310 - Bid Bond 2010.
- D. AIA A312 - Performance Bond and Payment Bond 2010.
- E. AIA G701 - Change Order 2017.
- F. AIA G702 - Application and Certificate for Payment 1992.
- G. AIA G703 - Continuation Sheet 1992.
- H. AIA G704 - Certificate of Substantial Completion 2017.
- I. AIA G710 - Architect's Supplemental Instructions 2017.
- J. AIA G714 - Construction Change Directive 2017.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

Project Name: Project

Number:

RFI Number	Submitted To	Submitted By	Copies To
Date			
Subject		Discipline	Co-Author
Specification Section	Drawing Reference		
Information Requested (suggest solution, if possible):		Date Requested:	
Response			

By responding to the RFI, we do not agree to any additional costs and/or time. Any additional costs and/or time shall be submitted in accordance with the Contract Documents.

Date Answered:

Answered By:

SUBMITTAL IDENTIFICATION

Submittal No. _____

Contractor to Complete

Project Name: _____

MP Project Number: _____

General Contractor: _____

Submittal Subcontractor: _____

Date Submitted to MP: _____

Specification Number: _____

Specification Description: _____

Architect/Engineer to Complete

Date Returned: _____

Method Returned: _____

Returned To: _____

**SECTION 005200
AGREEMENT FORM**

PART 1 GENERAL

1.01 FORM OF AGREEMENTS ARE AS FOLLOWS:

- A. Standard Form of Agreement Between Owner and Contractor, American Institute of Architects Document A101, 2017 Edition will be used for the Contract.
- B. Standard Form Insurance and Bonds, American Institute of Architects Document A101, 2017 Exhibit A will be used for the Contract.
- C. Prospective bidders should read and understand the Agreement forms before submitting bids or executing the Agreement.
- D. Draft copies of these Agreements are available at the Architect's office for the Contractor's examination M-F from 8-5. The Agreements are incorporated by reference as though fully written herein.

1.02 RELATED REQUIREMENTS

- A. Section 007200 - General Conditions.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

END OF SECTION

**SECTION 006200
INSURANCE AND BONDS****PART 1 GENERAL****1.01 INSURANCE**

- A. The Contractor is responsible for maintaining the following insurance coverages described herein.
- B. **PROPERTY INSURANCE (BUILDER'S RISK)**
1. The Contractor shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a Builder's Risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.
- C. **COMMERCIAL GENERAL LIABILITY (CGL) INSURANCE**
1. Commercial General Liability Insurance for the Project shall be written on an occurrence form with policy limits of not less than Two Million Dollars (\$2,000,000) each occurrence, Four Million Dollars (\$4,000,000) general aggregate, and Two Million Dollars (\$2,000,000) aggregate for products-completed operations hazard, providing coverage for claims including:
 - a. damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
 - b. personal injury and advertising injury;
 - c. damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
 - d. bodily injury or property damage arising out of completed operations; and
 - e. the Contractor's indemnity obligations under the General Conditions.
 2. The Contractor's Commercial General Liability policy shall not contain an exclusion or restriction of coverage for the following:
 - a. Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
 - b. Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
 - c. Claims for bodily injury other than to employees of the insured.
 - d. Claims for indemnity of the General Conditions arising out of injury to employees of the insured.
 - e. Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
 - f. Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
 - g. Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
 - h. Claims related to roofing, if the Work involves roofing.
 - i. Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.

- j. Claims related to earth subsidence or movement, where the Work involves such hazards.
- k. Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

D. AUTOMOBILE LIABILITY INSURANCE

- 1. Automobile Liability Insurance covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$1,000,000) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

E. EMPLOYERS' LIABILITY INSURANCE (WORKER'S COMP)

- 1. Employers' Liability Insurance with policy limits not less than One Million Dollars (\$1,000,000) each accident, One Million Dollars (\$1,000,000) each employee, and One Million Dollar (\$1,000,000) policy limit by not less than per statute.

1.02 SECURITY BONDS FOR FAITHFUL PERFORMANCE

- A. A Performance Bond and a Payment (Labor and Material) Bond are required as a condition of this Contract.
- B. Simultaneous with delivery of the executed contract, the Contractor shall furnish a surety bond or bonds as security for the faithful performance of this Contract and for the payment of all persons performing labor on the project under this Contract and furnishing materials in connection with this Contract in the amount of 100% of the contract sum for payment, executed on AIA Document A312.
- C. The surety on such bond or bonds will be a duly authorized surety company who is licensed by the State of Mississippi's Commissioner of Insurance and who has a B++ or higher rating in accordance with the most recent edition of the A.M. Best Company, Inc., Key Rating Guide.
- D. All bonds shall be countersigned by a Mississippi resident agent with the name and address typed or lettered legibly.
- E. All bonds must be accompanied by an appropriate Power of Attorney.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 007200
GENERAL CONDITIONS**

PART 1 GENERAL

1.01 GENERAL CONDITIONS ARE AS FOLLOWS:

- A. Standard Form of General Conditions of the Contract for Construction, American Institute of Architects Document A201, 2017 Edition will be used for the Contract.
- B. If a conflict exists between the General Conditions and the Specifications, the Specifications shall rule. Any party discovering a conflict between the Specifications and the General Conditions shall immediately notify the Architect in writing.
- C. Prospective bidders should read and understand the General Conditions before submitting bids or executing the Agreement.
- D. A copy of the Agreement is available at the Architect's office for the Contractor's examination on M-F from 8-5. The Agreement is incorporated by reference as though fully written herein.

END OF SECTION

**SECTION 009000
ADDENDA**

PART 1 GENERAL

1.01 SUMMARY

- A. Any addenda to the drawings or specifications issued before or during the time of bidding shall be included in the proposal and become a part of the Contract.
- B. Indicate receipt of addenda on the proposal form.

1.02 PART 2 PRODUCTS (NOT USED)

1.03 PART 3 EXECUTION (NOT USED)

END OF SECTION

**SECTION 011000
SUMMARY****PART 1 GENERAL****1.01 PROJECT**

- A. Project Name: Vancleave HVAC ESSER
- B. Owner's Name: Jackson County School District.

1.02 PROJECT DESCRIPTION

- A. Description: Refer to Section 000102 Project Information
- B. Alternates: refer to Division 1 Section "Alternates" for information.
- C. All accessories or incidental items not specifically shown and detailed in the specifications herein, which are necessary and/or required to complete the work within the intent of the specifications, shall be included by the Contractor without additional cost to the Owner.
- D. All bid amounts must be based on the most stringent requirement called for in the complete construction document package. In addition, the most stringent requirement shown shall govern and take precedence in the event of any and all conflicts between different drawings (plans, elevations, details, sections, schedules, etc...), between different specification sections, within specification sections, and between the drawings and the specifications. It will be the General Contractor's responsibility to bring any and all discrepancies to the architect's attention for further clarity prior to submitting a formal bid.

1.03 BUILDING PERMITS AND PLAN REVIEW

- A. Building Permits:
 - 1. All Building Permits including all special subcontractor permits will be required for this project.
 - 2. The General Contractor will be required to apply for and pull all permits in their name.
 - 3. The General Contractor will be required to pay for all permits. Refer to Allowances section for any specified amount that may be allocated for the paying of said permits. If there is no set allowance provided, then it will be the General Contractor's responsibility to coordinate with the AHJ and provide for the costs of all permits in his base bid amount.
- B. Plan Review:
 - 1. The project will be required to go through the plans review process with the Authority Having Jurisdiction (AHJ).
 - 2. The General Contractor will be required to pay for all plans review fees. Refer to Allowances section for any specified amount that may be allocated for the paying of said plan review. If there is no set allowance provided, then it will be the General Contractor's responsibility to coordinate with the AHJ and provide for the costs of the plan review in his base bid amount.
 - 3. The General Contractor will be responsible for providing and paying for all hard copy sets of plans and specifications required by the AHJ for their completion of the plan review process.

1.04 DESCRIPTION OF ALTERATIONS WORK

- A. Scope of demolition and removal work is indicated on drawings.
- B. Scope of alterations work is indicated on drawings.

1.05 GENERAL INFORMATION

- A. All work shall be performed in a professional manner and workmanlike manner.
- B. Submittals: Submittals shall be submitted in accordance with Division 1 Section "Submittals".
- C. Scheduling: The contractor shall prepare a construction schedule showing each construction activity, based on the project specification divisions, prior to starting work.

- D. The Contractor will be expected to cooperate with the Owner and his representative in pursuing work continuously and with the highest degree of efficiency possible.
- E. The Contractor will be required to finish the job and leave the site in a condition similar to starting project.
- F. Inclement Weather: The Contract Time for the project has incorporated all days for inclement weather. No additional request inclement weather days will be allowed during the project duration. The only inclement weather delays that will be considered to be above and beyond standard adverse conditions and will be considered appropriate for the Contractor's request for additional time will be Acts of God that have directly effected the project site as follows:
 - 1. Named Storms
 - 2. Earthquakes
 - 3. Tornadoes
 - 4. Floods
 - 5. Hail Storms
- G. Storm Damage: Should warnings of winds of gale force or stronger be issued, the Contractor shall take every practical precaution to minimize danger to persons and damage to property. These precautions shall be coordinated through the Owner's Representative and shall include closing all openings; removing all loose materials, tools, and equipment from exposed locations; as well as removing or securing scaffolding and other temporary work.
- H. Interruption of Utility Service: Interruptions to utility services shall be minimized. Necessary outages shall be coordinated with the Owner a minimum of 10 days in advance of the planned outage.

1.06 OWNER OCCUPANCY/WORKING CONDITIONS

- A. Owner intends to continue to occupy adjacent portions of the existing building during the entire construction period.
- B. Workmen shall be limited to the use of only those areas necessary to perform the work.
- C. Owner intends to occupy the Project upon Substantial Completion.
- D. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- E. The Contractor shall take all necessary and prudent safety precautions to ensure the safety of the workforce and other exposed personnel.

1.07 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to areas permitted by Law, Ordinances, Permits, and Contract Documents..
- B. Provide access to and from site as required by law and by Owner:
 - 1. Do not obstruct roadways, sidewalks, or other public ways without permit and/or permission by Owner.
 - 2. Deliveries and access/exit to project site is not available during the student drop off/unloading and student pick up/unloading times in the morning hours of 7:15 a.m. to 8:00 a.m. and during the afternoon hours of 3:15 to 4:00 p.m. General Contractor shall coordinate with Owner and not schedule or maneuver equipment during this time to obstruct traffic flow of buses and parents entering/exiting the school grounds during these time frames.
- C. Existing building spaces and portions of site occupied by Owner for daily use may not be used for storage.
- D. Contractor shall not unreasonably encumber site with materials or equipment.
- E. Contractor shall assume full responsibility for protection and safe-keeping of products sorted on premises.
 - 1. Move any stored materials/products which interfere with operations of other Contractors.

2. Obtain and pay for, use of additional storage or work areas needed for operations.
 3. Refer to Division 1 Section "Temporary Facilities and Controls" for additional information.
- F. No Smoking (Tobacco) Policy:
1. Smoking and other tobacco products including vaping are prohibited within and outside of all buildings. This applies to **ALL** buildings including the project site during all times of construction.
- G. No Weapons Policy:
1. No deadly weapons of any kind are permitted on the property.
- H. No Alcohol Policy:
1. No alcoholic beverages of any kind are permitted on the property.
- I. Utility Outages and Shutdown:
1. Limit disruption of utility services to hours the existing surrounding building is unoccupied.
 2. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.
 3. Prevent accidental disruption of utility services to other facilities.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 012000
PRICE AND PAYMENT PROCEDURES****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Documentation of changes in Contract Sum and Contract Time.
- C. Change procedures.
- D. Procedures for preparation and submittal of application for final payment.

1.02 RELATED REQUIREMENTS

- A. Section 005000 - Contracting Forms and Supplements: Forms to be used.
- B. Section 007200 - General Conditions.
- C. Section 012100 - Allowances.

1.03 SCHEDULE OF VALUES

- A. Use Schedule of Values Form: AIA G703, edition stipulated in the Agreement.
- B. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit draft to Engineer/Architect for approval.
- C. Forms filled out by hand will not be accepted.
- D. Submit Schedule of Values in duplicate within 15 days after date established in Notice to Proceed.
- E. Format: Utilize the Table of Contents of this Project Manual. Identify each line item with number and title of the specification section. Identify site mobilization, bonds and insurance, and allowances .
- F. Revise schedule to list approved Change Orders, with each Application For Payment.

1.04 APPLICATIONS FOR PROGRESS PAYMENTS

- A. Payment Period: Submit at intervals stipulated in the Agreement.
- B. Forms filled out by hand will not be accepted.
- C. For each item, provide a column for listing each of the following:
 - 1. Item Number.
 - 2. Description of work.
 - 3. Scheduled Values.
 - 4. Previous Applications.
 - 5. Work in Place and Stored Materials under this Application.
 - 6. Authorized Change Orders.
 - 7. Total Completed and Stored to Date of Application.
 - 8. Percentage of Completion.
 - 9. Balance to Finish.
 - 10. Retainage.
- D. Notarize certification by signature of authorized officer.
- E. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed and for stored products.
- F. List each authorized Change Order as a separate line item, listing Change Order number and dollar amount as for an original item of work.
- G. Submit one electronic and three hard-copies of each Application for Payment.
- H. Include the following with the application:

1. Transmittal letter as specified for submittals in Section 013000.
 2. Construction progress schedule, revised and current as specified in Section 013000.
 3. Allowance Tracking Report/Spreadsheet
 4. Current construction photographs specified in Section 013000.
 5. Partial release of liens from major subcontractors and vendors.
 6. Back up information and pictures will be required for stored materials.
- I. When Engineer/Architect requires substantiating information, submit data justifying dollar amounts in question. Provide one copy of data with cover letter for each copy of submittal. Show application number and date, and line item by number and description.

1.05 MODIFICATION PROCEDURES

- A. For minor changes not involving an adjustment to the Contract Sum or Contract Time, Engineer/Architect will issue instructions directly to Contractor.
- B. For other required changes, Engineer/Architect will issue a document signed by Owner instructing Contractor to proceed with the change, for subsequent inclusion in a Change Order.
1. The document will describe the required changes and will designate method of determining any change in Contract Sum or Contract Time.
 2. Promptly execute the change.
- C. For changes for which advance pricing is desired, Engineer/Architect will issue a document that includes a detailed description of a proposed change with supplementary or revised drawings and specifications, a change in Contract Time for executing the change Contractor shall prepare and submit a fixed price quotation within 7 days.
- D. Contractor may propose a change by submitting a request for change to Engineer/Architect, describing the proposed change and its full effect on the work, with a statement describing the reason for the change, and the effect on the Contract Sum and Contract Time with full documentation. Document any requested substitutions in accordance with Section 01 6000.
- E. Computation of Change in Contract Amount: As specified in the Agreement and Conditions of the Contract.
1. For change requested by Engineer/Architect for work falling under a fixed price contract, the amount will be based on Contractor's price quotation.
 2. For change requested by Contractor, the amount will be based on the Contractor's request for a Change Order as approved by Engineer/Architect.
- F. Substantiation of Costs: Provide full information required for evaluation.
1. On request, provide the following data:
 - a. Quantities of products, labor, and equipment.
 - b. Taxes, insurance, and bonds.
 - c. Overhead and profit.
 - d. Justification for any change in Contract Time.
 - e. Credit for deletions from Contract, similarly documented.
 2. Support each claim for additional costs with additional information:
 - a. Origin and date of claim.
 - b. Dates and times work was performed, and by whom.
 - c. Time records and wage rates paid.
 - d. Invoices and receipts for products, equipment, and subcontracts, similarly documented.
- G. Execution of Change Orders: Engineer/Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.
- H. After execution of Change Order, promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust the Contract Sum.

- I. Promptly revise progress schedules to reflect any change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.
- J. Promptly enter changes in Project Record Documents.

1.06 APPLICATION FOR FINAL PAYMENT

- A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- B. Application for Final Payment will not be considered until the following have been accomplished:
 - 1. All closeout procedures specified in Section 017000.

END OF SECTION

Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____
Subcontractor _____	Amount _____

(Attach additional list of subcontractors and amounts if necessary.)

Contractor's Name and Title: _____
 Contractor's Certificate of Responsibility Number: _____
 Contractor's Signature: _____ Date _____

STATE OF _____
 COUNTY OF _____

SWORN AND SUBSCRIBED BEFORE ME, the undersigned notary public, this the, this the _____ day of _____, 20__.

 NOTARY PUBLIC

My commission Expires: _____

END OF SECTION

**SECTION 012012
AFFIDAVIT CERTIFYING DAVIS BACON COMPLIANCE**

I, acknowledge tha I am required to submit monthly certification regarding compliance with the Davis- Bacon Act, as amended (40 U.S.C. 3141-3148), and as supplemented by Department of Labor Regulations (29 CFR Part 5, "Labor Standars Provisions Applicable to Contracts Covering Federally Finances and Assisted Construction"). I understand that, in accordance with the statue, I will be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, I will be required to pay wages not less than once a week. I acknowledge the current prevailing wage determination issued by the Department of Labor as shown in Section 00 08 20 Federal Requirements attachment of the Project Manual (Specifications). I understand that this document must be submitted with each Application for Payment.

TO:

Jackson County School District
4700 Colonel Vickrey Road
Vanceleave , Mississippi 39565

FOR:

Vanceleave Hvac Esser
Vanceleave Lower Elementary - 12602 Highway 57, Vanceleave Ms 39565
Vanceleave Middle School - 4725 Bulldog Lane, Vanceleave Ms 39565
Vanceleave High School - 12424 Highway 57, Vanceleave Ms 39565

Vanceleave , Mississippi 39565

Attached to this form is the following information with supporting documentation including when the undersigned Contractor paid laborers and mechanics; the amounts paid by the undersigned Contractor for wages to laborers and mechanics; and correct classification for laborers and mechanics. Optional U.S. Department of Labor form is provided under Exhibit A).

Contractor's Name and Title: _____
Contractor's Certificate of Responsibility Number: _____
Contractor's Signature: _____ Date _____

STATE OF _____
COUNTY OF _____

SWORN AND SUBSCRIBED BEFORE ME, the undersigned notary public, this the _____ day of _____, 20__.

NOTARY PUBLIC

My commission Expires: _____

END OF SECTION

**SECTION 012100
ALLOWANCES****PART 1 GENERAL****1.01 SUMMARY**

- A. This Section sets forth the following allowances to be included in the Contract:
 - 1. Contingency Allowance
- B. Conditions:
 - 1. The Contractor shall include in his base bid the cash and/or material allowances as described hereinafter for the purchase of materials as described or as to be determined herein.
 - a. Any GC overhead, profit, bond, insurance, and tax amounts must be carried as an additional cost, where applicable, in a separate line item on the contractor's bid amount and subsequent schedule of values and shall be included in the GC's Base Bid amount.
 - 2. All specified allowances shall appear as a separate line item amount, matching the amount specified herein, on the contractor's AIA Document G703, schedule of values.

1.02 CASH ALLOWANCE

- A. Purchase products under allowance as directed by Architect/Engineer or as specified herein.
- B. Use of any allowance shall be specifically authorized in writing upon approval by authorized Owner Representative. A final accounting of all contingency funds used will be made by issuance of a change order at the end of the project.
- C. At close-out of Contract, funds remaining in Allowances will be credited to owner by Change Order. In addition to the balance of the allowance all applicable costs for overhead, profit, bond, insurance and taxes will be added to the allowance change order credit. Overhead amounts that can be clearly documented as being expended over the course of the project will be excluded from this added amount to the allowance credit. Refer to AIA A201 General Conditions for further information.
- D. Contractor shall solicit a minimum of three (3) quotes for material and labor to be performed under all allowances.
- E. General Contractor's Overhead and Profit CANNOT be included in these proposals or the final proposal. The General Contractor's Overhead and Profit in relation to all allowances shall be included in the General Contractor's Base Bid amount. In addition, the GC's Base Bid included overhead amounts allocated to these allowances shall include all GC associated costs, whether direct or indirect, that may be tied to any and all additional work required. These items shall include but are not limited to the following:
 - 1. Additional Man Hours (both standard and overtime)
 - 2. Drive Time
 - a. Vehicle maintenance or wear and tear
 - b. Fuel Costs
 - c. Research
 - d. Paperwork
 - e. Phone Calls
 - f. Equipment Rental
- F. Sub Contractor's costs Included in Cash Allowances: Cost of product to Contractor or subcontractor, less applicable trade discounts.
 - 1. Net cost of product
 - 2. Delivery to site
 - 3. Installation
 - 4. Labor

5. Insurance
 6. Payroll
 7. Taxes
 8. Bonding
 9. Sub Contractor's Overhead and Profit (O&P).
 10. Equipment Rental
- G. Engineer/Architect Responsibilities:
1. Consult with Contractor for consideration and selection of products, suppliers , and installers.
 2. Select products in consultation with Owner and transmit decision to Contractor.
 3. Prepare Change Order.
- H. Contractor Responsibilities:
1. Assist Engineer/Architect in selection of products, suppliers, and installers.
 2. Obtain proposals from suppliers and installers and offer recommendations.
 3. On notification of which products have been selected, execute purchase agreement with designated supplier and installer.
 4. Arrange for and process shop drawings, product data, and samples. Arrange for delivery.
 5. Promptly inspect products upon delivery for completeness, damage, and defects. Submit claims for transportation damage.
- I. Differences in costs will be adjusted by Change Order.

1.03 ALLOWANCE SCHEDULE:

A. **General Contingency Allowance:**

1. In addition to the work shown on the contract documents, the contractor shall include in the base bid contract amount the following lump sum cash allowance amount:
 - a. Seventy-Five Thousand Dollars (\$75,000).
2. Contractor shall solicit a minimum of three (3) quotes for additional material or work to be performed under the Contingency Allowance.

1.04 SELECTION/DELIVERY/INSTALLATION PROCESS

- A. Architect shall consult with Contractor in coordination of products and suppliers and shall make selection of products to be used.
- B. Contractor shall assist Architect in determining qualified suppliers, obtain proposals from suppliers for Architect's review, and enter into purchase agreement with designated supplier chosen.
- C. Contractor is responsible for arranging delivery, unloading and inspecting products for damage and defects.
- D. Contractor shall comply with requirements of referenced specification section for installation and/or install per Manufacturer's recommendations.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

**SECTION 012500
SUBSTITUTION PROCEDURES****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Procedural requirements for proposed substitutions.

1.02 DEFINITIONS

- A. Substitutions: Changes from Contract Documents requirements proposed by Contractor to materials, products, assemblies, and equipment.
 - 1. Substitutions for Cause: Proposed due to changed Project circumstances beyond Contractor's control.
 - a. Unavailability.
 - b. Regulatory changes.
 - 2. Substitutions for Convenience: Proposed due to possibility of offering substantial advantage to the Project.
 - a. Substitution requests offering advantages solely to the Contractor will not be considered.

PART 2 PRODUCTS - NOT USED**PART 3 EXECUTION****3.01 GENERAL REQUIREMENTS**

- A. A Substitution Request for products, assemblies, materials, and equipment constitutes a representation that the submitter:
 - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product, equipment, assembly, or system.
 - 2. Agrees to provide the same warranty for the substitution as for the specified product.
 - 3. Agrees to provide same or equivalent maintenance service and source of replacement parts, as applicable.
 - 4. Agrees to coordinate installation and make changes to other work that may be required for the work to be complete, with no additional cost to Owner.
 - 5. Waives claims for additional costs or time extension that may subsequently become apparent.
 - 6. Agrees to reimburse Owner and Engineer/Architect for review or redesign services associated with re-approval by authorities.
- B. A Substitution Request for specified installer constitutes a representation that the submitter:
 - 1. Has acted in good faith to obtain services of specified installer, but was unable to come to commercial, or other terms.
- C. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents. Burden of proof is on proposer.
 - 1. Note explicitly any non-compliant characteristics.
- D. Content: Include information necessary for tracking the status of each Substitution Request, and information necessary to provide an actionable response.
 - 1. Forms indicated in the Project Manual are adequate for this purpose, and must be used.
- E. Limit each request to a single proposed substitution item.
 - 1. Submit an electronic document, combining the request form with supporting data into single document.

3.02 SUBSTITUTION PROCEDURES DURING PROCUREMENT

- A. Instructions to Bidders specified time restrictions for submitting requests for substitutions during the bidding period, and the documents required.

- B. Submittal Form (before award of contract):
 - 1. Submit substitution requests by completing the form included in this project manual. See this form for additional information and instructions. Use only this form; other forms of submission are unacceptable.
- C. Owner will consider requests for substitutions only if submitted at least 10 days prior to the date for receipt of bids.

3.03 SUBSTITUTION PROCEDURES DURING CONSTRUCTION

- A. Submittal Form (after award of contract):
 - 1. Submit substitution requests by completing the form attached to this project manual. See this section for additional information and instructions. Use only this form; other forms of submission are unacceptable.
- B. Submit request for Substitution for Cause within 14 days of discovery of need for substitution, but not later than 14 days prior to time required for review and approval by Engineer/Architect, in order to stay on approved project schedule.
- C. Submit request for Substitution for Convenience immediately upon discovery of its potential advantage to the project, but not later than 14 days prior to time required for review and approval by Engineer/Architect, in order to stay on approved project schedule.
 - 1. In addition to meeting general documentation requirements, document how the requested substitution benefits the Owner through cost savings, time savings, greater energy conservation, or in other specific ways.
 - 2. Document means of coordinating of substitution item with other portions of the work, including work by affected subcontractors.
 - 3. Bear the costs engendered by proposed substitution of:
 - a. Owner's compensation to the Engineer/Architect for any required redesign, time spent processing and evaluating the request.
 - b. Other construction by Owner.
 - c. Other unanticipated project considerations.
- D. Substitutions will not be considered under one or more of the following circumstances:
 - 1. When they are indicated or implied on shop drawing or product data submittals, without having received prior approval.
 - 2. Without a separate written request.
 - 3. When acceptance will require revisions to Contract Documents.

3.04 RESOLUTION

- A. Engineer/Architect may request additional information and documentation prior to rendering a decision. Provide this data in an expeditious manner.
- B. Engineer/Architect will notify Contractor in writing of decision to accept or reject request.
 - 1. Engineer/Architect's decision following review of proposed substitution will be noted on the submitted form.

3.05 ACCEPTANCE

- A. Accepted substitutions change the work of the Project. They will be documented and incorporated into work of the project by Change Order, Construction Change Directive, Architectural Supplementary Instructions, or similar instruments provided for in the Conditions of the Contract.

END OF SECTION

**SECTION 013000
ADMINISTRATIVE REQUIREMENTS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. General administrative requirements.
- B. Preconstruction meeting.
- C. Progress meetings.
- D. Construction progress schedule.
- E. Progress photographs.
- F. Coordination drawings.
- G. Submittals for review, information, and project closeout.
- H. Number of copies of submittals.
- I. Requests for Interpretation (RFI) procedures.
- J. Submittal procedures.

1.02 RELATED REQUIREMENTS

- A. Section 016000 - Product Requirements: General product requirements.

1.03 GENERAL ADMINISTRATIVE REQUIREMENTS

- A. Comply with requirements of Section 017000 - Execution and Closeout Requirements for coordination of execution of administrative tasks with timing of construction activities.

PART 2 PRODUCTS - NOT USED**PART 3 EXECUTION****3.01 COLLABORATION SOFTWARE**

- A. Summary
 - 1. The Contractor will be required to utilize a web based construction project management collaboration software to submit, track, distribute and collaborate on project documentation and action items.
 - 2. The intent of utilizing a web based construction management application is to reduce cost and schedule risk, improve quality and safety, and maintain a healthy team dynamic by improving information flow, reducing non-productive activities, reducing rework and decreasing turnaround times.
- B. Software
 - 1. General Contractor will be required to use Procore (www.procore.com)
 - 2. Access to said software be provided by the Architect/Engineer at no cost to the General Contractor.
 - 3. If unfamiliar, the Architect/Engineer's staff will assist the General Contractor in using the software or they will provide the resources necessary for the General Contractor to understand how to use the software.
- C. Architect/Engineer Responsibilities
 - 1. Upload signed/stamped drawings and any subsequent Architect/Engineer driven changes or revisions to the drawings.
 - 2. Upload signed/stamped specifications and any subsequent Architect/Engineer driven changes or revisions to the specifications.
 - 3. Add Design Team and Owner Contact Information
 - 4. Uploading all WCPR's as deemed necessary by the Architect/Engineer.
 - 5. Uploading all ASI's as deemed necessary by the Architect/Engineer.

6. Uploading all contracts as deemed necessary by the Architect/Engineer.
 7. Creation of set distribution lists to the design team and Owner only.
 8. Creation of Deficiency Reports as deemed necessary by the Architect/Engineer.
 9. Site Visit Reports as deemed necessary by the Architect/Engineer.
- D. Contractor's Responsibilities:
1. Do not remove people from a set distribution list that preloads on RFIs and Submittals; only add to it.
 2. Make sure attachments actually attach in all RFIs, Submittals, and transmittals. Transmittals mostly because they have to select the 'ADD' button once the attachment is uploaded.
 3. Provide us with a Subcontractor list so that they are able to easily distribute information to their subs via Procore.
 4. Submittals must be created in the software:
 - a. Submittal titles must be by specification section. Grouping multiple specification sections into one submittal will result in immediate rejection.
 - b. The Contractor will be responsible for submitting all RFIs and Submittals through the software and assigning them to the appropriate parties.
 - c. Architects / Engineers / Consultants etc. are responsible for posting all responses to these items via the software, including all relevant attachments.
 - d. The Contractor will distribute responses to all affected subcontractors and confirm agreement with the response by closing the item.
 - e. GC is the only one to create submittals. They will create them on behalf of their subs when needed. The subs should never create the submittal themselves.
 - f. Once a submittal is labeled as 'Reject and Resubmit' the GC needs to close it out and create the revision as a completely new submittal. Never create the revision WITHIN the original submittal.
 - g. Distribute and CLOSE all submittals once you have received a sufficient review/response from the Architect/Engineer.
 - h. Be sure to select a spec section for submittals.
 5. Project Schedules must be uploaded to the software in one of the following accepted formats:
 - a. Microsoft Project
 - b. Primavera P3
 - c. Primavera P6
 - d. Asta Powerpoint
 6. Emails must be generated in the software
 7. Daily Logs must be created in the software
 8. RFI's must be created in the software
 9. All project photos must be uploaded to the software

3.02 PRECONSTRUCTION MEETING

- A. Engineer/Architect will schedule a meeting within 7 days after Notice of Award.
- B. Attendance Required:
 1. Owner.
 2. Engineer/Architect.
 3. Contractor.
- C. Agenda:
 1. Execution of Owner-Contractor Agreement.
 2. Submission of executed bonds and insurance certificates.
 3. Submission of list of subcontractors, list of products, schedule of values, and progress schedule.
 4. Designation of personnel representing the parties of the owner, contract and A/E.

5. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
 6. Owners requirements and work constraints.
- D. Record minutes and distribute copies within two days after meeting to participants, with two copies to Engineer/Architect, Owner, participants, and those affected by decisions made.

3.03 PROGRESS MEETINGS

- A. Schedule and administer meetings throughout progress of the Work at maximum monthly intervals.
- B. Make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.
- C. Attendance Required:
1. Contractor.
 2. Owner.
 3. Engineer/Architect.
 4. Contractor's superintendent.
 5. Major subcontractors.
- D. Agenda:
1. Review minutes of previous meetings.
 2. Review of work progress.
 3. Field observations, problems, and decisions.
 4. Identification of problems that impede, or will impede, planned progress.
 5. Review of submittals schedule and status of submittals.
 6. Review of off-site fabrication and delivery schedules.
 7. Maintenance of progress schedule.
 8. Corrective measures to regain projected schedules.
 9. Planned progress during succeeding work period.
 10. Maintenance of quality and work standards.
 11. Effect of proposed changes on progress schedule and coordination.
 12. Other business relating to work.
- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Engineer/Architect, Owner, participants, and those affected by decisions made.

3.04 CONSTRUCTION PROGRESS SCHEDULE

- A. If preliminary schedule requires revision after review, submit revised schedule within 10 days.
- B. Within 7 days after review of preliminary schedule, submit draft of proposed complete schedule for review.
1. Include written certification that major contractors have reviewed and accepted proposed schedule.
- C. Within 3 days after joint review, submit complete schedule.
- D. Submit updated schedule with each Application for Payment.

3.05 REQUESTS FOR INTERPRETATION (RFI)

- A. Definition: A request seeking one of the following:
1. An interpretation, amplification, or clarification of some requirement of Contract Documents arising from inability to determine from them the exact material, process, or system to be installed; or when the elements of construction are required to occupy the same space (interference); or when an item of work is described differently at more than one place in Contract Documents.
- B. Preparation: Prepare an RFI immediately upon discovery of a need for interpretation of Contract Documents. Failure to submit a RFI in a timely manner is not a legitimate cause for

- claiming additional costs or delays in execution of the work.
1. Prepare a separate RFI for each specific item.
 2. Combine RFI and its attachments into a single electronic file. PDF format is preferred.
- C. Reason for the RFI: Prior to initiation of an RFI, carefully study all Contract Documents to confirm that information sufficient for their interpretation is definitely not included.
1. Include in each request Contractor's signature attesting to good faith effort to determine from Contract Documents information requiring interpretation.
 2. Unacceptable Uses for RFIs: Do not use RFIs to request the following::
 - a. Approval of submittals (use procedures specified elsewhere in this section).
 - b. Approval of substitutions (see Section - 016000 - Product Requirements)
 - c. Changes that entail change in Contract Time and Contract Sum (comply with provisions of the Conditions of the Contract).
 - d. Different methods of performing work than those indicated in the Contract Drawings and Specifications (comply with provisions of the Conditions of the Contract).
 3. Improper RFIs: Requests not prepared in compliance with requirements of this section, and/or missing key information required to render an actionable response. They will be returned without a response, with an explanatory notation.
 4. Frivolous RFIs: Requests regarding information that is clearly indicated on, or reasonably inferable from, Contract Documents, with no additional input required to clarify the question. They will be returned without a response, with an explanatory notation.
- D. Content: Include identifiers necessary for tracking the status of each RFI, and information necessary to provide an actionable response.
1. Official Project name and number, and any additional required identifiers established in Contract Documents.
 2. Owner's, Engineer/Architect's, and Contractor's names.
 3. Discrete and consecutive RFI number, and descriptive subject/title.
 4. Issue date, and requested reply date.
 5. Reference to particular Contract Document(s) requiring additional information/interpretation. Identify pertinent drawing and detail number and/or specification section number, title, and paragraph(s).
 6. Annotations: Field dimensions and/or description of conditions which have engendered the request.
 7. Contractor's suggested resolution: A written and/or a graphic solution, to scale, is required in cases where clarification of coordination issues is involved, for example; routing, clearances, and/or specific locations of work shown diagrammatically in Contract Documents. If applicable, state the likely impact of the suggested resolution on Contract Time or the Contract Sum.
- E. Attachments: Include sketches, coordination drawings, descriptions, photos, submittals, and other information necessary to substantiate the reason for the request.
- F. RFI Log: Prepare and maintain a tabular log of RFIs for the duration of the project.
1. Maintain on the Electronic Document Submittal Service.
- G. Review Time: Engineer/Architect will respond and return RFIs to Contractor within seven calendar days of receipt. For the purpose of establishing the start of the mandated response period, RFIs received after 12:00 noon will be considered as having been received on the following regular working day.
1. Response period may be shortened or lengthened for specific items, subject to mutual agreement, and recorded in a timely manner in progress meeting minutes.
- H. Responses: Content of answered RFIs will not constitute in any manner a directive or authorization to perform extra work or delay the project. If in Contractor's belief it is likely to lead to a change to Contract Sum or Contract Time, promptly issue a notice to this effect, and follow up with an appropriate Change Order request to Owner.

1. Response may include a request for additional information, in which case the original RFI will be deemed as having been answered, and an amended one is to be issued forthwith. Identify the amended RFI with an R suffix to the original number.
2. Do not extend applicability of a response to specific item to encompass other similar conditions, unless specifically so noted in the response.
3. Upon receipt of a response, promptly review and distribute it to all affected parties, and update the RFI Log.
4. Notify Engineer/Architect within seven calendar days if an additional or corrected response is required by submitting an amended version of the original RFI, identified as specified above.

3.06 SUBMITTAL SCHEDULE

- A. Submit to Engineer/Architect for review a schedule for submittals in tabular format.
 1. Submit at the same time as the preliminary schedule specified in Section - 013216 - Construction Progress Schedule.

3.07 SUBMITTALS FOR REVIEW

- A. When the following are specified in individual sections, submit them for review:
 1. Product data.
 2. Shop drawings.
 3. Samples for selection.
 4. Samples for verification.
- B. The contractor who prepared the submittals for review must represent that they are licensed and qualified to perform the work in the submittal, and said work is in full compliance with applicable codes.
- C. Stamping the Submittals: The General Contractor is not required to stamp the submittal prior to submission to the Architect/Engineer for their review. However; it is highly encouraged, and if there is no General Contractor review stamp on a submittal then by default the General Contractor has agreed with the following statement:
 1. Acceptance is for general compliance with the contract documents only. The contractor is responsible for confirming and correlating all quantities and dimensions; selecting fabrication processes and techniques for construction; coordinating its work with that of all other trades; and performing its work in a safe and satisfactory manner.
- D. The contractor agrees that all submittals have been reviewed by the Architect and/or Engineer only for conformance with the design concept of the project and with the information delineated in the contract drawings and specifications. A returned review whether marked as "No Exceptions" or "Exceptions as Noted" does not waive any provisions of the contract documents. Contractor shall verify all details, dimensions and quantities, and coordinate with the work of other trades. Architect and/or Engineer's review of a submittal shall not relieve the contractor from responsibility for deviations, errors, or omissions in the shop drawings or submittals.
- E. Samples will be reviewed for aesthetic, color, or finish selection.
- F. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 017800 - Closeout Submittals.

3.08 SUBMITTALS FOR INFORMATION

- A. When the following are specified in individual sections, submit them for information:
 1. Design data.
 2. Certificates.
 3. Test reports.
 4. Inspection reports.
 5. Manufacturer's instructions.

6. Manufacturer's field reports.
7. Other types indicated.

3.09 SUBMITTALS FOR PROJECT CLOSEOUT

- A. Submit Correction Punch List for Substantial Completion.
- B. Submit Final Correction Punch List for Substantial Completion.
- C. When the following are specified in individual sections, submit them at project closeout in compliance with requirements of Section 017800 - Closeout Submittals:
 1. Project record documents.
 2. Operation and maintenance data.
 3. Warranties.
 4. Bonds.
 5. Other types as indicated.
- D. Submit for Owner's benefit during and after project completion.

3.10 SUBMITTAL PROCEDURES

- A. General Requirements:
 1. Use a separate transmittal for each item.
 2. Transmit using approved form.
 - a. Use Contractor's form, subject to prior approval by Engineer/Architect.
 3. Sequentially identify each item. For revised submittals use original number and a sequential numerical suffix.
 4. Identify: Project; Contractor; subcontractor or supplier; pertinent drawing and detail number; and specification section number and article/paragraph, as appropriate on each copy.
 5. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of products required, field dimensions, adjacent construction work, and coordination of information is in accordance with the requirements of the work and Contract Documents.
 - a. Submittals from sources other than the Contractor, or without Contractor's stamp will not be acknowledged, reviewed, or returned.
 6. Deliver each submittal on date noted in submittal schedule, unless an earlier date has been agreed to by all affected parties, and is of the benefit to the project.
 - a. Upload submittals in electronic form to Electronic Document Submittal Service website.
 7. Schedule submittals to expedite the Project, and coordinate submission of related items.
 - a. For each submittal for review, allow 10 working days excluding delivery time to and from the Contractor.
 - b. For sequential reviews involving Engineer/Architect's consultants, Owner, or another affected party, allow an additional 7 working days.
 8. Identify variations from Contract Documents and product or system limitations that may be detrimental to successful performance of the completed work.
 9. When revised for resubmission, identify all changes made since previous submission.
 10. Incomplete submittals will not be reviewed, unless they are partial submittals for distinct portion(s) of the work, and have received prior approval for their use.
- B. Product Data Procedures:
 1. Submit only information required by individual specification sections.
 2. Collect required information into a single submittal.
 3. Do not submit (Material) Safety Data Sheets for materials or products.
 4. Submit manufacturer's standard published data. **Where multiple choices occur on a submittal, it will be the Contractor's responsibility to clearly mark in contrasting color by means of underlining, highlighting, circling, ect... each copy to identify applicable products, models, options, and other data.** Unmarked copies will be

immediately rejected and sent back to the General Contractor. Supplement manufacturers' standard data to provide information specific to this Project.

- C. Shop Drawing Procedures:
1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting Contract Documents and coordinating related work.
 2. Do not reproduce Contract Documents to create shop drawings.
 3. Generic, non-project-specific information submitted as shop drawings do not meet the requirements for shop drawings.
 4. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances. **Canned or Typical drawings, unless they specifically apply to the project, will be immediately rejected.**
- D. Samples Procedures:
1. Transmit related items together as single package.
 2. Identify each item to allow review for applicability in relation to shop drawings showing installation locations.
 3. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
 - a. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.
 - b. **All submissions for the choosing of a products color must be physical samples indicating the products true and final color.** Digital and or printed samples will not be accepted.
- E. Transmit each submittal with a copy of approved submittal identification form.
- F. Contractor bears responsibility for all additional costs or work associated with work performed or materials installed prior to a returned approved submittal.

3.11 SUBMITTAL REVIEW

- A. Submittals for Review: Engineer/Architect will review each submittal, and provide no exceptions, or take other appropriate action.
- B. Submittals for Information: Engineer/Architect will acknowledge receipt and review. See below for actions to be taken.
- C. Engineer/Architect's actions will be reflected by marking each returned submittal using virtual stamp on electronic submittals.
- D. Engineer/Architect's actions on items submitted for review:
1. No Exceptions
 - a. Purchase, Fabrication, delivery, and/or installation may take place.
 2. Exceptions as Noted
 - a. Contractor's option to resubmit. However; all mark ups must be incorporated in the construction whether acknowledged in a resubmittal or not.
 3. Revise and Resubmit
 - a. Must be resubmitted
 4. Incomplete Submittal
 - a. Must be resubmitted
 5. Submit Specified Item
 - a. Must be resubmitted
 6. Submittal Rejected
 - a. Must be resubmitted
- E. Engineer/Architect's and consultants' actions on items submitted for information:

END OF SECTION

**SECTION 014000
QUALITY REQUIREMENTS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Submittals.
- B. Quality assurance.
- C. References and standards.
- D. Testing and inspection agencies and services.
- E. Contractor's construction-related professional design services.
- F. Contractor's design-related professional design services.
- G. Control of installation.
- H. Mock-ups.
- I. Tolerances.
- J. Manufacturers' field services.
- K. Defect Assessment.

1.02 REFERENCE STANDARDS

- A. ASTM C1021 - Standard Practice for Laboratories Engaged in Testing of Building Sealants 2008 (Reapproved 2019).
- B. ASTM C1077 - Standard Practice for Agencies Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Testing Agency Evaluation 2017.
- C. ASTM C1093 - Standard Practice for Accreditation of Testing Agencies for Masonry 2022a.
- D. ASTM D3740 - Standard Practice for Minimum Requirements for Agencies Engaged in Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction 2019.
- E. ASTM E329 - Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection 2021.
- F. ASTM E543 - Standard Specification for Agencies Performing Nondestructive Testing 2021.
- G. IAS AC89 - Accreditation Criteria for Testing Laboratories 2021.

1.03 CONTRACTOR'S CONSTRUCTION-RELATED PROFESSIONAL DESIGN SERVICES

- A. Coordination: Contractor's professional design services are subject to requirements of project's Conditions for Construction Contract.
- B. Provide such engineering design services as may be necessary to plan and safely conduct certain construction operations, pertaining to, but not limited to the following:
 - 1. Temporary sheeting, shoring, or supports.
 - 2. Temporary bracing.

1.04 CONTRACTOR'S DESIGN-RELATED PROFESSIONAL DESIGN SERVICES

- A. Coordination: Contractor's professional design services are subject to requirements of project's Conditions for Construction Contract.
- B. Base design on performance and/or design criteria indicated in individual specification sections.
- C. Scope of Contractor's Professional Design Services: Provide for the following items of work:
 - 1. Structural Design of Steel Trusses: As described in Section 054400 - Cold-Formed Metal Trusses.

1.05 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.

- B. Test Reports: After each test/inspection, promptly submit two copies of report to Engineer/Architect and to Contractor.
 - 1. Include:
 - a. Date issued.
 - b. Project title and number.
 - c. Name of inspector.
 - d. Date and time of sampling or inspection.
 - e. Identification of product and specifications section.
 - f. Location in the Project.
 - g. Type of test/inspection.
 - h. Date of test/inspection.
 - i. Results of test/inspection.
 - j. Compliance with Contract Documents.
 - k. When requested by Engineer/Architect, provide interpretation of results.
- C. Certificates: When specified in individual specification sections or by code, submit certification by the manufacturer and Contractor or installation/application subcontractor to Engineer/Architect, in quantities specified for Product Data.
 - 1. Indicate material or product complies with or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.
- D. Erection Drawings: Submit drawings for Engineer/Architect's benefit as contract administrator or for Owner.
 - 1. Submit for information for the limited purpose of assessing compliance with information given and the design concept expressed in the Contract Documents.

1.06 QUALITY ASSURANCE

- A. Testing Agency Qualifications:
 - 1. Prior to start of work, submit agency name, address, and telephone number, and names of full time registered Engineer and responsible officer.
 - 2. Submit copy of report of laboratory facilities inspection made by NIST Construction Materials Reference Laboratory during most recent inspection, with memorandum of remedies of any deficiencies reported by the inspection.

1.07 REFERENCES AND STANDARDS

- A. For products and workmanship specified by reference to a document or documents not included in the Project Manual, also referred to as reference standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- B. Comply with reference standard of date of issue current on date of Contract Documents, except where a specific date is established by applicable code.
- C. Obtain copies of standards where required by product specification sections.
- D. Maintain copy at project site during submittals, planning, and progress of the specific work, until Substantial Completion.
- E. Should specified reference standards conflict with Contract Documents, request clarification from Engineer/Architect before proceeding.
- F. Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of Engineer/Architect shall be altered from Contract Documents by mention or inference otherwise in any reference document.

1.08 TESTING AND INSPECTION AGENCIES AND SERVICES

- A. Contractor will employ and pay for services of an independent testing agency to perform other specified testing and inspection

- B. Employment of agency in no way relieves Contractor of obligation to perform Work in accordance with requirements of Contract Documents.
- C. Contractor Employed Agency:
 - 1. Testing agency: Comply with requirements of ASTM E329, ASTM E543, ASTM C1021, ASTM C1077, ASTM C1093, and ASTM D3740.
 - 2. Laboratory Qualifications: Accredited by IAS according to IAS AC89.
 - 3. Laboratory: Authorized to operate in the State in which the Project is located.
 - 4. Laboratory Staff: Maintain a full time registered Engineer on staff to review services.
 - 5. Testing Equipment: Calibrated at reasonable intervals either by NIST or using an NIST established Measurement Assurance Program, under a laboratory measurement quality assurance program.

PART 3 EXECUTION

2.01 CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Engineer/Architect before proceeding.
- D. Comply with specified standards as minimum quality for the work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Have work performed by persons qualified to produce required and specified quality.
- F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
- G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

2.02 MOCK-UPS

- A. Before installing portions of the Work where mock-ups are required, for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work. The purpose of mock-up is to demonstrate the proposed range of aesthetic effects and workmanship.
- B. Accepted mock-ups establish the standard of quality the Engineer/Architect will use to judge the Work.
- C. Integrated Exterior Mock-ups: Construct integrated exterior mock-up as indicated on drawings. Coordinate installation of exterior envelope materials and products as required in individual Specification Sections. Provide adequate supporting structure for mock-up materials as necessary.
- D. Notify Engineer/Architect seven (7) working days in advance of dates and times when mock-ups will be constructed.
- E. Tests shall be performed under provisions identified in this section and identified in the respective product specification sections.
- F. Assemble and erect specified items with specified attachment and anchorage devices, flashings, seals, and finishes.
- G. Obtain Engineer/Architect's approval of mock-ups before starting work, fabrication, or construction.
 - 1. Engineer/Architect will issue written comments within five (5) working days of initial review and each subsequent follow up review of each mock-up.

2. Make corrections as necessary until Architect's approval is issued.
- H. Accepted mock-ups as a comparison standard for the remaining Work.
- I. Where mock-up has been accepted by Engineer/Architect and is specified in product specification sections to be removed, protect mock-up throughout construction, remove mock-up and clear area when directed to do so by Engineer/Architect.

2.03 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Engineer/Architect before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

2.04 TESTING AND INSPECTION

- A. Testing Agency Duties:
 1. Test samples of mixes submitted by Contractor.
 2. Provide qualified personnel at site. Cooperate with Engineer/Architect and Contractor in performance of services.
 3. Perform specified sampling and testing of products in accordance with specified standards.
 4. Ascertain compliance of materials and mixes with requirements of Contract Documents.
 5. Promptly notify Engineer/Architect and Contractor of observed irregularities or non-compliance of Work or products.
 6. Perform additional tests and inspections required by Engineer/Architect.
 7. Submit reports of all tests/inspections specified.
- B. Limits on Testing/Inspection Agency Authority:
 1. Agency may not release, revoke, alter, or enlarge on requirements of Contract Documents.
 2. Agency may not approve or accept any portion of the Work.
 3. Agency may not assume any duties of Contractor.
 4. Agency has no authority to stop the Work.
- C. Contractor Responsibilities:
 1. Deliver to agency at designated location, adequate samples of materials proposed to be used that require testing, along with proposed mix designs.
 2. Cooperate with laboratory personnel, and provide access to the Work and to manufacturers' facilities.
 3. Provide incidental labor and facilities:
 - a. To provide access to Work to be tested/inspected.
 - b. To obtain and handle samples at the site or at source of Products to be tested/inspected.
 - c. To facilitate tests/inspections.
 - d. To provide storage and curing of test samples.
 4. Notify Engineer/Architect and laboratory 24 hours prior to expected time for operations requiring testing/inspection services.
 5. Employ services of an independent qualified testing laboratory and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
 6. Arrange with Owner's agency and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
- D. Re-testing required because of non-compliance with specified requirements shall be performed by the same agency on instructions by Engineer/Architect.

- E. Re-testing required because of non-compliance with specified requirements shall be paid for by Contractor.

2.05 MANUFACTURERS' FIELD SERVICES

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, as applicable, and to initiate instructions when necessary.
- B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

2.06 DEFECT ASSESSMENT

- A. Replace Work or portions of the Work not complying with specified requirements.
- B. If, in the opinion of Engineer/Architect, it is not practical to remove and replace the work, Engineer/Architect will direct an appropriate remedy or adjust payment.

END OF SECTION

**SECTION 014100
REGULATORY REQUIREMENTS**

PART 1 GENERAL

1.01 SUMMARY OF REFERENCE STANDARDS

- A. Regulatory requirements applicable to this project that all work shall comply with are as follows:
- B. 28 CFR 35 - Nondiscrimination on the Basis of Disability in State and Local Government Services; Final Rule; Department of Justice current edition.
- C. 28 CFR 36 - Nondiscrimination by Public Accommodations and in Commercial Facilities; Final Rule; Department of Justice current edition.
- D. 36 CFR 1191 - Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines current edition.
- E. 49 CFR 37 - Transportation Services for Individuals with Disabilities (ADA) current edition.
- F. ADA Standards - 2010 ADA Standards for Accessible Design 2010.
- G. 29 CFR 1910 - Occupational Safety and Health Standards Current Edition.
- H. City of Biloxi Land Development Ordinance
- I. ICC A117.1 - Accessible and Usable Buildings and Facilities 2017.
- J. Building Code: ICC (IBC) - International Building Code 2018.
- K. Plumbing Code: ICC International Plumbing Code 2018.
- L. Mechanical Code: ICC International Mechanical Code 2018.
- M. Fuel Gas Code: ICC Fuel Gas Code 2018.
- N. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- O. Elevator Code: ASME A17.1-2016 - Safety Code for Elevators and Escalators.
- P. Erosion and Sedimentation Control Regulations: All MS DEQ Guidelines.

1.02 RELATED REQUIREMENTS

- A. Section 014000 - Quality Requirements.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 014533
CODE-REQUIRED SPECIAL INSPECTIONS AND PROCEDURES

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Code-required special inspections.
- B. Testing services incidental to special inspections.
- C. Submittals.

1.02 DEFINITIONS

- A. Code or Building Code: AHJ's currently adopted edition of the International Building Code and, more specifically, Chapter 17 - Structural Tests and Inspections, of same.
- B. Authority Having Jurisdiction (AHJ): Agency or individual officially empowered to enforce the building, fire and life safety code requirements of the permitting jurisdiction in which the Project is located.
- C. Special Inspection:
 - 1. Special inspections are inspections and testing of materials, installation, fabrication, erection or placement of components and connections mandated by the AHJ that also require special expertise to ensure compliance with the approved Contract Documents and the referenced standards.
 - 2. Special inspections are separate from and independent of tests and inspections conducted by Owner or Contractor for the purposes of quality assurance and contract administration.

1.03 REFERENCE STANDARDS

- A. ACI 318 - Building Code Requirements for Structural Concrete 2019 (Reapproved 2022).
- B. AISC 360 - Specification for Structural Steel Buildings 2016 (Revised 2021).
- C. ASTM C31/C31M - Standard Practice for Making and Curing Concrete Test Specimens in the Field 2022.
- D. ASTM C172/C172M - Standard Practice for Sampling Freshly Mixed Concrete 2017.
- E. ASTM D3740 - Standard Practice for Minimum Requirements for Agencies Engaged in Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction 2019.
- F. AWS D1.1/D1.1M - Structural Welding Code - Steel 2020, with Errata (2022).
- G. AWS D1.3/D1.3M - Structural Welding Code - Sheet Steel 2018, with Errata (2022).
- H. AWS D1.4/D1.4M - Structural Welding Code - Steel Reinforcing Bars 2018, with Amendment (2020).
- I. IAS AC89 - Accreditation Criteria for Testing Laboratories 2021.
- J. IAS AC291 - Accreditation Criteria for Special Inspection Agencies AC291 2019.

1.04 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Special Inspection Agency Qualifications: Prior to the start of work, the Special Inspection Agency is required to:
 - 1. Submit agency name, address, and telephone number, names of full time registered Engineer and responsible officer.
 - 2. Submit copy of report of laboratory facilities inspection made by NIST Construction Materials Reference Laboratory during most recent inspection, with memorandum of remedies of any deficiencies reported by the inspection.
 - 3. Submit certification that Special Inspection Agency is acceptable to AHJ.

- C. Testing Agency Qualifications: Prior to the start of work, the Testing Agency is required to:
 - 1. Submit agency name, address, and telephone number, and names of full time registered Engineer and responsible officer.
 - 2. Submit copy of report of laboratory facilities inspection made by NIST Construction Materials Reference Laboratory during most recent inspection, with memorandum of remedies of any deficiencies reported by the inspection.
 - 3. Submit certification that Testing Agency is acceptable to AHJ.
- D. Special Inspection Reports: After each special inspection, Special Inspector is required to promptly submit at least two copies of report; one to Engineer/Architect and one to the AHJ.
 - 1. Include:
 - a. Date issued.
 - b. Project title and number.
 - c. Name of Special Inspector.
 - d. Date and time of special inspection.
 - e. Identification of product and specifications section.
 - f. Location in the Project.
 - g. Type of special inspection.
 - h. Date of special inspection.
 - i. Results of special inspection.
 - j. Compliance with Contract Documents.
- E. Test Reports: After each test or inspection, promptly submit at least two copies of report; one to Engineer/Architect and one to AHJ.
 - 1. Include:
 - a. Date issued.
 - b. Project title and number.
 - c. Name of inspector.
 - d. Date and time of sampling or inspection.
 - e. Identification of product and specifications section.
 - f. Location in the Project.
 - g. Type of test or inspection.
 - h. Date of test or inspection.
 - i. Results of test or inspection.
 - j. Compliance with Contract Documents.

1.05 SPECIAL INSPECTION AGENCY

- A. The Owner will pay for and employ services of a Special Inspection Agency to perform inspections and associated testing and sampling in accordance with ASTM E329 and required by the building code. Contractor shall coordinate testing(s).
- B. Employment of agency in no way relieves Contractor of obligation to perform work in accordance with requirements of Contract Documents.

1.06 TESTING AND INSPECTION AGENCIES

1.07 QUALITY ASSURANCE

- A. Special Inspection Agency Qualifications:
 - 1. Independent firm specializing in performing testing and inspections of the type specified in this section.
 - 2. Accredited by IAS according to IAS AC291.
- B. Testing Agency Qualifications:
 - 1. Independent firm specializing in performing testing and inspections of the type specified in this section.
 - 2. Accredited by IAS according to IAS AC89.

PART 2 PRODUCTS - NOT USED**PART 3 EXECUTION****3.01 SCHEDULE OF SPECIAL INSPECTIONS, GENERAL**

- A. Frequency of Special Inspections: Special Inspections are indicated as continuous or periodic.
 - 1. Continuous Special Inspection: Special Inspection Agency is required to be present in the area where the work is being performed and observe the work at all times the work is in progress.
 - 2. Periodic Special Inspection: Special Inspection Agency is required to be present in the area where work is being performed and observe the work part-time or intermittently and at the completion of the work.

3.02 SPECIAL INSPECTIONS FOR STEEL CONSTRUCTION

- A. High-Strength Bolt, Nut and Washer Material:
 - 1. Verify identification markings comply with ASTM standards specified in the approved contract and to AISC 360, Section A3.3; periodic.
 - 2. Submit manufacturer's certificates of compliance; periodic.
- B. High-Strength Bolting Installation: Verify items listed below comply with AISC 360, Section M2.5.
 - 1. Snug tight joints; periodic.
- C. Structural Steel and Cold Formed Steel Deck Material:
 - 1. Structural Steel: Verify identification markings comply with AISC 360, Section M3.5; periodic.
 - 2. Other Steel: Verify identification markings comply with ASTM standards specified in the approved Contract Documents; periodic.
 - 3. Submit manufacturer's certificates of compliance and test reports; periodic.
- D. Weld Filler Material:
 - 1. Verify identification markings comply with AWS standards specified in the approved Contract Documents and to AISC 360, Section A3.5; periodic.
 - 2. Submit manufacturer's certificates of compliance; periodic.
- E. Welding:
 - 1. Structural Steel and Cold Formed Steel Deck:
 - a. Complete and Partial Joint Penetration Groove Welds: Verify compliance with AWS D1.1/D1.1M; continuous.
 - b. Multipass Fillet Welds: Verify compliance with AWS D1.1/D1.1M; continuous.
 - c. Single Pass Fillet Welds Less than 5/16 inch (7.94 mm) Wide: Verify compliance with AWS D1.1/D1.1M; periodic.
 - d. Plug and Slot Welds: Verify compliance with AWS D1.1/D1.1M; continuous.
 - e. Single Pass Fillet Welds 5/16 inch (7.94 mm) or Greater: Verify compliance with AWS D1.1/D1.1M; continuous.
 - f. Floor and Roof Deck Welds: Verify compliance with AWS D1.3/D1.3M; continuous.
 - 2. Reinforcing Steel: Verify items listed below comply with AWS D1.4/D1.4M and ACI 318, Section 3.5.2.
 - a. Verification of weldability; periodic.
 - b. Reinforcing steel resisting flexural and axial forces in intermediate and special moment frames as well as where it is referenced in older codes. Elements of special structural walls of concrete and shear reinforcement; continuous.
 - c. Shear reinforcement; continuous.
 - d. Other reinforcing steel; periodic.
- F. Steel Frame Joint Details: Verify compliance with approved Contract Documents.
 - 1. Details, bracing and stiffening; periodic.

2. Member locations; periodic.
3. Application of joint details at each connection; periodic.

3.03 SPECIAL INSPECTIONS FOR CONCRETE CONSTRUCTION

- A. Reinforcing Steel, Including Prestressing of Tendons and Placement: Verify compliance with approved Contract Documents and ACI 318, Sections 3.5 and 7.1 through 7.7; periodic.
- B. Reinforcing Steel Welding: Verify compliance with AWS D1.4/D1.4M and ACI 318, Section 3.5.2; periodic.
- C. Design Mix: Verify plastic concrete complies with the design mix in approved Contract Documents and with ACI 318, Chapter 4 and 5.2; periodic.
- D. Concrete Sampling Concurrent with Strength Test Sampling: Each time fresh concrete is sampled for strength tests, verify compliance with ASTM C172/C172M, ASTM C31/C31M and ACI 318, Sections 5.6 and 5.8 and record the following, continuous:
 1. Slump.
 2. Air content.
 3. Temperature of concrete.
- E. Specified Curing Temperature and Techniques: Verify compliance with approved Contract Documents and ACI 318, Sections 5.11 through 5.13; periodic.
- F. Concrete Strength in Situ: Verify concrete strength complies with approved Contract Documents and ACI 318, Section 6.2, for the following.
- G. Formwork Shape, Location and Dimensions: Verify compliance with approved Contract Documents and ACI 318, Section 6.1.1; periodic.

3.04 SPECIAL INSPECTIONS FOR MASONRY CONSTRUCTION

- A. Masonry Structures Subject to Special Inspection:
 1. Empirically designed masonry, glass unit masonry and masonry veneer in structures designated as "essential facilities".
 2. Engineered masonry in structures classified as "low hazard..." and "substantial hazard to human life in the event of failure".
- B. Verify each item below complies with approved Contract Documents and the applicable articles of TMS 402/602.
 1. Inspections and Approvals:
 - a. Verify compliance with the required inspection provisions of the approved Contract Documents; periodic.
 - b. Verify approval of submittals required by Contract Documents; periodic.
 2. Compressive Strength of Masonry: Verify compressive strength of masonry units prior to start of construction unless specifically exempted by code; periodic.
 3. Slump Flow and Visual Stability Index (VSI): Verify compliance as self consolidating grout arrives on site; continuous.
 4. Joints and Accessories: When masonry construction begins, verify:
 - a. Proportions of site prepared mortar; periodic.
 - b. Construction of mortar joints; periodic.
 - c. Location of reinforcement, connectors, prestressing tendons, anchorages, etc; periodic.
 5. Structural Elements, Joints, Anchors, Protection: During masonry construction, verify:
 - a. Size and location of structural elements; periodic.
 - b. Type, size and location of anchors, including anchorage of masonry to structural members, frames or other construction; periodic.
 - c. Size, grade and type of reinforcement, anchor bolts and prestressing tendons and anchorages; periodic.
 - d. Welding of reinforcing bars; continuous.

6. Grouting Preparation: Prior to grouting, verify:
 - a. Grout space is clean; periodic.
 - b. Correct placement of reinforcing, connectors, prestressing tendons and anchorages; periodic.
 - c. Correctly proportioned site prepared grouts and prestressing grout for bonded tendons; periodic.
 - d. Correctly constructed mortar joints; periodic.
7. Preparation of Grout Specimens, Mortar Specimens and Prisms: Observe preparation of specimens; periodic.

3.05 SPECIAL INSPECTIONS FOR SOILS

- A. Materials and Placement: Verify each item below complies with approved construction documents and approved geotechnical report.
 1. Design bearing capacity of material below shallow foundations; periodic.
 2. Design depth of excavations and suitability of material at bottom of excavations; periodic.
 3. Materials, densities, lift thicknesses; placement and compaction of backfill: continuous.
 4. Subgrade, prior to placement of compacted fill verify proper preparation; periodic.
- B. Testing: Classify and test excavated material; periodic.

3.06 SPECIAL INSPECTIONS FOR WIND RESISTANCE

- A. Cold-Formed Steel Light Frame Construction:
 1. Field welding; periodic.
 2. Screw attachment, bolting, anchoring and other fastening of components within the main wind force-resisting system; periodic
- B. Wind Resisting Components:
 1. Roof covering, roof deck, and floor framing connections; periodic.
 2. Exterior wall covering and wall connections to roof and floor diaphragms and framing; periodic.

3.07 OTHER SPECIAL INSPECTIONS

- A. Provide for special inspection of work that, in the opinion of the AHJ, is unusual in nature.

3.08 SPECIAL INSPECTION AGENCY DUTIES AND RESPONSIBILITIES

- A. Special Inspection Agency shall:
 1. Provide qualified personnel at site. Cooperate with Engineer/Architect and Contractor in performance of services.
 2. Perform specified sampling and testing of products in accordance with specified reference standards.
 3. Ascertain compliance of materials and products with requirements of Contract Documents.
 4. Promptly notify Engineer/Architect and Contractor of observed irregularities or non-compliance of work or products.
 5. Perform additional tests and inspections required by Engineer/Architect.
 6. Submit reports of all tests or inspections specified.
- B. Limits on Special Inspection Agency Authority:
 1. Agency may not release, revoke, alter, or enlarge on requirements of Contract Documents.
 2. Agency may not approve or accept any portion of the work.
 3. Agency may not assume any duties of Contractor.
 4. Agency has no authority to stop the work.
- C. Re-testing required because of non-compliance with specified requirements shall be performed by the same agency on instructions by Engineer/Architect.

- D. Re-testing required because of non-compliance with specified requirements shall be paid for by Contractor.

3.09 TESTING AGENCY DUTIES AND RESPONSIBILITIES

- A. Testing Agency Duties:
 - 1. Test samples submitted by Contractor.
 - 2. Provide qualified personnel at site. Cooperate with Engineer/Architect and Contractor in performance of services.
 - 3. Perform specified sampling and testing of products in accordance with specified standards.
 - 4. Ascertain compliance of materials and mixes with requirements of Contract Documents.
 - 5. Promptly notify Engineer/Architect and Contractor of observed irregularities or non-compliance of work or products.
 - 6. Perform additional tests and inspections required by Engineer/Architect.
 - 7. Submit reports of all tests or inspections specified.
- B. Limits on Testing or Inspection Agency Authority:
 - 1. Agency may not release, revoke, alter, or enlarge on requirements of Contract Documents.
 - 2. Agency may not approve or accept any portion of the work.
 - 3. Agency may not assume any duties of Contractor.
 - 4. Agency has no authority to stop the work.
- C. On instructions by Engineer/Architect, perform re-testing required because of non-compliance with specified requirements, using the same agency.
- D. Contractor will pay for re-testing required because of non-compliance with specified requirements.

3.10 CONTRACTOR DUTIES AND RESPONSIBILITIES

- A. Contractor Responsibilities, General:
 - 1. Deliver to agency at designated location, adequate samples of materials for special inspections that require material verification.
 - 2. Cooperate with agency and laboratory personnel; provide access to approved documents at project site, to the work, to manufacturers' facilities, and to fabricators' facilities.
 - 3. Provide incidental labor and facilities:
 - a. To provide access to work to be tested or inspected.
 - b. To obtain and handle samples at the site or at source of Products to be tested or inspected.
 - c. To facilitate tests or inspections.
 - d. To provide storage and curing of test samples.
 - 4. Notify Engineer/Architect and laboratory 24 hours prior to expected time for operations requiring testing or inspection services.
 - 5. Arrange with Owner's agency and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
- B. Contractor Responsibilities, Wind Force-Resisting System and Wind Force-Resisting Component: Submit written statement of responsibility for each item listed in the Statement of Special Inspections to AHJ and Owner prior to starting work. Statement of responsibility shall acknowledge awareness of special construction requirements and other requirements listed.

END OF SECTION

**SECTION 015000
TEMPORARY FACILITIES AND CONTROLS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Temporary utilities.
- B. Temporary sanitary facilities.
- C. Temporary Controls: Barriers and enclosures.
- D. Vehicular access and parking.
- E. Waste removal facilities and services.

1.02 TEMPORARY UTILITIES

- A. Owner will provide the following:
 - 1. Electrical power and metering, consisting of providing the power source. The contractor will be required to provide all means necessary to connect to it without added cost to the Owner.
 - 2. Water supply, consisting of provided the water source. The contractor will be required to provide all means necessary to connect to it without added cost to the Owner.
- B. Use trigger-operated nozzles for water hoses, to avoid waste of water.

1.03 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Use of existing facilities is not permitted.
- C. Maintain daily in clean and sanitary condition.
- D. At end of construction, return facilities to same or better condition as originally found.

1.04 BARRIERS

- A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public and to protect existing facilities and adjacent properties from damage from construction operations and demolition.
- B. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.

1.05 EXTERIOR ENCLOSURES

- A. Provide temporary insulated weather tight closure of exterior openings to accommodate acceptable working conditions and protection for Products, to allow for temporary heating and maintenance of required ambient temperatures identified in individual specification sections, and to prevent entry of unauthorized persons. Provide access doors with self-closing hardware and locks.

1.06 INTERIOR ENCLOSURES

- A. Provide temporary partitions as indicated to separate work areas from Owner-occupied areas, to prevent penetration of dust and moisture into Owner-occupied areas, and to prevent damage to existing materials and equipment.
- B. Construction: Framing and reinforced polyethylene sheet materials with closed joints and sealed edges at intersections with existing surfaces is an acceptable type. Existing conditions shall not be damaged.

1.07 SECURITY

- A. Coordinate with Owner's security program.

1.08 VEHICULAR ACCESS AND PARKING

- A. Comply with regulations relating to use of streets and sidewalks, access to emergency facilities, and access for emergency vehicles.
- B. Coordinate access and haul routes with governing authorities and Owner.
- C. Provide and maintain access to fire hydrants, free of obstructions.
- D. Provide means of removing mud from vehicle wheels before entering streets.
- E. Existing on-site roads may be used for construction traffic.
- F. Provide temporary parking areas to accommodate construction personnel. When site space is not adequate, provide additional off-site parking.
- G. Do not interrupt, alter, or disrupt bus or parent standard drop off or pick up times, procedures, or operations. Coordinate with Owner.

1.09 WASTE REMOVAL

- A. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.
- B. Provide containers with lids. Remove trash from site periodically.
- C. If materials to be recycled or re-used on the project must be stored on-site, provide suitable non-combustible containers; locate containers holding flammable material outside the structure unless otherwise approved by the authorities having jurisdiction.
- D. Open free-fall chutes are not permitted. Terminate closed chutes into appropriate containers with lids.

1.10 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

- A. Remove temporary utilities, equipment, facilities, materials, prior to Date of Substantial Completion inspection.
- B. Remove underground installations to a minimum depth of 2 feet (600 mm). Grade site as indicated.
- C. Clean and repair damage caused by installation or use of temporary work.
- D. Restore existing facilities used during construction to original condition.

1.11 TEMPORARY STORAGE

- A. General Contractor will be required to provide lockable temporary storage as required or necessary to complete the job. Existing facilities will not be allowed to be used for storage of any kind.

PART 2 PRODUCTS - NOT USED**PART 3 EXECUTION - NOT USED****END OF SECTION**

SECTION 015713
TEMPORARY EROSION AND SEDIMENT CONTROL

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Prevention of erosion due to construction activities.
- B. Prevention of sedimentation of waterways, open drainage ways, and storm and sanitary sewers due to construction activities.
- C. Monitoring and inspection of erosion and sediment control devices.
- D. Restoration of areas eroded due to insufficient preventive measures.
- E. Compensation of Owner for fines levied by authorities having jurisdiction due to non-compliance by Contractor.

1.02 REFERENCE STANDARDS

- A. EPA (NPDES) - National Pollutant Discharge Elimination System (NPDES), Construction General Permit Current Edition.
- B. Mississippi Department of Environmental Quality (MDEQ) Small Construction General Permit.
- C. Mississippi Standard Specifications for Road and Bridge Construction, 2004.

1.03 PERFORMANCE REQUIREMENTS

- A. Comply with requirements of EPA (NPDES) for erosion and sedimentation control, as specified by the NPDES, for Phases I and II, and in compliance with requirements of Construction General Permit (CGP), whether the project is required by law to comply or not.
- B. Comply with requirements of State of Mississippi Small Construction General Permit.
- C. Complete a Small Construction Notice of Intent (SCNOI) and all relative forms within the Small Construction General Permit. A copy of the Small Construction General Permit can be obtained from the MDEQ website.
- D. Follow a Storm Water Pollution Prevention Plan.
- E. Submit appropriate monitoring and inspection reports on a monthly basis.
- F. Maintain a copy of the Construction General Permit, Storm Water Pollution Prevention Plan, monitoring reports, and other relative information shall be maintained on the construction site and be made available upon request.
- G. Do not begin clearing, grading, or other work involving disturbance of ground surface cover until applicable permits have been obtained; furnish all documentation required to obtain applicable permits.
- H. Timing: Put preventive measures in place prior to disturbance of surface cover and before precipitation occurs.
- I. Storm Water Runoff: Control increased storm water runoff due to disturbance of surface cover due to construction activities for this project.
 - 1. Prevent runoff into storm and sanitary sewer systems, including open drainage channels, in excess of actual capacity or amount allowed by authorities having jurisdiction, whichever is less.
- J. Erosion On Site: Minimize wind, water, and vehicular erosion of soil on project site due to construction activities for this project.
 - 1. Control movement of sediment and soil from temporary stockpiles of soil.
 - 2. Prevent development of ruts due to equipment and vehicular traffic.
 - 3. If erosion occurs due to non-compliance with these requirements, restore eroded areas at no cost to Owner.

- K. Erosion Off Site: Prevent erosion of soil and deposition of sediment on other properties caused by water leaving the project site due to construction activities for this project.
 - 1. Prevent windblown soil from leaving the project site.
 - 2. Prevent tracking of mud onto public roads outside site.
 - 3. Prevent mud and sediment from flowing onto sidewalks and pavements.
 - 4. If erosion occurs due to non-compliance with these requirements, restore eroded areas at no cost to Owner.
- L. Sedimentation of Waterways On Site: Prevent sedimentation of waterways on the project site, including rivers, streams, lakes, ponds, open drainage ways, storm sewers, and sanitary sewers.
 - 1. If sedimentation occurs, install or correct preventive measures immediately at no cost to Owner; remove deposited sediments; comply with requirements of authorities having jurisdiction.
 - 2. If sediment basins are used as temporary preventive measures, pump dry and remove deposited sediment after each storm.
- M. Sedimentation of Waterways Off Site: Prevent sedimentation of waterways off the project site, including rivers, streams, lakes, ponds, open drainage ways, storm sewers, and sanitary sewers.
 - 1. If sedimentation occurs, install or correct preventive measures immediately at no cost to Owner; remove deposited sediments; comply with requirements of authorities having jurisdiction.
- N. Open Water: Prevent standing water that could become stagnant.
- O. Maintenance: Maintain temporary preventive measures until permanent measures have been established.

1.04 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Inspection Reports: Submit report of each inspection; identify each preventive measure, indicate condition, and specify maintenance or repair required and accomplished. Reports shall be submitted on a monthly basis.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Mulch: Use one of the following:
 - 1. Straw or hay.
- B. Grass Seed For Temporary Cover: Select a species appropriate to climate, planting season, and intended purpose. If same area will later be planted with permanent vegetation, do not use species known to be excessively competitive or prone to volunteer in subsequent seasons.
- C. Silt Fence Fabric: Silt fence material shall be in accordance with Section 234.02 of the MDOT Specifications.
- D. Large Course Aggregate shall consist of No. 4 Railroad Ballast as approved by the Engineer.

PART 3 EXECUTION

3.01 GENERAL

- A. Implementation of all stormwater management and pollution prevention items of construction will be accomplished prior to any other construction activities which disturb ANY existing ground surface within the project limits.

3.02 EXAMINATION

- A. Examine site and identify existing features that contribute to erosion resistance; maintain such existing features to greatest extent possible.

3.03 PREPARATION

- A. Schedule work so that soil surfaces are left exposed for the minimum amount of time.

3.04 SCOPE OF PREVENTIVE MEASURES

- A. In all cases, if permanent erosion resistant measures have been installed temporary preventive measures are not required.
- B. Construction Entrances: Construction entrances/exits shall be constructed of 6" large course aggregate (No. 4 Railroad Ballast) at locations and dimensions shown on the plans and details or as directed by the Engineer.
- C. Perimeter Controls: Made of silt fences. Place Perimeter Controls at locations shown on the drawings or as directed by the Engineer. Generally Perimeters shall be placed along downhill perimeter edge of disturbed areas, including soil stockpiles
- D. Storm Drain Inlet Protection: All storm drain structures and piping within the land disturbance area shall be protected by an appropriate Best Management Practice as detailed on the drawings or as directed by the Engineer.
- E. Soil Stockpiles: Protect using an appropriate Perimeter Control or as directed by the Engineer.
- F. Mulching: Use only for areas that may be subjected to erosion for less than 6 months.
- G. Temporary Seeding: Use where temporary vegetated cover is required.

3.05 MAINTENANCE

- A. Inspect preventive measures weekly, within 24 hours after the end of any storm that produces 0.5 inches (13 mm) or more rainfall at the project site, and daily during prolonged rainfall.
- B. Repair deficiencies immediately.
- C. Clean out temporary sediment control structures weekly and relocate soil on site.
- D. Place sediment in appropriate locations on site; do not remove from site.

3.06 CLEAN UP

- A. Remove temporary measures after permanent measures have been installed, unless permitted to remain by Engineer/Architect.
- B. Clean out temporary sediment control structures that are to remain as permanent measures.
- C. Where removal of temporary measures would leave exposed soil, shape surface to an acceptable grade and finish to match adjacent ground surfaces.

END OF SECTION

**SECTION 016000
PRODUCT REQUIREMENTS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. General product requirements.
- B. Transportation, handling, storage and protection.
- C. Product option requirements.
- D. Substitution limitations.
- E. Maintenance materials, including extra materials, spare parts, tools, and software.
- F. Non Asbestos containing materials certification.

1.02 SUBMITTALS

- A. Refer to Section 013000 Administrative Requirements for additional submittal requirements not indicated herein.
- B. Proposed Products List: Submit list of major products proposed for use, with name of manufacturer, trade name, and model number of each product.
 - 1. Submit within 7 days after date of Agreement of Notice of intent to award, whichever is sooner..
 - 2. For products specified only by reference standards, list applicable reference standards.
- C. Product Data Submittals: Submit manufacturer's standard published data. **Where multiple choices occur on a submittal, it will be the Contractor's responsibility to clearly mark in contrasting color by means of underlining, highlighting, circling, ect... each copy to identify applicable products, models, options, and other data.** Unmarked copies will be rejected and sent back to the General Contractor. Supplement manufacturers' standard data to provide information specific to this Project.
- D. Shop Drawing Submittals: All shop drawings and details MUST be prepared specifically for this project; indicate all materials, all products, all connections, all dimensions, all utility and electrical characteristics, all utility connection requirements, and location of utility outlets for service for functional equipment and appliances. **Canned or Product/Company Typical drawings, unless they specifically apply to the project, will be rejected - No Exceptions.**
- E. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
 - 1. For selection of product finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.
 - 2. All submissions for the choosing of a products color must be physical samples indicating the products true and final color. Digital, web site links, and or printed samples will not be accepted and will be rejected - no exceptions.

PART 2 PRODUCTS**2.01 NEW PRODUCTS**

- A. Provide new products unless specifically required or permitted by Contract Documents.
- B. Use of products having any of the following characteristics is not permitted:
 - 1. Made using or containing CFC's or HCFC's.
 - 2. Containing lead, cadmium, or asbestos.

2.02 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.

- B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
 - 1. Where more than one manufacturer is specified for one use, the Drawings have been prepared for the one listed first; and building adjustments may be necessary to accommodate the others. The Contractor will be responsible for any changes in the building construction required due to product selection and shall make any such changes to the satisfaction of the Architect.
- C. If products are specified by naming one or more manufacturers with a provision for substitutions by "or approved equal" or "equal as approved," then the Bidder shall submit a request for substitution for any manufacturer not named **PRIOR TO BIDDING**. It must be approved by the Architect/Engineer through formal addendum in order for it to be accepted as a substitution.
- D. If products are specified by naming one or more manufacturers with a provision for substitutions by "or equal," then the General Contractor after bid award shall submit a request for substitution for any manufacturer not named. After review by the Architect/Engineer, if the substitution manufacturer or product is found not to be equal to those items specified, then the General Contractor will be required to provide those products specified or find an or equal product.

2.03 MAINTENANCE MATERIALS

- A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
- B. Deliver to Project site; obtain receipt prior to final payment.

PART 3 EXECUTION

3.01 SUBSTITUTION LIMITATIONS

- A. See Section 012500 - Substitution Procedures.
- B. Substitution Submittal Procedure:
 - 1. Submit substitution request at least 10 days prior to bid.
 - 2. The Architect/Engineer will notify all bidders via addendum of decision to accept a request.

3.02 TRANSPORTATION AND HANDLING

- A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
- B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
- C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- D. Transport and handle products in accordance with manufacturer's instructions.
- E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
- H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.03 STORAGE AND PROTECTION

- A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. See Section 017419.

- B. Store and protect products in accordance with manufacturers' instructions.
- C. Store with seals and labels intact and legible.
- D. Store sensitive products in weathertight, climate-controlled enclosures in an environment favorable to product.
- E. For exterior storage of fabricated products, place on sloped supports above ground.
- F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
- G. Comply with manufacturer's warranty conditions, if any.
- H. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- I. Prevent contact with material that may cause corrosion, discoloration, or staining.
- J. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- K. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

3.04 PRODUCT CERTIFICATION

- A. Submit letter on company letterhead and signed by company executive stating and certifying that "This project (insert project name, description, and location) has been completed and that no asbestos containing materials were found at the project site that were not properly remedied and that no new materials were used or installed that contain asbestos." Final pay application will not be processed until certification is received.

END OF SECTION

SECTION 017000
EXECUTION AND CLOSEOUT REQUIREMENTS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Examination, preparation, and general installation procedures.
- B. Requirements for alterations work, including selective demolition, except removal, disposal, and/or remediation of hazardous materials and toxic substances , [_____].
- C. Pre-installation meetings.
- D. Cutting and patching.
- E. Cleaning and protection.
- F. Closeout procedures, including Contractor's Correction Punch List, except payment procedures.
- G. General requirements for maintenance service.

1.02 RELATED REQUIREMENTS

- A. Section 015000 - Temporary Facilities and Controls: Temporary exterior enclosures.
- B. Section 015000 - Temporary Facilities and Controls: Temporary interior partitions.
- C. Section 078400 - Firestopping.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Demolition Plan: Submit demolition plan as specified by OSHA and local authorities.
 - 1. Indicate extent of demolition, removal sequence, bracing and shoring, and location and construction of barricades and fences. Include design drawings and calculations for bracing and shoring.
 - 2. Identify demolition firm and submit qualifications.
 - 3. Include a summary of safety procedures.
- C. Cutting and Patching: Submit written request in advance of cutting or alteration that affects:
 - 1. Structural integrity of any element of Project.
 - 2. Integrity of weather exposed or moisture resistant element.
 - 3. Efficiency, maintenance, or safety of any operational element.
 - 4. Visual qualities of sight exposed elements.
 - 5. Work of Owner or separate Contractor.

1.04 QUALIFICATIONS

- A. For asbestos demolition work, employ a firm specializing in the type of work required.
 - 1. Minimum of 5 years of documented experience.
- B. For design of temporary shoring and bracing, employ a Professional Engineer experienced in design of this type of work and licensed in the State in which the Project is located.

1.05 PROJECT CONDITIONS

- A. Use of explosives is not permitted.
- B. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.
- C. Dust Control: Execute work by methods to minimize raising dust from construction operations. Provide positive means to prevent air-borne dust from dispersing into atmosphere and over adjacent property.

1. Provide dust-proof barriers between construction areas and areas continuing to be occupied by Owner.
- D. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations.
 1. Outdoors: Limit conduct of especially noisy exterior work to the hours of 8 am to 5 pm.
 2. Indoors: Limit conduct of especially noisy interior work to the hours of 6 pm to 7 am.

1.06 COORDINATION

- A. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.
- B. Notify affected utility companies and comply with their requirements.
- C. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- D. Coordinate space requirements, supports, and installation of mechanical and electrical work that are indicated diagrammatically on drawings. Follow routing indicated for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- E. In finished areas except as otherwise indicated, conceal pipes, ducts, and wiring within the construction. Coordinate locations of fixtures and outlets with finish elements.
- F. Coordinate completion and clean-up of work of separate sections.
- G. After Owner occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of Owner's activities.

PART 2 PRODUCTS

2.01 PATCHING MATERIALS

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 016000 - Product Requirements.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.
- D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.
- E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means

acceptance of existing conditions.

3.02 PREPARATION

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

3.03 PREINSTALLATION MEETINGS

- A. When required in individual specification sections, convene a preinstallation meeting at the site prior to commencing work of the section. A preinstall meeting with the contractor, roofing vendor, and Architect/Engineer will be required.
- B. Require attendance of parties directly affecting, or affected by, work of the specific section.
- C. Notify Engineer/Architect four days in advance of meeting date.
- D. Prepare agenda and preside at meeting:
 - 1. Review conditions of examination, preparation and installation procedures.
 - 2. Review coordination with related work.
- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Engineer/Architect, Owner, participants, and those affected by decisions made.

3.04 GENERAL INSTALLATION REQUIREMENTS

- A. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
- B. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
- C. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
- D. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- E. Make neat transitions between different surfaces, maintaining texture and appearance.

3.05 ALTERATIONS

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
 - 1. Verify that construction and utility arrangements are as indicated.
 - 2. Report discrepancies to Engineer/Architect before disturbing existing installation.
 - 3. Beginning of alterations work constitutes acceptance of existing conditions.
- B. Keep areas in which alterations are being conducted separated from other areas that are still occupied.
 - 1. Provide, erect, and maintain temporary dustproof partitions of construction specified in Section 015000 in locations indicated on drawings.
- C. Maintain weatherproof exterior building enclosure except for interruptions required for replacement or modifications; take care to prevent water and humidity damage.
 - 1. Where openings in exterior enclosure exist, provide construction to make exterior enclosure weatherproof.
 - 2. Insulate existing ducts or pipes that are exposed to outdoor ambient temperatures by alterations work.
- D. Remove existing work as indicated and as required to accomplish new work.
 - 1. Remove rotted wood, corroded metals, and deteriorated masonry and concrete; replace with new construction specified.
 - 2. Remove items indicated on drawings.
 - 3. Relocate items indicated on drawings.

4. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
 5. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.
- E. Services (Including but not limited to HVAC, Plumbing, Fire Protection, Electrical, and Telecommunications): Remove, relocate, and extend existing systems to accommodate new construction.
1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components; if necessary, modify installation to allow access or provide access panel.
 2. Where existing systems or equipment are not active and Contract Documents require reactivation, put back into operational condition; repair supply, distribution, and equipment as required.
 3. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
 - a. Disable existing systems only to make switchovers and connections; minimize duration of outages.
 - b. Provide temporary connections as required to maintain existing systems in service.
 4. Verify that abandoned services serve only abandoned facilities.
 5. Remove abandoned pipe, ducts, conduits, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification; patch holes left by removal using materials specified for new construction.
- F. Protect existing work to remain.
1. Prevent movement of structure; provide shoring and bracing if necessary.
 2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
 3. Repair adjacent construction and finishes damaged during removal work.
- G. Adapt existing work to fit new work: Make as neat and smooth transition as possible.
1. When existing finished surfaces are cut so that a smooth transition with new work is not possible, terminate existing surface along a straight line at a natural line of division and make recommendation to Engineer/Architect.
 2. Where removal of partitions or walls results in adjacent spaces becoming one, rework floors, walls, and ceilings to a smooth plane without breaks, steps, or bulkheads.
 3. Where a change of plane of 1/4 inch (6 mm) or more occurs in existing work, submit recommendation for providing a smooth transition for Engineer/Architect review and request instructions.
- H. Patching: Where the existing surface is not indicated to be refinished, patch to match the surface finish that existed prior to cutting. Where the surface is indicated to be refinished, patch so that the substrate is ready for the new finish.
- I. Refinish existing surfaces as indicated:
1. Where rooms or spaces are indicated to be refinished, refinish all visible existing surfaces to remain to the specified condition for each material, with a neat transition to adjacent finishes.
 2. If mechanical or electrical work is exposed accidentally during the work, re-cover and refinish to match.
- J. Clean existing systems and equipment.
- K. Remove demolition debris and abandoned items from alterations areas and dispose of off-site; do not burn or bury.
- L. Do not begin new construction in alterations areas before demolition is complete.

- M. Comply with all other applicable requirements of this section.

3.06 CUTTING AND PATCHING

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. See Alterations article above for additional requirements.
- C. Perform whatever cutting and patching is necessary to:
 - 1. Complete the work.
 - 2. Fit products together to integrate with other work.
 - 3. Provide openings for penetration of mechanical, electrical, and other services.
 - 4. Match work that has been cut to adjacent work.
 - 5. Repair areas adjacent to cuts to required condition.
 - 6. Repair new work damaged by subsequent work.
 - 7. Remove samples of installed work for testing when requested.
 - 8. Remove and replace defective and non-complying work.
- D. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to original condition.
- E. Employ skilled and experienced installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.
- F. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.
- G. Restore work with new products in accordance with requirements of Contract Documents.
- H. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- I. At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with fire rated material in accordance with Section 078400, to full thickness of the penetrated element.
- J. Patching:
 - 1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
 - 2. Match color, texture, and appearance.
 - 3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

3.07 PROGRESS CLEANING

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
- B. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

3.08 PROTECTION OF INSTALLED WORK

- A. Protect installed work from damage by construction operations.
- B. Provide special protection where specified in individual specification sections.
- C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- D. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.
- E. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.

- F. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- G. Remove protective coverings when no longer needed; reuse or recycle coverings if possible.

3.09 FINAL CLEANING

- A. Execute final cleaning after Substantial Completion but before making final application for payment.
 - 1. Clean areas to be occupied by Owner prior to final completion before Owner occupancy.
- B. Use cleaning materials that are nonhazardous.
- C. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces,
- D. Remove all labels that are not permanent. Do not paint or otherwise cover fire test labels or nameplates on mechanical and electrical equipment.
- E. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.
- F. Clean filters of operating equipment.
- G. Clean debris from roofs, gutters, downspouts, scuppers, and overflow drains.
- H. Clean site; sweep paved areas, rake clean landscaped surfaces.
- I. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

3.10 CLOSEOUT PROCEDURES

- A. Make submittals that are required by governing or other authorities.
 - 1. Provide copies to Engineer/Architect and Owner.
- B. Accompany Project Coordinator on preliminary inspection to determine items to be listed for completion or correction in the Contractor's Correction Punch List for Contractor's Notice of Substantial Completion.
- C. Notify Engineer/Architect when work is considered ready for Engineer/Architect's Substantial Completion inspection.
- D. Submit written certification containing Contractor's Correction Punch List, that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Engineer/Architect's Substantial Completion inspection.
- E. Conduct Substantial Completion inspection and create Final Correction Punch List containing Engineer/Architect's and Contractor's comprehensive list of items identified to be completed or corrected and submit to Engineer/Architect.
- F. Correct items of work listed in Final Correction Punch List and comply with requirements for access to Owner-occupied areas.
- G. Notify Engineer/Architect when work is considered finally complete and ready for Engineer/Architect's Substantial Completion final inspection.
- H. Complete items of work determined by Engineer/Architect listed in executed Certificate of Substantial Completion.

3.11 MAINTENANCE

- A. Provide service and maintenance of components indicated in specification sections.
- B. Maintenance Period: As indicated in specification sections or, if not indicated, not less than 2 years from the Date of Substantial Completion or the length of the specified warranty,

whichever is longer.

- C. Maintenance service shall not be assigned or transferred to any agent or subcontractor without prior written consent of the Owner.

END OF SECTION

**SECTION 017800
CLOSEOUT SUBMITTALS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Project record documents.
- B. Operation and maintenance data.
- C. Warranties and bonds.

1.02 RELATED REQUIREMENTS

- A. Section 007200 - General Conditions and 007300 - Supplementary Conditions: Performance bond and labor and material payment bonds, warranty, and correction of work.
- B. Section 013000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.
- C. Section 017000 - Execution and Closeout Requirements: Contract closeout procedures.
- D. Individual Product Sections: Specific requirements for operation and maintenance data.
- E. Individual Product Sections: Warranties required for specific products or Work.

1.03 SUBMITTALS

- A. Project Record Documents: Submit documents to Engineer/Architect with claim for final Application for Payment.
- B. Operation and Maintenance Data:
 - 1. For equipment, or component parts of equipment put into service during construction and operated by Owner, submit completed documents within ten days after acceptance.
 - 2. Submit one copy of completed documents 15 days prior to final inspection. This copy will be reviewed and returned after final inspection, with Engineer/Architect comments. Revise content of all document sets as required prior to final submission.
 - 3. Submit two sets of revised final documents in final form within 10 days after final inspection.
- C. Warranties and Bonds:
 - 1. For equipment or component parts of equipment put into service during construction with Owner's permission, submit documents within 10 days after acceptance.
 - 2. Make other submittals within 10 days after Date of Substantial Completion, prior to final Application for Payment.
 - 3. For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within 10 days after acceptance, listing the date of acceptance as the beginning of the warranty period.

PART 3 EXECUTION**2.01 PROJECT RECORD DOCUMENTS**

- A. Maintain on site one set of the following record documents; record actual revisions to the Work:
 - 1. Drawings.
 - 2. Addenda.
 - 3. Change Orders and other modifications to the Contract.
- B. Ensure entries are complete and accurate, enabling future reference by Owner.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress.
- E. Record Drawings: Legibly mark each item to record actual construction including:
 - 1. Field changes of dimension and detail.

2. Details not on original Contract drawings.

2.02 OPERATION AND MAINTENANCE DATA

- A. Source Data: For each product or system, list names, addresses and telephone numbers of Subcontractors and suppliers, including local source of supplies and replacement parts.
- B. Product Data: Mark each sheet to clearly identify specific products and component parts, and data applicable to installation. Delete inapplicable information.
- C. Drawings: Supplement product data to illustrate relations of component parts of equipment and systems, to show control and flow diagrams. Do not use Project Record Documents as maintenance drawings.
- D. Typed Text: As required to supplement product data. Provide logical sequence of instructions for each procedure, incorporating manufacturer's instructions.

2.03 OPERATION AND MAINTENANCE DATA FOR MATERIALS AND FINISHES

- A. For Each Product, Applied Material, and Finish:
 1. Product data, with catalog number, size, composition, and color and texture designations.
 2. Information for re-ordering custom manufactured products.
- B. Instructions for Care and Maintenance: Manufacturer's recommendations for cleaning agents and methods, precautions against detrimental cleaning agents and methods, and recommended schedule for cleaning and maintenance.
- C. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specific products.

2.04 WARRANTIES AND BONDS

- A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with Owner's permission, leave date of beginning of time of warranty until Date of Substantial completion is determined.
- B. Verify that documents are in proper form, contain full information, and are notarized.
- C. Co-execute submittals when required.
- D. Retain warranties and bonds until time specified for submittal.

END OF SECTION

**SECTION 031000
CONCRETE FORMS AND FORMWORK**

PART 1 - GENERAL**1.01 RELATED SECTIONS**

- A. Division 01 Sections
- B. Section 03 20 00 - Concrete Reinforcing.
- C. Section 03 30 00 – Cast-in-Place Concrete.

1.02 REFERENCES

- A. ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.
- B. ACI 301 – Standard Specifications for Structural Concrete.
- C. ACI 318 – Building Code Requirements for Structural Concrete.
- D. ACI 347 – Guide to Formwork for Concrete.
- E. ASTM D1751 – Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Non-extruding and Resilient Bituminous Types).
- F. ASTM E1643 – Standard Practice for Selection, Design, Installation, and Inspection of Water Vapor Retarders Used in Contact with Earth or Granular Fill Under Concrete Slabs.
- G. ASTM E1745 – Standard Specification for Water Vapor Retarders Used in Contact with Soil or Granular Fill Under Concrete Slabs.
- H. ASTM E1993 – Standard Specification for Bituminous Water Vapor Retarders Used in Contact with Soil or Granular Fill Under Concrete Slabs.
- I. ASTM F1249 – Standard Test Method for Water Vapor Transmission Rate Through Plastic Film and Sheeting Using a Modulated Infrared Sensor.

1.03 SUBMITTALS

- A. Submit locations of construction joints in framed construction for approval.
- B. Submit manufacturer's data for:
 - 1. Expansion/Isolation Joint Filler.
 - 2. Water stops.
- C. Submit formwork shop drawings signed and sealed by an engineer licensed in the Project state. Shop Drawings should include stripping and reshoring procedure with indication of time period required between placement of concrete and removal of formwork.

1.04 DESIGN OF FORMWORK

- A. Design of formwork, shoring, and reshoring and its removal is the Contractor's responsibility.
- B. Design of formwork, shoring, and reshoring shall conform to ACI 117, ACI 301, ACI 318, and ACI 347.
- C. Design formwork in a manner such that existing or new construction is not overloaded.
- D. Formwork shall be designed by an engineer licensed in the Project state.

PART 2 - PRODUCTS**2.01 FORM MATERIALS**

- A. Form Material: Wood, plywood, metal, fiberglass or a combination of these, with sufficient strength to prevent distortion.
- B. Form Definitions
 - 1. Standard Forms: No form-facing material required. Standard forms are acceptable everywhere except for Architectural Concrete elements.

2. Architectural Concrete Forms: Form-facing material shall be plywood, tempered concrete-form-grade hardboard, metal (un-rusted) or plastic that will produce a smooth, uniform texture on the concrete. Do not use form-facing material with raised grain, torn edges, worn edges, patches, dents, or other defects that will impair the texture of the exposed concrete surfaces. Intent is that when the forms are removed, the exposed concrete surfaces will be free from all blemishes. Architectural concrete forms are required for all concrete elements indicated as Architectural Concrete.

2.02 FORMWORK ACCESSORIES

- A. Formwork Accessories: Commercially manufactured products, including ties and hangers. Do not use nonfabricated wire form ties.

2.03 FORM RELEASE AGENT

- A. Form release agent shall not bond with, stain, nor adversely affect concrete surfaces.

2.04 VAPOR RETARDER

- A. Refer to Division 7 Section "Vapor Retarders".

2.05 EXPANSION / ISOLATION JOINT FILLER

- A. Expansion/Isolation Joint Filler: ASTM D1751, asphalt impregnated pre-molded fiberboard, 1/4-inch thick by full thickness of slab or joint, unless indicated otherwise in the Structural Drawings.

2.06 CONSTRUCTION JOINTS

- A. Slabs-On-Grade: Steel plate dowel (1/4-inch thick) such as manufactured by PNA Construction Technologies, Inc., Greenstreak Group, Inc., or approved equal.
 1. Plate Thickness: 1/4-inch thick for slabs up to 6 inches in thickness; 3/8-inch for slabs over 6 inches and up to 8 inches in thickness; 3/4-inch thick for slabs over 8 inches in thickness and up to 12 inches in thickness.

2.07 WATER STOPS

- A. Water stops at construction joints and contraction joints indicated in the Structural Drawings shall be sized to suit the joints.

2.08 DOVETAIL ANCHORS

- A. Dovetail Anchors: 22 gauge galvanized steel dovetail anchoring slots with filler strips and 16 gauge galvanized dovetail anchors, comparable to the Dur-O-Wal D/A 131 seismic dovetail anchor assembly (or approved equal), unless otherwise noted in Structural Drawings.

PART 3 – EXECUTION

3.01 GENERAL

- A. Erect formwork in accordance with ACI 301 and ACI 347.
- B. Finished work shall comply with tolerances of ACI 117.
- C. Provide 3/4-inch chamfer at all formed corners.

3.02 FOUNDATION ELEMENTS

- A. Form foundation elements if soil or other conditions are such that earth trench forms are unsuitable.
- B. Sides of perimeter grade beams, foundation walls, and turned-down slabs shall be formed.
- C. Maintain minimum coverage of reinforcing steel as indicated in Structural Drawings.

3.03 VAPOR RETARDER

- A. Where indicated on Structural Drawings, place vapor retarder over granular subbase and behind expansion / isolation joints at walls. Place electrical conduits and ducts in granular subbase.
- B. Refer to Division 7 Section "Vapor Retarders".

3.04 FORM PREPARATION

- A. Seal form joints to prevent leakage.
- B. Thoroughly clean forms and adjacent surfaces to receive concrete. Remove chips, wood, sawdust, dirt or other debris just before concrete is placed.
- C. Before reinforcement is placed, coat contact surfaces of form with form release agent in accordance with manufacturer's recommendations. Do not allow excess form release agent to accumulate in forms or come in contact with concrete surfaces against which fresh concrete will be placed.

3.05 INSERTS AND EMBEDMENT ITEMS

- A. Install and secure in position required inserts, embeds, hangers, sleeves, anchors, and nailers.
- B. Locate anchor bolts/rods in position in accordance with approved setting drawings and secure to prevent displacement during concrete placement.

3.06 PROVISIONS FOR OTHER TRADES

- A. Install openings in concrete formwork to accommodate work of other trades. Determine size and location of openings and recesses from trades requiring such items. Obtain approval from Structural Engineer for openings not shown in Structural Drawings.
- B. Accurately place and securely support items built into forms.

3.07 CONSTRUCTION JOINTS

- A. Slabs-On-Grade: Install steel plate dowels in accordance with manufacturer's recommendations. Place plate dowels at mid-depth of slab (+/-1/4-inch), unless noted otherwise in the Structural Drawings.
- B. Framed Construction:
 - 1. Install construction joints in accordance with ACI 318.
 - 2. Obtain Architect/Structural Engineer's prior approval for use and location of joints.
 - 3. Provide 1½-inch deep key-type construction joints at end of each placement for framed slabs, beams, walls, and footings. Bevel forms for easy removal.
 - 4. Remove loose particles and latency from surface prior to placing the next lift. Chip the surface to a depth sufficient to expose sound concrete.

3.08 WATERSTOPS

- A. Install PVC water stops in accordance with manufacturer's recommendations.

3.09 DOVETAILS

- A. Install continuous vertical dovetail anchoring slots with filler strips at intersections of concrete and masonry walls unless indicated otherwise on Drawings.

3.10 FORMWORK REMOVAL

- A. Remove formwork carefully in such manner and at such time as to ensure complete safety of structure. Do not remove formwork, shoring, or reshoring until members have acquired sufficient strength to support their weight and the load thereon safely.
- B. For conventionally reinforced framed slabs, formwork shall remain in place for a minimum of 5 days after concrete placement.

3.11 FINISHES OF FORMED SURFACES

- A. Standard Form Finish: Patch tie holes and defects. Chip or rub off fins exceeding 1/4 inch in height. Leave surface with the texture imparted by the forms.

END OF SECTION

**SECTION 032000
CONCRETE REINFORCEMENT****PART 1 - GENERAL****1.01 RELATED SECTIONS**

- A. Division 1 Sections
- B. Section 03 10 00 – Concrete Forming and Accessories.
- C. Section 03 30 00 – Cast-in-Place Concrete.

1.02 REFERENCES

- A. ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.
- B. ACI 301 – Standard Specifications for Structural Concrete.
- C. ACI 315 – Details and Detailing of Concrete Reinforcement.
- D. ACI 318 – Building Code Requirements for Structural Concrete.
- E. ASTM A185 – Standard Specification for Steel Welded Wire Reinforcement, Plain, for Concrete Reinforcement.
- F. ASTM A615 – Standard Specification for Deformed and Plain Billet-Steel Bars for Concrete Reinforcement.
- G. ASTM A706 – Standard Specification for Low-Alloy Steel Deformed and Plain Bars for Concrete Reinforcement.
- H. AWS D1.4 – Structural Weld Code - Reinforcing Steel.
- I. AWS D12.1 – Recommended Practices for Welding Reinforcing Steel Metal Inserts, and Connections in Reinforced Concrete Construction.
- J. CRSI – Manual of Standard Practice.

1.03 SUBMITTALS

- A. Shop Drawings:
 - 1. Notify Structural Engineer prior to detailing reinforcing steel shop drawings.
 - 2. Indicate size, spacing, location and quantities of reinforcing steel and wire fabric, bending and cutting schedules, splice lengths, stirrup spacing, supporting and spacing devices. Detail reinforcing steel in accordance with ACI 315 and CRSI Standards.
 - 3. Written description of reinforcement without adequate sections, elevations, and details is not acceptable.
 - 4. Reproduction of Structural Drawings for shop drawings is not permitted. Electronic drawing files will not be provided to the Contractor.
- B. Submit manufacturer's data for tension and compression splicers.

1.04 STORAGE AND PROTECTING

- A. Store reinforcing steel above ground so that it remains clean. Maintain steel surfaces free from materials and coatings that might impair bond.

PART 2 - PRODUCTS**2.01 MATERIALS**

- A. Deformed Reinforcing Steel: ASTM A615, refer to Structural Drawings for grade (Grade 60 minimum).
- B. Welded Steel Wire Fabric: ASTM A185.

2.02 DOWEL BAR ANCHORS (DBA)

- A. Provide DBA anchors similar to Nelson Stud Welding. Deformed bars shall be USNRC approved. AWS D1.1 Structural Welding Code. ASTM A – 496 Steel Wire, Deformed for

Concrete Reinforcement.

2.03 ACCESSORY MATERIALS

- A. Annealed Steel Tie Wire: 16.5 gauge minimum.
- B. Bar Supports: Plastic-tipped steel Class I bar supports conforming to CRSI Specifications. Concrete brick may be used to support reinforcement to obtain proper clearance from earth.

2.04 SPLICERS

- A. Tension Splicers: Capable of developing 125% of the reinforcing steel ASTM specified minimum yield strength.
- B. Compression Splicers: Mechanical type such that the compression stress is transmitted by end bearing held in concentric contact.

PART 3 - EXECUTION

3.01 FABRICATION

- A. Fabricate reinforcing steel in accordance with ACI 318 and CRSI standards.
- B. Bend bars cold. Do not heat or flame cut bars. No field bending of bars partially embedded in concrete is permitted, unless specifically approved Structural Engineer and checked by Testing and Inspection Agency for cracks.
- C. Weld only as indicated. Perform welding in accordance with AWS D1.4 and AWS D12.1.
- D. Tag reinforcing steel for easy identification.

3.02 INSTALLATION

- A. Before placing concrete, clean reinforcement of foreign particles and coatings.
- B. Place, support, and secure reinforcement against displacement in accordance with ACI 318 and CRSI standards. Do not deviate from alignment or measurement.
- C. Place concrete beam reinforcement support parallel to main reinforcement.
- D. Locate welded wire reinforcement in the top third of slabs. Overlap mesh one lap plus two inches at side and end joints.
- E. Furnish and install dowels or mechanical splices at intersections of walls, columns and piers to permit continuous reinforcement or development lengths at such intersections.
- F. Maintain cover and tolerances in accordance with ACI and CRSI Specifications, unless indicated otherwise on Structural Drawings.

3.03 DOWEL BAR ANCHORS (DBA)

- A. Dowel bar anchors (DBA) shall be stud welded to embed plates and are NOT permitted to be fillet welded.

3.04 SPLICES

- A. Do not splice reinforcement except as indicated on Structural Drawings.
- B. Tension couplers may be used and installed in accordance with manufacturer's recommendations.

3.05 DOWELS IN EXISTING CONCRETE

- A. Install dowels and dowel adhesive in accordance with manufacturer's recommendations.
- B. Minimum embedment length into the existing concrete shall be 12 bar diameters, unless noted otherwise.

END OF SECTION

**SECTION 033000
CAST-IN-PLACE CONCRETE****PART 1 - GENERAL****1.01 RELATED SECTIONS**

- A. Division 1 Sections
- B. Section 03 10 00 – Concrete Forming and Accessories.
- C. Section 03 20 00 – Concrete Reinforcement.
- D. Section 03 60 00 – Non-Shrink Grouting.

1.02 REFERENCES

- A. ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.
- B. ACI 214 – Recommended Practice for Evaluation of Strength Test Results of Concrete.
- C. ACI 301 – Specifications for Structural Concrete.
- D. ACI 302.1 – Guide for Concrete Floor and Slab Construction.
- E. ACI 304 – Recommended Practice for Measuring, Mixing, Transporting and Placing Concrete.
- F. ACI 305 – Hot Weather Concreting.
- G. ACI 306 – Cold Weather Concreting.
- H. ACI 308 – Guide to Concrete Curing.
- I. ACI 309 – Recommended Practice for Consolidation of Concrete.
- J. ACI 318 – Building Code Requirements for Reinforced Concrete.
- K. ASTM C31 – Standard Practice for Making and Curing Concrete Test Specimens in the Field.
- L. ASTM C33 – Standard Specification for Concrete Aggregates.
- M. ASTM C39 – Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens.
- N. ASTM C94 – Standard Specification for Ready-Mixed Concrete.
- O. ASTM C138 – Standard Test Method for Density (Unit Weight), Yield, and Air Content (Gravimetric) of Concrete.
- P. ASTM C143 – Standard Test Method for Slump of Hydraulic-Cement Concrete.
- Q. ASTM C150 – Standard Specification for Portland Cement.
- R. ASTM C172 – Standard Practice for Sampling Freshly Mixed Concrete.
- S. ASTM C173 – Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method.
- T. ASTM C230 – Standard Specification for Flow Table for Use in Tests of Hydraulic Cement.
- U. ASTM C260 – Standard Specification for Air-Entraining Admixtures for Concrete.
- V. ASTM C309 – Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete.
- W. ASTM C494 – Standard Specification for Chemical Admixtures for Concrete.
- X. ASTM C618 – Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete.
- Y. ASTM E1155 – Standard Test Method for Determining FF Floor Flatness and FL Floor Levelness Numbers.

1.03 SUBMITTALS

- A. Submit three copies of the concrete mix designs. Include the following:
1. Documentation of mix design proportions complying with ACI 318, Chapter 5.
 2. Type and quantities of materials including admixtures
 3. Slump
 4. Air content
 5. Water/cement ratio
 6. Fresh unit weight
 7. Aggregates sieve analysis
 8. Design compressive strength
 9. Location of placement in structure
 10. Method of placement
 11. Method of curing
 12. Seven-day and 28-day compressive strengths

Mix design submittals not conforming to the above will be rejected.

- B. Polished Concrete: The concrete mix design for slabs receiving a polished finish shall be reviewed and approved by the polished concrete contractor.

1.04 QUALITY ASSURANCE

- A. The ready-mixed concrete plant shall be certified for conformance with the requirements of the National Ready Mix Concrete Association.

PART 2 - PRODUCTS**2.01 CONCRETE MIX DESIGN**

- A. Normal Weight Concrete for foundations:
1. Compressive Strength, when tested in accordance with ASTM C39/C39M at 28 days: 3,000 pounds per square inch minimum. Refer to Structural Drawings for concrete compressive strength requirements.
 2. Fly Ash Content: Maximum 15 percent of cementitious materials by weight.
 3. Cement Content: Minimum 520 lb per cubic yard.
 4. Water-Cement Ratio: Maximum 50 percent by weight.
 5. Total Air Content for foundation concrete: 4 percent, determined in accordance with ASTM C173/C173M.
 6. Maximum Slump: 4 inches +/- 1".
 7. Maximum Aggregate Size: 1.5 inch.
- B. Normal Weight Concrete for flatwork:
1. Compressive Strength, when tested in accordance with ASTM C39/C39M at 28 days: Refer to Structural Drawings for concrete compressive strength requirements.
 2. Fly Ash Content: Not allowable.
 3. Cement Content: Minimum 520 lb per cubic yard.
 4. Water-Cement Ratio: Maximum 42 percent by weight.
 5. Total Air Content for flatwork concrete: Do not allow air content of troweled finished floors to exceed 3 percent.
 6. Maximum Slump: 4 inches +/- 1".
 7. Maximum Aggregate Size: 5/8 inch.

2.02 MATERIALS

- A. Materials designated by specific manufacturer's trade names are approved, subject to compliance with the quality and performance indicated by the manufacturer. Instructions and recommendations, published by the manufacturer of such materials are included in and are a part of these Specifications.

2.03 CEMENT

- A. Cement: Type I Portland cement complying with ASTM C150, unless noted otherwise. Use one brand only.

2.04 AGGREGATE

- A. Fine Aggregate: Fine aggregate complying with ASTM C33.
- B. Coarse Aggregate: Gravel or crushed stone complying with ASTM C33 for normal weight concrete. Size coarse aggregate in accordance with ACI 318.
- C. Polished Concrete Aggregate: Aggregate shall be a limestone aggregate and not a river rock.

2.05 WATER

- A. Water: Potable water free of deleterious substances complying with ACI 318.

2.06 AIR ENTRAINING AGENT

- A. Air Entraining Agent: Air entraining agent complying with ASTM C260.

2.07 WATER REDUCER

- A. Water Reducer: Water reducing agent complying with ASTM C494.

2.08 MID-RANGE/HIGH-RANGE WATER REDUCER

- A. Mid-range/High-range Water Reducer: Mid-range and high-range water reducers (plasticizers) complying with ASTM C494.

2.09 CHLORIDE

- A. Chlorides: Chlorides of any form shall not be used in concrete.

2.10 CURING COMPOUND

- A. Curing Compound: A water-based, "odorless," acrylic curing compound with a minimum solid content of 20 percent may be used at the Contractor's option complying with ASTM C309.

2.11 FLY ASH

- A. Fly Ash: Class F fly ash with a loss on ignition of less than five percent or Class C fly ash with a loss on ignition of less than one percent complying with ASTM C618. Fly Ash type F or C, 20 percent maximum

2.12 ACCELERATORS

- A. Accelerators: Non-chloride accelerators complying with ASTM C494.

2.13 RETARDERS

- A. Retarders: Retarders complying with ASTM C494.

PART 3 - EXECUTION**3.01 GENERAL**

- A. Prepare place of deposit, mix, convey, and place in accordance with ACI 301 and ACI 304.
- B. Wet forms before placing concrete.
- C. Deposit concrete as near as practical to final position.
- D. Do no flowing of concrete with vibrators.
- E. Place slabs in accordance with ACI 302.
- F. Place and finish concrete members to comply with tolerances in ACI 117.
- G. Do not use aluminum equipment in placing and finishing concrete.

3.02 SLABS-ON-GRADE

- A. Place concrete for slabs-on-grade on properly prepared granular subbase with vapor barrier.

- B. Place thickened slabs for partitions integral with floor slabs.

3.03 MID-RANGE / HIGH-RANGE WATER REDUCERS

- A. Mid-range or high-range water reducers are to be added at dosage recommended by the manufacturer. The slump of the concrete shall be one to four inches at the time the water reducers are added. Do not permit fresh concrete containing superplasticizers to come in contact with fresh concrete not containing superplasticizers.

3.04 ADDITION OF WATER AT JOB SITE

- A. Water may be added at the jobsite if neither the maximum permissible water/cement ratio nor the maximum slump is exceeded. All concrete delivery trucks will have actual batch weight tickets available that clearly indicate the quantity of water that may be added at the jobsite that will not exceed the maximum water/cement ratio.

3.05 TIME LIMIT

- A. Deposit concrete within one and one-half hours after batching.

3.06 VIBRATION

- A. Consolidate concrete in accordance with ACI 301 and ACI 309.

3.07 CURING

- A. Begin curing procedures immediately following the commencement of the finishing operation.
- B. Cure concrete in accordance with ACI 308. Keep the concrete surface moist.
- C. If an acrylic curing compound is used, apply in accordance with manufacturer's recommendations to surfaces of concrete not protected for five days by formwork. Do not use curing compound in areas to receive material that does not adhere to concrete cured with a curing compound unless the curing compound is water-soluble.

3.08 WEATHER PROVISIONS

- A. Perform cold weather concreting in accordance with ACI 306.
- B. Perform hot weather concreting in accordance with ACI 305.
- C. Protect concrete from drying and excessive temperature for the first seven days.
- D. Protect fresh concrete from wind.

3.09 CONTRACTION JOINTS

- A. Obtain Architect/Structural Engineer's approval for location of contraction joints. Do not use contraction joints in framed floors or composite slabs, unless noted in Structural Drawings.
- B. Provide contraction joints in slabs-on-grade to form a regular grid with a maximum spacing as noted in the Structural Drawings. The long dimension of the grid shall not exceed 1.5 times the short dimension of the grid. Contraction joints shall be hand tooled.
- C. Provide contraction joints in concrete walls at approximately 30'-0" centers, or as noted in the Structural Drawings; coordinate location with Architect. Contraction joints shall be formed as a V-groove on both faces of the wall, 3/4-inch minimum depth.

3.10 CUTTING CONCRETE

- A. Obtain Architect/Structural Engineer's written approval prior to cutting concrete for installation of other work.

3.11 PATCHWORK AND REPAIRS

- A. Notify Architect/Structural Engineer of any defective areas in concrete to be patched or repaired. Repair and patch defective areas with non-shrink grout. Cut out defective areas over 2 inches in diameter to solid concrete but not less than a depth of one inch. Make edges of cuts perpendicular to the concrete surface.

3.12 CONCRETE FINISHES

- A. Finish Concrete in accordance with ACI 301.
- B. All slabs, including roof slabs, shall be troweled finish, unless noted otherwise.
- C. Finish slabs to the following flatness and levelness tolerances:
 - 1. FF25/FL20 minimum overall for composite of all measured values and FF17/FL12 minimum for any individual floor section.
 - 2. Slabs to receive wood flooring: FF45/FL30 minimum overall for composite of all measured values and FF30/FL20 minimum for any individual floor section.
 - 3. Architect/Structural Engineer will identify which sections of slabs are to be tested for flatness and levelness.
 - a. FL values are applicable only if testing is performed within 72 hours of concrete placement, before tensioning of tendons, and before removal of formwork.
 - b. FF values are applicable to all types of slab construction and are not subject to any time constraints.

END OF SECTION

**SECTION 036000
NON-SHRINK GROUTING**

SECTION II – NON-SHRINK GROUTING

PART 1 - GENERAL

1.01 RELATED SECTIONS

- A. Division 1 Sections

1.02 REFERENCES

- A. CRD-C621 – Specification for Non-Shrink Grout Packaged Dry, Hydraulic-Cement Grout.
- B. ASTM C109 – Standard Test Method for Compressive Strength of Hydraulic Cement Mortars (Using 2-in. or 50-mm Cube Specimens).
- C. ASTM C1107 – Standard Specification for Packaged Dry, Hydraulic-Cement Grout (Non-shrink).

PART 2 - PRODUCTS

2.01 GROUT

- A. Grout: Flowable, non-shrink, non-metallic in accordance with CRD-C-621 and ASTM C1107.
- B. Compressive Strength: 5,000 psi minimum at 28 days.

2.02 WATER

- A. Water: Clean, potable water.

PART 3 - EXECUTION

3.01 HANDLING

- A. Store and protect from moisture and contamination.

3.02 PREPARATION

- A. Remove foreign materials including mud and dirt from areas to be grouted.
- B. Use forms to contain grout. Forms shall be a minimum 1½ inch larger on all sides than the item grouted.

3.03 MIXING

- A. Mix grout to its fluid, self-leveling consistency in accordance with manufacturer's recommendations. Mix grout in a paddle-type mortar mixer; do not mix by hand.
- B. Do not re-temper grout. Do not exceed manufacturer's maximum limit on water content or use at a consistency that produces free bleeding.

3.04 PLACEMENT

- A. Consolidate to provide grout uniformity. Do not vibrate grout.

3.05 PROTECTION

- A. Protect grout and areas to be grouted from excessive heat and cold in accordance with manufacturer's Specifications. Protect grout from excessive drying shrinkage resulting from wind or direct sunlight. Protect areas grouted from excessive vibrations.

END OF SECTION

**SECTION 051200
STRUCTURAL STEEL****PART 1 - GENERAL****1.01 RELATED SECTIONS**

- A. Division 1 Sections

1.02 REFERENCES

- A. AISC – Steel Construction Manual, Latest Edition.
- B. AISC 303 – Code of Standard Practice for Steel Buildings and Bridges.
- C. AISC 341-05 – Seismic Provisions for Structural Steel Buildings, including Supplement No. 1 dated 2006.
- D. AISC 360-05 – Specification for Structural Steel Buildings.
- E. AISC – Specification for Structural Joints Using ASTM A325 or A490 Bolts prepared by the Research Council on Structural Connections.
- F. AWS D1.1 – Structural Welding Code.
- G. AWS A5.1 – Specification for Carbon Steel Electrodes for Shield Metal Arc Welding.
- H. AWS A5.5 – Specification for Low-Alloy Steel Covered Arc Welding Electrodes.
- I. AWS A5.17 – Specification for Carbon Steel Electrodes and Fluxes for Submerged Arc Welding.
- J. AWS A5.20 – Specification for Carbon Steel Electrodes for Flux Cored Arc Welding.
- K. SSPC – Steel Structures Painting Manual.
- L. ASTM A6 – Standard Specification for General Requirements for Rolled Structural Steel Bars, Plates, Shapes, and Sheet Piling.
- M. ASTM A36 – Standard Specification for Carbon Structural Steel.
- N. ASTM A123 – Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
- O. ASTM A153 – Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
- P. ASTM A307 – Standard Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
- Q. ASTM A325 – Standard Specification for Structural Bolts, Heat Treated, 120/105 KSI Minimum Tensile Strength.
- R. ASTM A490 – Standard Specification for Structural Bolts, Alloy Steel, Heat-Treated, 150 KSI Minimum Tensile Strength.
- S. ASTM A500 – Standard Specification for Cold-Formed Welded and Seamless Carbon Steel Structural Tubing in Rounds and Shapes.
- T. ASTM A501 – Standard Specification for Hot-Formed Welded and Seamless Carbon Steel Structural Tubing.
- U. ASTM A563 – Standard Specification for Carbons and Alloy Steel Nuts
- V. ASTM A572 – Standard Specification for High-Strength Low-Alloy Columbium Vanadium Structural Steel.
- W. ASTM A780 – Standard Practice for Repair of Damaged and Uncoated Areas of Hot-Dip Galvanized Coatings.
- X. ASTM A992 – Standard Specification for Structural Steel Shapes.
- Y. ASTM F436 – Standard Specification for Hardened Steel Washers.

- Z. ASTM F844 – Standard Specification for Washers, Steel, Plain (Flat), Unhardened for General Use.
- AA. ASTM F1554 – Standard Specification for Anchor Bolts, Steel, 36, 55, and 105-Ksi Yield Strength.
- BB. ASTM F1852 – Standard Specification for “Twist Off” Type Tension Control Structural Bolt/Nut/Washer Assemblies, Steel, Heat Treated, 120/105 ksi Minimum Tensile Strength.

1.03 SUBMITTALS

- A. Shop Drawings:
- B. Contact Structural Engineer's Construction Administrator prior to detailing structural steel shop drawings.
- C. Shop drawings shall be submitted on a 24" x 36" sheet minimum.
- D. Shop drawings shall clearly indicate the profiles, sizes, ASTM Grade, spacing and locations of structural steel members, including connections, attachments, anchorages, framed openings, sizes and types of fasteners, method of tightening fasteners, cambers, and the number, type and spacing of the stud shear connectors and headed studs.
- E. Beam sizes shall be shown on the erection drawings (plans).
- F. Submit shop drawings for review.
- G. Reproduction of Structural Drawings for shop drawings is not permitted. Electronic drawing files will not be provided to the Contractor.
- H. Maintain at construction office written welding procedures for each type of welded joint used in accordance with AWS D1.1.
- I. Submit certification that the fabricator meets the required qualifications and ultrasonic testing reports for complete penetration welds. If fabricator has an independent testing agency inspect fabrication as required by these specifications, submit the name and qualifications of the independent testing agency.
- J. Upon request, submit the erection sequence and procedures to be used by the steel erector.
- K. Submit certification that the erector meets the required qualifications.

1.04 FABRICATOR'S QUALIFICATIONS

1.05 STEEL FABRICATOR SHALL MEET THE REQUIREMENTS IN THE STRUCTURAL QUALITY ASSURANCE PLAN IN THE STRUCTURAL DRAWINGS.

1.06 ERECTOR'S QUALIFICATIONS

- A. Erector shall be experienced in erecting structural systems similar in complexity to this Project as evidenced by 10 completed projects.
- B. Erector shall have a minimum of 5 years experience in the erection of structural steel or is an AISC Certified Advanced Steel Erector.

1.07 STORAGE

- A. Store materials off ground to permit easy access for inspection and identification. Store steel members and packaged items in a manner that provides protection against contact with deleterious materials.

PART 2 - PRODUCTS

2.01 ANCHOR RODS

- A. Anchor Rods: Headed rod or a threaded rod with a heavy hexagonal nut and plate washer welded to the bottom of the threaded rod conforming to ASTM F1554.
- B. Nuts and Washers: Two hexagonal nuts and two plate washers conforming to ASTM A36 for each anchor rod assembly.

2.02 ROLLED STEEL SHAPES, PLATES, AND BARS

- A. Rolled Steel Shapes, Plates, and Bars: ASTM A36; ASTM A572, Grade 50; or ASTM A992 as indicated by the Structural Drawings. ASTM A572, Grade 50 may be substituted for ASTM A992.

2.03 ROUND STRUCTURAL STEEL TUBING

- A. Round Structural Steel Tubing: ASTM A501, 36 ksi minimum yield strength.

2.04 SHAPED STRUCTURAL STEEL TUBING

- A. Shaped Structural Steel Tubing: ASTM A500, Grade C, 50 ksi minimum yield strength.

2.05 NON-HIGH-STRENGTH FASTENERS

- A. Non-High-Strength Bolts: ASTM A307, Grade A, 60 ksi minimum, where noted on the Structural Drawings.
- B. Hardened Steel Washers: ASTM F436.

2.06 HIGH-STRENGTH FASTENERS

- A. High-Strength Bolts: ASTM A325 or ASTM A490 as noted on the Structural Drawings. 3/4-inch minimum diameter.
- B. Hardened steel washers shall conform to ASTM F436.
- C. Spline-Type Tension Control Bolts: ASTM spline-type tension control bolts with plain hardened washers and suitable nuts are an acceptable alternate design bolt assembly.
- D. Do not use load indicating washers.

2.07 HEADED STUDS

- A. Headed Studs: Comply with AWS D1.1. Provide studs with the diameter shown on the Structural Drawings.

2.08 WELD ELECTRODES

- A. Weld Electrodes: AWS A5.1, A5.5, A5.17, or A5.20 E-70 series low hydrogen electrodes.
- B. Properly store electrodes to maintain flux quality.

2.09 GALVANIZE

- A. Galvanized Coating: ASTM A123.
- B. Galvanize Bolts, Nuts, and Washers: ASTM A153 when used to connect steel members that are specified to be galvanized.

PART 3 - EXECUTION**3.01 GENERAL**

- A. Fabricate and erect structural steel in accordance with AISC Specifications and Code of Standard Practice.
- B. Notify Architect/Structural Engineer and Structural Testing/Inspection Agency at least 48 hours prior to structural steel fabrication and erection.

3.02 ANCHOR ROD SETTING

- A. Provide templates for setting anchor rods. Position anchor rods by using templates with two nuts to secure in place prior to placement of concrete.
- B. Do not erect steel where anchor rod nuts will not have full threads.

3.03 CONNECTIONS

- A. Provide a minimum of two fasteners at each bolted connection.
- B. Ensure fasteners are lubricated prior to installation.

- C. Provide high-strength bolted connections in accordance with AISC Specifications for Structural Joints using ASTM A325 or A490 Bolts.
- D. Provide connections for expansion and contraction where steel beams connect to concrete walls or concrete columns and at expansion joints. Secure nuts on bolts against loosening. (Dent threads with a chisel.)

3.04 FASTENER INSTALLATION

- A. Bolts shall be installed in holes of the connection and brought to snug tight condition. Tighten connection progressing systematically from the most rigid part to the free edges of the connection to minimize relaxation of the bolts.
- B. High-strength bolts installed shall have a hardened washer under the element turned in tightening.
- C. Installation and tightening of bolts shall conform to the AISC Specifications for Structural Joints.

3.05 HEADED STUDS

- A. Headed studs shall be installed in accordance with AWS D1.1 with the resulting in-place length after burn-off as shown on the Structural Drawings.
- B. Do not locate headed studs closer than 1-1/4 inches from the edge of embedded steel member to the centerline of the stud.
- C. Remove ceramic arc shields after welding studs.

3.06 WELDING

- A. Comply with AWS D1.1. Use prequalified weld procedures.
- B. Provide end returns where fillet welds terminate at ends or sides. Returns shall be continuous for a distance of not less than two times the nominal size of the weld.
- C. Complete penetration joints shall be backgouged to sound metal before the second side is welded or have 1/4-inch root opening with 3/16 x 1 inch backing bar. Access holes are required. Filling access holes is not required.
- D. Remove all slag and weld splatter from deposited weld metal.

3.07 SPLICING

- A. Splice members only where indicated unless authorized in writing by Structural Engineer.
- B. Provide shim plates at bottom flange splice at continuous beam splices with different depths.

3.08 CUTTING

- A. Do not use flame cutting to correct errors unless authorized in writing.
- B. Re-entrant corners shall have a minimum radius of one inch and be free of notches. Notches and gouges resulting from flame cutting shall be finished to a smooth appearance.

3.09 MILL SCALE

- A. Remove loose mill scale.

3.10 BOLT HOLES

- A. Cut, drill, or punch holes perpendicular to metal surfaces. Do not enlarge holes by burning. Drill or punch holes in bearing plates. Remove burrs.

3.11 GALVANIZING

- A. Galvanize shelf angles that support the exterior building veneer, for example brick shelf angles.
- B. Galvanize environmentally exposed steel, for example mechanical equipment supports.
- C. Touch-up welds and abrasions in galvanized members in accordance with ASTM A780.

END OF SECTION

**SECTION 230553
IDENTIFICATION FOR PIPING AND EQUIPMENT**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Nameplates.
- B. Tags.
- C. Pipe markers.

1.02 REFERENCE STANDARDS

- A. ASME A13.1 - Scheme for the Identification of Piping Systems 2020.
- B. ASTM D709 - Standard Specification for Laminated Thermosetting Materials 2017.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide manufacturers catalog literature for each product required.
- C. Manufacturer's Installation Instructions: Indicate special procedures, and installation.
- D. Project Record Documents: Record actual locations of tagged valves.

PART 2 PRODUCTS

2.01 IDENTIFICATION APPLICATIONS

- A. Air Handling Units: Nameplates.
- B. Automatic Controls: Tags. Key to control schematic.
- C. Control Panels: Nameplates.
- D. Heat Transfer Equipment: Nameplates.
- E. Instrumentation: Nameplates.
- F. Major Control Components: Nameplates.
- G. Piping: Pipe markers.
- H. Pumps: Nameplates.
- I. Small-sized Equipment: Tags.
- J. Thermostats: Nameplates.
- K. Valves: Tags.

2.02 NAMEPLATES

- A. Manufacturers:
 - 1. Advanced Graphic Engraving, LLC: www.advancedgraphicengraving.com.
 - 2. Brimar Industries, Inc: www.pipemarker.com/#sle.
 - 3. Craftmark Pipe Markers: www.craftmarkid.com/#sle.
 - 4. Kolbi Pipe Marker Co.: www.kolbipipemarkers.com.
 - 5. Seton Identification Products, a Tricor Direct Company: www.seton.com.
 - 6. Substitutions: See Section 016000 - Product Requirements.
- B. Letter Color: White.
- C. Letter Height: 1/4 inch (6 mm).
- D. Background Color: Black.
- E. Plastic: Comply with ASTM D709.

2.03 TAGS

- A. Manufacturers:
 - 1. Advanced Graphic Engraving: www.advancedgraphicengraving.com.
 - 2. Brady Corporation: www.bradycorp.com.
 - 3. Brimar Industries, Inc.: www.pipemarker.com.
 - 4. Craftmark Pipe Markers: www.craftmarkid.com/#sle.
 - 5. Kolbi Pipe Marker Co.: www.kolbipipemarkers.com.
 - 6. Seton Identification Products, a Tricor Company: www.seton.com.
 - 7. Substitutions: See Section 016000 - Product Requirements.
- B. Metal Tags: Brass with stamped letters; tag size minimum 1-1/2 inch (40 mm) diameter with smooth edges.

2.04 PIPE MARKERS

- A. Manufacturers:
 - 1. Brady Corporation: www.bradycorp.com/#sle.
 - 2. Brimar Industries, Inc: www.pipemarker.com/#sle.
 - 3. Craftmark Pipe Markers: www.craftmarkid.com/#sle.
 - 4. Kolbi Pipe Marker Co: www.kolbipipemarkers.com/#sle.
 - 5. Seton Identification Products, a Tricor Company: www.seton.com/#sle.
 - 6. Substitutions: See Section 016000 - Product Requirements.
- B. Color: Comply with ASME A13.1.
- C. Plastic Tape Pipe Markers: Flexible, vinyl film tape with pressure sensitive adhesive backing and printed markings.
- D. Color code as follows:
 - 1. Heating, Cooling, and Boiler Feedwater: Green with white letters.

PART 3 EXECUTION**3.01 PREPARATION**

- A. Degrease and clean surfaces to receive adhesive for identification materials.

3.02 INSTALLATION

- A. Install nameplates with corrosive-resistant mechanical fasteners, or adhesive. Apply with sufficient adhesive to ensure permanent adhesion and seal with clear lacquer.
- B. Install tags with corrosion resistant chain.
- C. Install plastic tape pipe markers complete around pipe in accordance with manufacturer's instructions.
- D. Use tags on piping 3/4 inch (20 mm) diameter and smaller.
- E. Pipe Markers:
 - 1. Identify service, flow direction, and pressure.
 - 2. Install in clear view and align with axis of piping.
 - 3. Locate identification not to exceed 20 feet (6 m) on straight runs including risers and drops, adjacent to each valve and Tee, at each side of penetration of structure or enclosure, and at each obstruction.

END OF SECTION

**SECTION 230593
TESTING, ADJUSTING, AND BALANCING****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Testing, adjustment, and balancing of air systems.
- B. Testing, adjustment, and balancing of hydronic systems.
- C. Measurement of final operating condition of HVAC systems.

1.02 REFERENCE STANDARDS

- A. AABC (NSTSB) - AABC National Standards for Total System Balance, 7th Edition 2016.
- B. ASHRAE Std 111 - Measurement, Testing, Adjusting, and Balancing of Building HVAC Systems 2008, with Errata (2019).
- C. SMACNA (TAB) - HVAC Systems Testing, Adjusting and Balancing 2002.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Installer Qualifications: Submit name of adjusting and balancing agency and TAB supervisor for approval within 30 days after award of Contract.
- C. TAB Plan: Submit a written plan indicating the testing, adjusting, and balancing standard to be followed and the specific approach for each system and component.
 - 1. Submit to Engineer/Architect.
 - 2. Submit six weeks prior to starting the testing, adjusting, and balancing work.
 - 3. Include certification that the plan developer has reviewed Contract Documents, the equipment and systems, and the control system with the Engineer/Architect and other installers to sufficiently understand the design intent for each system.
 - 4. Include at least the following in the plan:
 - a. Preface: An explanation of the intended use of the control system.
 - b. List of all air flow, water flow, sound level, system capacity and efficiency measurements to be performed and a description of specific test procedures, parameters, formulas to be used.
 - c. Copy of field checkout sheets and logs to be used, listing each piece of equipment to be tested, adjusted and balanced with the data cells to be gathered for each.
 - d. Identification and types of measurement instruments to be used and their most recent calibration date.
 - e. Discussion of what notations and markings will be made on the duct and piping drawings during the process.
 - f. Final test report forms to be used.
 - g. Detailed step-by-step procedures for TAB work for each system and issue, including:
 - 1) Total flow calculations.
 - 2) Rechecking.
 - 3) Diversity issues.
 - h. Expected problems and solutions, etc.
 - i. Details of how TOTAL flow will be determined; for example:
 - 1) Air: Sum of terminal flows via control system calibrated readings or via hood readings of all terminals, supply (SA) and return air (RA) pitot traverse, SA or RA flow stations.
 - 2) Water: Pump curves, circuit setter, flow station, ultrasonic, etc.
 - j. Specific procedures that will ensure that both air and water side are operating at the lowest possible pressures and methods to verify this.

- k. Confirmation of understanding of the outside air ventilation criteria under all conditions.
 - l. Method of verifying and setting minimum outside air flow rate will be verified and set and for what level (total building, zone, etc.).
 - m. Methods for making coil or other system plant capacity measurements, if specified.
 - n. Time schedule for deferred or seasonal TAB work, .
 - o. False loading of systems to complete TAB work.
 - p. Procedures for field technician logs of discrepancies, deficient or uncompleted work by others, contract interpretation requests and lists of completed tests (scope and frequency).
 - q. Procedures for formal progress reports, including scope and frequency.
 - r. Procedures for formal deficiency reports, including scope, frequency and distribution.
- D. Control System Coordination Reports: Communicate in writing to the controls installer all setpoint and parameter changes made or problems and discrepancies identified during TAB that affect, or could affect, the control system setup and operation.
- E. Progress Reports.
- F. Final Report: Indicate deficiencies in systems that would prevent proper testing, adjusting, and balancing of systems and equipment to achieve specified performance.
- 1. Submit to the the Construction Manager within two weeks after completion of testing, adjusting, and balancing.
 - 2. Revise TAB plan to reflect actual procedures and submit as part of final report.
 - 3. Submit draft copies of report for review prior to final acceptance of Project. Provide final copies for Engineer/Architect and for inclusion in operating and maintenance manuals.
 - 4. Provide reports in electronic document binder manuals, with cover identification. Include set of reduced drawings with air outlets and equipment identified to correspond with data sheets, and indicating thermostat locations.
 - 5. Include actual instrument list, with manufacturer name, serial number, and date of calibration.
 - 6. Form of Test Reports: Where the TAB standard being followed recommends a report format use that; otherwise, follow ASHRAE Std 111.
 - 7. Units of Measure: Report data in I-P (inch-pound) units only.
 - 8. Include the following on the title page of each report:
 - a. Name of Testing, Adjusting, and Balancing Agency.
 - b. Address of Testing, Adjusting, and Balancing Agency.
 - c. Telephone number of Testing, Adjusting, and Balancing Agency.
 - d. Project name.
 - e. Project location.
 - f. Project Engineer/Architect.
 - g. Project Contractor.
 - h. Report date.
- G. Project Record Documents: Record actual locations of balancing valves and rough setting.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 GENERAL REQUIREMENTS

- A. Perform total system balance in accordance with one of the following:
 - 1. AABC (NSTSB), AABC National Standards for Total System Balance.
 - 2. ASHRAE Std 111, Practices for Measurement, Testing, Adjusting and Balancing of Building Heating, Ventilation, Air-Conditioning, and Refrigeration Systems.
 - 3. SMACNA (TAB).

- B. Begin work after completion of systems to be tested, adjusted, or balanced and complete work prior to Substantial Completion of the project.
- C. Where HVAC systems and/or components interface with life safety systems, including fire and smoke detection, alarm, and control, coordinate scheduling and testing and inspection procedures with the authorities having jurisdiction.
- D. TAB Agency Qualifications:
 - 1. Company specializing in the testing, adjusting, and balancing of systems specified in this section.
 - 2. Having minimum of three years documented experience.
 - 3. Certified by one of the following:
 - a. AABC, Associated Air Balance Council: www.aabc.com/#sle; upon completion submit AABC National Performance Guaranty.
 - b. NEBB, National Environmental Balancing Bureau: www.nebb.org/#sle.
 - c. TABB, The Testing, Adjusting, and Balancing Bureau of National Energy Management Institute: www.tabbcertified.org/#sle.
- E. TAB Supervisor and Technician Qualifications: Certified by same organization as TAB agency.

3.02 EXAMINATION

- A. Verify that systems are complete and operable before commencing work. Ensure the following conditions:
 - 1. Systems are started and operating in a safe and normal condition.
 - 2. Temperature control systems are installed complete and operable.
 - 3. Proper thermal overload protection is in place for electrical equipment.
 - 4. Final filters are clean and in place. If required, install temporary media in addition to final filters.
 - 5. Duct systems are clean of debris.
 - 6. Fans are rotating correctly.
 - 7. Fire and volume dampers are in place and open.
 - 8. Air coil fins are cleaned and combed.
 - 9. Access doors are closed and duct end caps are in place.
 - 10. Air outlets are installed and connected.
 - 11. Duct system leakage is minimized.
 - 12. Hydronic systems are flushed, filled, and vented.
 - 13. Pumps are rotating correctly.
 - 14. Proper strainer baskets are clean and in place.
 - 15. Service and balance valves are open.
- B. Submit field reports. Report defects and deficiencies that will or could prevent proper system balance.
- C. Beginning of work means acceptance of existing conditions.

3.03 PREPARATION

- A. Hold a pre-balancing meeting at least one week prior to starting TAB work.
 - 1. Require attendance by all installers whose work will be tested, adjusted, or balanced.
- B. Provide additional balancing devices as required.

3.04 ADJUSTMENT TOLERANCES

- A. Air Handling Systems: Adjust to within plus or minus 5 percent of design for supply systems and plus or minus 5 percent of design for return and exhaust systems.
- B. Hydronic Systems: Adjust to within plus or minus 5 percent of design.

3.05 RECORDING AND ADJUSTING

- A. Field Logs: Maintain written logs including:
 - 1. Running log of events and issues.
 - 2. Discrepancies, deficient or uncompleted work by others.
 - 3. Contract interpretation requests.
 - 4. Lists of completed tests.
- B. Include "as found" conditions and "as left" conditions in reports.
- C. Ensure recorded data represents actual measured or observed conditions.
- D. Permanently mark settings of valves, dampers, and other adjustment devices allowing settings to be restored. Set and lock memory stops.
- E. Mark on drawings the locations where traverse and other critical measurements were taken and cross reference the location in the final report.
- F. After adjustment, take measurements to verify balance has not been disrupted or that such disruption has been rectified.
- G. Leave systems in proper working order, replacing belt guards, closing access doors, closing doors to electrical switch boxes, and restoring thermostats to specified settings.

3.06 AIR SYSTEM PROCEDURE

- A. Adjust air handling and distribution systems to provide required or design supply, return, and exhaust air quantities at site altitude.
- B. Make air quantity measurements in ducts by Pitot tube traverse of entire cross sectional area of duct.
- C. Use volume control devices to regulate air quantities only to extend that adjustments do not create objectionable air motion or sound levels. Effect volume control by duct internal devices such as dampers and splitters.
- D. Vary total system air quantities by adjustment of fan speeds. Provide drive changes required. Vary branch air quantities by damper regulation.
- E. Measure static air pressure conditions on air supply units, including filter and coil pressure drops, and total pressure across the fan. Make allowances for 50 percent loading of filters.
- F. Adjust outside air automatic dampers, outside air, return air, and exhaust dampers for design conditions.
- G. Measure temperature conditions across outside air, return air, and exhaust dampers to check leakage.

3.07 WATER SYSTEM PROCEDURE

- A. Adjust water systems to provide required or design quantities.
- B. Use calibrated Venturi tubes, orifices, or other metered fittings and pressure gages to determine flow rates for system balance. Where flow metering devices are not installed, base flow balance on temperature difference across various heat transfer elements in the system.
- C. Adjust systems to provide specified pressure drops and flows through heat transfer elements prior to thermal testing. Perform balancing by measurement of temperature differential in conjunction with air balancing.
- D. Effect system balance with automatic control valves fully open to heat transfer elements.
- E. Effect adjustment of water distribution systems by means of balancing cocks, valves, and fittings. Do not use service or shut-off valves for balancing unless indexed for balance point.

3.08 SCOPE

- A. Test, adjust, and balance the following:

1. Pumps
2. Induced Draft Cooling Tower.
3. Air Cooled Refrigerant Condensers.
4. Packaged Roof Top Heating/Cooling Units.
5. Air Coils.
6. Air Handling Units.
7. Fans.

3.09 MINIMUM DATA TO BE REPORTED

- A. Electric Motors:
 1. Manufacturer.
 2. Model/Frame.
 3. HP/BHP.
 4. Phase, voltage, amperage; nameplate, actual, no load.
 5. RPM.
 6. Service factor.
 7. Starter size, rating, heater elements.
 8. Sheave Make/Size/Bore.
- B. V-Belt Drives:
 1. Identification/location.
 2. Required driven RPM.
 3. Driven sheave, diameter and RPM.
 4. Belt, size and quantity.
 5. Motor sheave diameter and RPM.
 6. Center to center distance, maximum, minimum, and actual.
- C. Pumps:
 1. Identification/number.
 2. Manufacturer.
 3. Size/model.
 4. Impeller.
 5. Service.
 6. Design flow rate, pressure drop, BHP.
 7. Actual flow rate, pressure drop, BHP.
 8. Discharge pressure.
 9. Suction pressure.
 10. Total operating head pressure.
 11. Shut off, discharge and suction pressures.
 12. Shut off, total head pressure.
- D. Air Cooled Condensers:
 1. Identification/number.
 2. Location.
 3. Manufacturer.
 4. Model number.
 5. Serial number.
 6. Entering DB air temperature, design and actual.
 7. Leaving DB air temperature, design and actual.
 8. Number of compressors.
- E. Cooling Tower:
 1. Tower identification/number.
 2. Manufacturer.
 3. Model number.

4. Serial number.
 5. Rated capacity.
 6. Entering air WB temperature, specified and actual.
 7. Leaving air WB temperature, specified and actual.
 8. Ambient air DB temperature.
 9. Condenser water entering temperature.
 10. Condenser water leaving temperature.
 11. Condenser water flow rate.
 12. Fan RPM.
- F. Heat Exchangers:
1. Identification/number.
 2. Location.
 3. Service.
 4. Manufacturer.
 5. Model number.
 6. Serial number.
 7. Primary water entering temperature, design and actual.
 8. Primary water leaving temperature, design and actual.
 9. Primary water flow, design and actual.
 10. Primary water pressure drop, design and actual.
 11. Secondary water leaving temperature, design and actual.
 12. Secondary water flow, design and actual.
 13. Secondary water pressure drop, design and actual.
- G. Cooling Coils:
1. Identification/number.
 2. Location.
 3. Service.
 4. Manufacturer.
 5. Air flow, design and actual.
 6. Entering air DB temperature, design and actual.
 7. Entering air WB temperature, design and actual.
 8. Leaving air DB temperature, design and actual.
 9. Leaving air WB temperature, design and actual.
 10. Saturated suction temperature, design and actual.
 11. Air pressure drop, design and actual.
- H. Electric Duct Heaters:
1. Manufacturer.
 2. Identification/number.
 3. Location.
 4. Model number.
 5. Design kW.
 6. Number of stages.
 7. Phase, voltage, amperage.
 8. Test voltage (each phase).
 9. Test amperage (each phase).
 10. Air flow, specified and actual.
 11. Temperature rise, specified and actual.
- I. Air Moving Equipment:
1. Location.
 2. Manufacturer.

3. Model number.
 4. Serial number.
 5. Arrangement/Class/Discharge.
 6. Air flow, specified and actual.
 7. Return air flow, specified and actual.
 8. Outside air flow, specified and actual.
 9. Total static pressure (total external), specified and actual.
 10. Inlet pressure.
 11. Discharge pressure.
 12. Sheave Make/Size/Bore.
 13. Number of Belts/Make/Size.
 14. Fan RPM.
- J. Return Air/Outside Air:
1. Identification/location.
 2. Design air flow.
 3. Actual air flow.
 4. Design return air flow.
 5. Actual return air flow.
 6. Design outside air flow.
 7. Actual outside air flow.
 8. Return air temperature.
 9. Outside air temperature.
 10. Required mixed air temperature.
 11. Actual mixed air temperature.
- K. Duct Traverses:
1. System zone/branch.
 2. Duct size.
 3. Area.
 4. Design velocity.
 5. Design air flow.
 6. Test velocity.
 7. Test air flow.
 8. Duct static pressure.
 9. Air temperature.
 10. Air correction factor.

END OF SECTION

**SECTION 230719
HVAC PIPING INSULATION****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Piping insulation.
- B. Jackets and accessories.

1.02 REFERENCE STANDARDS

- A. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate 2014.
- B. ASTM B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric) 2014.
- C. ASTM C177 - Standard Test Method for Steady-State Heat Flux Measurements and Thermal Transmission Properties by Means of the Guarded-Hot-Plate Apparatus 2019.
- D. ASTM C195 - Standard Specification for Mineral Fiber Thermal Insulating Cement 2007 (Reapproved 2019).
- E. ASTM C449 - Standard Specification for Mineral Fiber Hydraulic-Setting Thermal Insulating and Finishing Cement 2007 (Reapproved 2019).
- F. ASTM C534/C534M - Standard Specification for Preformed Flexible Elastomeric Cellular Thermal Insulation in Sheet and Tubular Form 2020a.
- G. ASTM C547 - Standard Specification for Mineral Fiber Pipe Insulation 2022a.
- H. ASTM C795 - Standard Specification for Thermal Insulation for Use in Contact with Austenitic Stainless Steel 2008 (Reapproved 2018).
- I. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials 2022.
- J. ASTM E96/E96M - Standard Test Methods for Gravimetric Determination of Water Vapor Transmission Rate of Materials 2022a.
- K. NFPA 255 - Standard Method of Test of Surface Burning Characteristics of Building Materials; National Fire Protection Association; 2006.
- L. UL 723 - Standard for Test for Surface Burning Characteristics of Building Materials Current Edition, Including All Revisions.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide product description, thermal characteristics, list of materials and thickness for each service, and locations.
- C. Manufacturer's Instructions: Indicate installation procedures that ensure acceptable workmanship and installation standards will be achieved.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with not less than three years of experience.
- B. Applicator Qualifications: Company specializing in performing the type of work specified in this section with minimum 3 years of experience.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Accept materials on site, labeled with manufacturer's identification, product density, and thickness.

1.06 FIELD CONDITIONS

- A. Maintain ambient conditions required by manufacturers of each product.
- B. Maintain temperature before, during, and after installation for minimum of 24 hours.

PART 2 PRODUCTS**2.01 REGULATORY REQUIREMENTS**

- A. Surface Burning Characteristics: Flame spread index/Smoke developed index of 25/50, maximum, when tested in accordance with ASTM E84 or ASTM E84.

2.02 GLASS FIBER, RIGID

- A. Manufacturers:
 - 1. CertainTeed Corporation: www.certainteed.com/#sle.
 - 2. Johns Manville Corporation: www.jm.com/#sle.
 - 3. Knauf Insulation: www.knaufinsulation.com/#sle.
 - 4. Owens Corning Corporation: www.ocbuildingspec.com/#sle.
 - 5. Substitutions: See Section 016000 - Product Requirements.
- B. Insulation: ASTM C547 and ASTM C795; rigid molded, noncombustible, with wicking material to transport condensed water to the outside of the system for evaporation to the atmosphere.
 - 1. K (Ksi) Value: ASTM C177, 0.23 at 75 degrees F (0.034 at 24 degrees C).
 - 2. Maximum Service Temperature: 220 degrees F (104 degrees C).
 - 3. Maximum Moisture Absorption: 0.2 percent by volume.
- C. Vapor Barrier Jacket: White kraft paper with glass fiber yarn, bonded to aluminized film; moisture vapor transmission when tested in accordance with ASTM E96/E96M of 0.02 perm-inches (0.029 ng/Pa s m).
- D. Tie Wire: 0.048 inch (1.22 mm) stainless steel with twisted ends on maximum 12 inch (300 mm) centers.
- E. Vapor Barrier Lap Adhesive: Compatible with insulation.
- F. Insulating Cement/Mastic: ASTM C195; hydraulic setting on mineral wool.
- G. Fibrous Glass Fabric:
 - 1. Cloth: Untreated; 9 oz/sq yd (305 g/sq m) weight.
 - 2. Blanket: 1.0 lb/cu ft (16 kg/cu m) density.
 - 3. Weave: 5 by 5.
- H. Indoor Vapor Barrier Finish:
 - 1. Cloth: Untreated; 9 oz/sq yd (305 g/sq m) weight.
 - 2. Vinyl emulsion type acrylic, compatible with insulation, white color.
- I. Outdoor Vapor Barrier Mastic: Vinyl emulsion type acrylic or mastic, compatible with insulation, black color.
- J. Insulating Cement: ASTM C449.

2.03 FLEXIBLE ELASTOMERIC CELLULAR INSULATION

- A. Manufacturer:
 - 1. Aeroflex USA, Inc: www.aeroflexusa.com.
 - 2. Armacell LLC: www.armacell.us.
 - 3. K-Flex USA LLC: www.kflexusa.com.
 - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Insulation: Preformed flexible elastomeric cellular rubber insulation complying with ASTM C534/C534M Grade 1; use molded tubular material wherever possible.
 - 1. Minimum Service Temperature: Minus 40 degrees F (Minus 40 degrees C).
 - 2. Maximum Service Temperature: 180 degrees F (82 degrees C).

3. Connection: Waterproof vapor barrier adhesive.
- C. Elastomeric Foam Adhesive: Air dried, contact adhesive, compatible with insulation.

2.04 JACKETS

- A. Canvas Jacket: UL listed 6 oz/sq yd (220 g/sq m) plain weave cotton fabric treated with dilute fire retardant lagging adhesive.
 1. Mechanical platforms and other exposed areas where storage or personnel encounter is frequent.
 2. Lagging Adhesive: Compatible with insulation.
 - a. Compatible with insulation.
- B. Aluminum Jacket: ASTM B209 (ASTM B209M) formed aluminum sheet.
 1. Thickness: 0.016 inch (0.40 mm) sheet.
 2. Finish: Smooth.
 3. Joining: Longitudinal slip joints and 2 inch (50 mm) laps.
 4. Fittings: 0.016 inch (0.4 mm) thick die shaped fitting covers with factory attached protective liner.
 5. Metal Jacket Bands: 3/8 inch (10 mm) wide; 0.015 inch (0.38 mm) thick aluminum.

2.05 ACCESSORIES

- A. General Requirements:
 1. Provide required accessories in accordance with and subject to the recommendations of the insulation manufacturer.
 2. Furnish compatible materials which do not contribute to corrosion, soften, or otherwise attack surfaces to which applied, in either the wet or dry state.
 3. Comply with ASTM C795 requirements for materials to be used on stainless steel surfaces.
 4. Supply materials that are asbestos free.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Test piping for design pressure, liquid tightness, and continuity prior to applying insulation materials.
- B. Verify that surfaces are clean and dry, with foreign material removed.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install in accordance with NAIMA National Insulation Standards.
- C. Exposed Piping: Locate insulation and cover seams in least visible locations.
- D. Insulated pipes conveying fluids below ambient temperature; insulate entire system including fittings, valves, unions, flanges, strainers, flexible connections, and expansion joints.
 1. Insulate entire system, including fittings, valves, unions, flanges, strainers, flexible connections, and expansion joints.
- E. Glass Fiber Insulated Pipes Conveying Fluids Below Ambient Temperature:
 1. Provide vapor barrier jackets, factory-applied or field-applied; secure with self-sealing longitudinal laps and butt strips with pressure sensitive adhesive. Secure with outward clinch expanding staples and vapor barrier mastic.
 2. Insulate fittings, joints, and valves with molded insulation of like material and thickness as adjacent pipe. Finish with glass cloth and vapor barrier adhesive or PVC fitting covers.
- F. Glass Fiber Insulated Pipes Conveying Fluids Above Ambient Temperature:
 1. Provide standard jackets, with or without vapor barrier, factory-applied, or field-applied. Secure with self-sealing longitudinal laps and butt strips with pressure-sensitive adhesive.

- Secure with outward clinch expanding staples.
2. Insulate fittings, joints, and valves with insulation of like material and thickness as adjoining pipe. Finish with glass cloth and adhesive or PVC fitting covers depending on location.
- G. Inserts and Shields:
1. Application: Piping 1-1/2 inches (40 mm) diameter or larger.
 2. Shields: Galvanized steel between pipe hangers or pipe hanger rolls and inserts.
 3. Insert location: Between support shield and piping and under the finish jacket.
 4. Insert Configuration: Minimum 6 inches (150 mm) long, of same thickness and contour as adjoining insulation; may be factory fabricated.
 5. Insert Material: Hydrous calcium silicate insulation or other heavy density insulating material suitable for the planned temperature range.
- H. Continue insulation through walls, sleeves, pipe hangers, and other pipe penetrations. Finish at supports, protrusions, and interruptions. At fire separations, refer to Section 078400.
- I. Pipe Exposed in Mechanical Equipment Rooms or Finished Spaces: Finish with canvas jacket sized for finish painting.
- J. Exterior Applications: Provide vapor barrier jacket. Insulate fittings, joints, and valves with insulation of like material and thickness as adjoining pipe, and finish with glass mesh reinforced vapor barrier cement. Cover with aluminum jacket with seams located on bottom side of horizontal piping.

END OF SECTION

**SECTION 230913
INSTRUMENTATION AND CONTROL DEVICES****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Control panels.
- B. Thermostats:
 - 1. Electric room thermostats.
 - 2. Room thermostat accessories.
- C. Control components

1.02 REFERENCE STANDARDS

- A. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum) 2020.
- B. NEMA DC 3 - Residential Controls - Electrical Wall-Mounted Room Thermostats 2013.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Conduct a preinstallation meeting one week before starting work of this section; require attendance by all affected installers.
- B. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.04 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide description and engineering data for each control system component. Include sizing as requested. Provide data for each system component and software module.
- C. Shop Drawings: Indicate complete operating data, system drawings, wiring diagrams, and written detailed operational description of sequences.
- D. Manufacturer's Instructions: Provide for all manufactured components.
- E. Project Record Documents: Record actual locations of control components, including panels, thermostats, and sensors. Accurately record actual location of control components, including panels, thermostats, and sensors.
 - 1. Revise shop drawings to reflect actual installation and operating sequences.
- F. Operation and Maintenance Data: Include inspection period, cleaning methods, recommended cleaning materials, and calibration tolerances.
- G. Warranty: Submit manufacturer's warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience.
- B. Installer Qualifications: Company specializing in performing the work of this section with minimum three years experience.
- C. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc., as suitable for the purpose specified and indicated.

1.06 WARRANTY

- A. See Section 017800 - Closeout Submittals, for additional warranty requirements.
- B. Correct defective work within a five year period after Substantial Completion.

PART 2 PRODUCTS**2.01 EQUIPMENT - GENERAL**

- A. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc., as suitable for the purpose specified and indicated.

2.02 CONTROL PANELS

- A. Unitized cabinet type for each system under automatic control with relays and controls mounted in cabinet and temperature indicators, pressure gauges, pilot lights, push buttons and switches flush on cabinet panel face.
- B. NEMA 250, general purpose utility enclosures with enameled finished face panel.
- C. Provide common keying for all panels.

2.03 HUMIDISTATS

- A. Room Humidistats:
 - 1. Wall mounted, proportioning type.
 - 2. Throttling Range: Adjustable 2 percent relative humidity.
 - 3. Operating Range: 30 to 80 percent.
 - 4. Maximum Temperature: 110 degrees F (43 degrees C).
 - 5. Cover: Concealed setpoint.

2.04 THERMOSTATS

- A. Electric Room Thermostats:
 - 1. Type: NEMA DC 3, 24 volts, with setback/setup temperature control.
 - 2. Service: cooling and heating.
 - 3. Covers: Locking with set point adjustment, setpoint indication, and digital display, with thermometer.
- B. Room Thermostat Accessories:
 - 1. Insulating Bases: For thermostats located on exterior walls.
 - 2. Thermostat Guards: Metal mounted on separate base.

PART 3 EXECUTION**3.01 EXAMINATION**

- A. Verify existing conditions before starting work.
- B. Verify that systems are ready to receive work.
- C. Beginning of installation means installer accepts existing conditions.
- D. Sequence work to ensure installation of components is complementary to installation of similar components in other systems.
- E. Coordinate installation of system components with installation of mechanical systems equipment such as air handling units and air terminal units.
- F. Ensure installation of components is complementary to installation of similar components.
- G. Coordinate installation of system components with installation of mechanical systems equipment such as air handling units and air terminal units.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Check and verify location of thermostats and exposed control sensors with plans and room details before installation. Locate 48 inches (1200 mm) above floor. Align with lighting switches. Refer to Section 262726.
- C. Provide guards on thermostats in public areas.

- D. Mount control panels adjacent to associated equipment on vibration free walls or free standing angle iron supports. One cabinet may accommodate more than one system in same equipment room. Provide engraved plastic nameplates for instruments and controls inside cabinet and engraved plastic nameplates on cabinet face.
- E. Install "hand/off/auto" selector switches to override automatic interlock controls when switch is in "hand" position.
- F. Provide conduit and electrical wiring in accordance with Section 260583. Electrical material and installation shall be in accordance with appropriate requirements of Division 26.

END OF SECTION

**SECTION 232113
HYDRONIC PIPING****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Hydronic system requirements.
- B. Condenser water piping, above grade.
- C. Equipment drains and overflows.
- D. Pipe hangers and supports.
- E. Unions, flanges, mechanical couplings, and dielectric connections.
- F. Valves:
 - 1. Ball valves.
 - 2. Butterfly valves.
 - 3. Check valves.
- G. Flow controls.

1.02 REFERENCE STANDARDS

- A. ASME BPVC-IX - Boiler and Pressure Vessel Code, Section IX - Qualification Standard for Welding, Brazing, and Fusing Procedures; Welders; Brazers; and Welding, Brazing, and Fusing Operators 2021.
- B. ASME B16.18 - Cast Copper Alloy Solder Joint Pressure Fittings 2021.
- C. ASME B16.22 - Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings 2021.
- D. ASME B31.9 - Building Services Piping 2020.
- E. ASTM A53/A53M - Standard Specification for Pipe, Steel, Black and Hot-Dipped, Zinc-Coated, Welded and Seamless 2022.
- F. ASTM A106/A106M - Standard Specification for Seamless Carbon Steel Pipe for High-Temperature Service 2019a.
- G. ASTM A183 - Standard Specification for Carbon Steel Track Bolts and Nuts 2014 (Reapproved 2020).
- H. ASTM A536 - Standard Specification for Ductile Iron Castings 1984, with Editorial Revision (2019).
- I. ASTM B32 - Standard Specification for Solder Metal 2020.
- J. ASTM B88 - Standard Specification for Seamless Copper Water Tube 2022.
- K. ASTM B88M - Standard Specification for Seamless Copper Water Tube (Metric) 2020.
- L. ASTM D1785 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe, Schedules 40, 80, and 120 2021a.
- M. ASTM D2000 - Standard Classification System for Rubber Products in Automotive Applications 2018.
- N. ASTM D2241 - Standard Specification for Poly(Vinyl Chloride) (PVC) Pressure-Rated Pipe (SDR Series) 2020.
- O. ASTM D2466 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 40 2021.
- P. ASTM D2467 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 80 2020.
- Q. ASTM D2855 - Standard Practice for the Two-Step (Primer and Solvent Cement) Method of Joining Poly (Vinyl Chloride) (PVC) or Chlorinated Poly (Vinyl Chloride) (CPVC) Pipe and

Piping Components with Tapered Sockets 2020.

- R. ASTM F708 - Standard Practice for Design and Installation of Rigid Pipe Hangers 1992 (Reapproved 2022).
- S. ASTM F1476 - Standard Specification for Performance of Gasketed Mechanical Couplings for Use in Piping Applications 2007 (Reapproved 2019).
- T. AWWA C606 - Grooved and Shouldered Joints 2015.
- U. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation 2018, with Amendment (2019).

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.04 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data:
 - 1. Include data on pipe materials, pipe fittings, valves, and accessories.
 - 2. Provide manufacturers catalog information.
 - 3. Indicate valve data and ratings.
 - 4. Show grooved joint couplings, fittings, valves, and specialties on drawings and product submittals, specifically identified with the manufacturer's style or series designation.
- C. Manufacturer's Installation Instructions: Indicate hanging and support methods, joining procedures.
- D. Project Record Documents: Record actual locations of piping, equipment, and valves.
- E. Maintenance Data: Include installation instructions, spare parts lists, exploded assembly views.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing products of the type specified in this section, with minimum three years of experience.
- B. Installer Qualifications: Company specializing in performing work of the type specified in this section, with minimum three years of experience.
- C. Provide all grooved joint couplings, fittings, valves, and specialties from a single manufacturer.
- D. Date stamp all castings used for coupling housings, fittings, valve bodies, etc. for quality assurance and traceability.
- E. Welder Qualifications: Certify in accordance with ASME BPVC-IX.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Accept valves on site in shipping containers with labeling in place. Inspect for damage.
- B. Provide temporary protective coating on cast iron and steel valves.
- C. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.
- D. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

PART 2 PRODUCTS

2.01 HYDRONIC SYSTEM REQUIREMENTS

- A. Comply with ASME B31.9 and applicable federal, state, and local regulations.
- B. Piping: Provide piping, fittings, hangers, and supports as required, as indicated, and as follows:

1. Where more than one piping system material is specified, provide joining fittings that are compatible with piping materials and ensure that the integrity of the system is not jeopardized.
 2. Use non-conducting dielectric connections whenever jointing dissimilar metals.
 3. Grooved mechanical joints may be used in accessible locations only.
 - a. Accessible locations include those exposed on interior of building, in pipe chases, and in mechanical rooms, aboveground outdoors, and as approved by Engineer/Architect.
 - b. Grooved mechanical connections and joints comply with AWWA C606.
 - 1) Ductile Iron: Comply with ASTM A536, Grade 65-45-12.
 - 2) Steel: Comply with ASTM A106/A106M, Grade B or ASTM A53/A53M.
 - c. Use rigid joints unless otherwise indicated.
 - d. Use flexible joints at elbows at end of straight line pipe.
 - e. Use gaskets of molded synthetic rubber with central cavity, pressure-responsive configuration, and complying with ASTM D2000, Grade 2CA615A15B44F17Z for circulating medium up to maximum 230 degrees F (110 degrees C) or Grade M3BA610A15B44Z for circulating medium up to maximum 200 degrees F (93 degrees C).
 - f. Provide steel coupling nuts and bolts complying with ASTM A183.
 4. Provide pipe hangers and supports in accordance with ASME B31.9 or MSS SP-58 unless indicated otherwise.
- C. Pipe-to-Valve and Pipe-to-Equipment Connections: Use flanges, unions, or grooved couplings to allow disconnection of components for servicing; do not use direct welded, soldered, or threaded connections.
1. Where grooved joints are used in piping, provide grooved valve/equipment connections if available; if not available, provide flanged ends and grooved flange adapters.
- D. Valves: Provide valves where indicated:
1. Provide drain valves where indicated, and if not indicated, provide at least at main shut-off, low points of piping, bases of vertical risers, and at equipment. Use 3/4 inch (20 mm) gate valves with cap; pipe to nearest floor drain.
 2. On discharge of condenser water pumps, use spring-loaded check valves.
 3. Isolate equipment using butterfly valves with lug end flanges or grooved mechanical couplings.
 4. For throttling, bypass, or manual flow control services, use globe valves.
 5. In heating water or condenser water systems, butterfly valves may be used interchangeably with gate valves.
 6. For shut-off and to isolate parts of systems or vertical risers, use gate, ball, or butterfly valves.
- E. Welding Materials and Procedures: Comply with ASME BPVC-IX.

2.02 CONDENSER WATER PIPING, ABOVE GRADE

- A. Steel Pipe: ASTM A53/A53M, Schedule 40 or 80, black; using one of the following joint types:
1. Welded Joints: ASTM A234/A234M, wrought steel welding type fittings; AWS D1.1/D1.1M welded.
 2. Threaded Joints: ASME B16.3, malleable iron fittings. Use on Schedule 80 only.
 3. Grooved Joints: AWWA C606 grooved pipe, fittings of same material, and mechanical couplings.

2.03 EQUIPMENT DRAINS AND OVERFLOWS

- A. Copper Tube: ASTM B88 (ASTM B88M), Type M (C), drawn; Use in exposed areas using one of the following joint types:
1. Solder Joints: ASME B16.18 cast brass/bronze or ASME B16.22 solder wrought copper fittings; ASTM B32 lead-free solder, HB alloy (95-5 tin-antimony) or tin and silver.

- B. PVC Pipe: ASTM D1785, Schedule 80, or ASTM D2241, SDR 21 or 26.
 - 1. Fittings: ASTM D2466 or D2467, PVC.
 - 2. Joints: Solvent welded in accordance with ASTM D2855.

2.04 PIPE HANGERS AND SUPPORTS

- A. Provide hangers and supports that comply with MSS SP-58.
 - 1. If type of hanger or support for a particular situation is not indicated, select appropriate type using MSS SP-58 recommendations.
 - 2. Hangers for Pipe Sizes 1/2 to 1-1/2 Inches (13 to 38 mm): Malleable iron, adjustable swivel, split ring.
 - 3. Hangers for Cold Pipe Sizes 2 Inches (50 mm) and Greater: Carbon steel, adjustable, clevis.
 - 4. Hangers for Hot Pipe Sizes 2 to 4 Inches (50 to 100 mm): Carbon steel, adjustable, clevis.
 - 5. Hangers for Hot Pipe Sizes 6 Inches (150 mm) and Greater: Adjustable steel yoke, cast iron roll, double hanger.
 - 6. Multiple or Trapeze Hangers: Steel channels with welded spacers and hanger rods.
 - 7. Multiple or Trapeze Hangers for Hot Pipe Sizes 6 Inches (150 mm) and Greater: Steel channels with welded spacers and hanger rods, cast iron roll.
 - 8. Wall Support for Pipe Sizes to 3 Inches (76 mm): Cast iron hook.
 - 9. Wall Support for Pipe Sizes 4 Inches (100 mm) and Greater: Welded steel bracket and wrought steel clamp.
 - 10. Wall Support for Hot Pipe Sizes 6 Inches (150 mm) and Greater: Welded steel bracket and wrought steel clamp with adjustable steel yoke and cast iron roll.
 - 11. Vertical Support: Steel riser clamp.
 - 12. Floor Support for Cold Pipe: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.
 - 13. Floor Support for Hot Pipe Sizes to 4 Inches (100 mm): Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.
 - 14. Floor Support for Hot Pipe Sizes 6 Inches (150 mm) and Greater: Adjustable cast iron roll and stand, steel screws, and concrete pier or steel support.
 - 15. Copper Pipe Support: Carbon steel ring, adjustable, copper plated.
 - 16. Hanger Rods: Mild steel threaded both ends, threaded one end, or continuous threaded.
- B. In grooved installations, use rigid couplings with offsetting angle-pattern bolt pads or with wedge-shaped grooves in header piping to permit support and hanging in accordance with ASME B31.9.

2.05 UNIONS, FLANGES, MECHANICAL COUPLINGS, AND DIELECTRIC CONNECTIONS

- A. Unions for Pipe 2 Inches (50 mm) and Less:
 - 1. Ferrous Piping: 150 psig (1034 kPa) malleable iron, threaded.
 - 2. Copper Pipe: Bronze, soldered joints.
- B. Flanges for Pipe 2 Inches (50 mm) and Greater:
 - 1. Ferrous Piping: 150 psig (1034 kPa) forged steel, slip-on.
 - 2. Copper Piping: Bronze.
 - 3. Gaskets: 1/16 inch (1.6 mm) thick, preformed neoprene.
- C. Mechanical Couplings for Grooved and Shouldered Joints: Two or more curved housing segments with continuous key to engage pipe groove, circular C-profile gasket, and bolts to secure and compress gasket.
 - 1. Dimensions and Testing: In accordance with AWWA C606.
 - 2. Mechanical Couplings: Comply with ASTM F1476.
 - 3. Housing Material: Ductile iron complying with ASTM A536.

4. Gasket Material: EPDM suitable for operating temperature range from minus 30 degrees F (minus 34 degrees C) to 230 degrees F (110 degrees C).
 5. Bolts and Nuts: Hot dipped galvanized or zinc-electroplated steel.
 6. When pipe is field grooved, provide coupling manufacturer's grooving tools.
 7. Manufacturers:
 - a. Anvil International: www.anvilintl.com/#sle.
 - b. Manufactured in the USA.
 - c. Substitutions: See Section 016000 - Product Requirements.
- D. Dielectric Connections:
1. Waterways:
 - a. Water impervious insulation barrier capable of limiting galvanic current to 1 percent of short circuit current in a corresponding bimetallic joint.
 - b. Dry insulation barrier able to withstand 600-volt breakdown test.
 - c. Construct of galvanized steel with threaded end connections to match connecting piping.
 - d. Suitable for the required operating pressures and temperatures.
 2. Flanges:
 - a. Dielectric flanges with same pressure ratings as standard flanges.
 - b. Water impervious insulation barrier capable of limiting galvanic current to 1 percent of short circuit current in a corresponding bimetallic joint.
 - c. Dry insulation barrier able to withstand 600-volt breakdown test.
 - d. Construct of galvanized steel with threaded end connections to match connecting piping.
 - e. Suitable for the required operating pressures and temperatures.
 3. Unions:
 - a. 1/2 to 1 Inches (15 to 25 mm): Brass solder to galvanized FPT.
 - b. 1/2 to 2 Inches (15 to 50 mm): Brass solder to galvanized FPT.
 - c. 1/2 to 1 Inches (15 to 25 mm): Brass to galvanized FPT or FIP (Female Iron Pipe).
 - d. 3/4 to 1/2 Inch (20 to 15 mm) Reducer: Brass solder to galvanized FPT.
 - e. Service: 250 psi (1,723.6 kPa), minus 20 to 180 deg F (minus 28.9 to 82.2 deg F).

2.06 BALL VALVES

- A. Manufacturers:
1. Apollo Valves: www.apollovalves.com/#sle.
 2. Manufactured in the USA.
 3. Substitutions: See Section 016000 - Product Requirements.
- B. Up To and Including 2 Inches (50 mm):
1. Bronze two piece body, chrome plated brass ball, teflon seats and stuffing box ring, lever handle with balancing stops, solder or threaded ends with union.
- C. Over 2 Inches (50 mm):
1. Ductile iron body, chrome plated steel ball, teflon or Virgin TFE seat and stuffing box seals, lever handle, flanged ends, rated to 800 psi (5515 kPa).

2.07 BUTTERFLY VALVES

- A. Manufacturers:
1. Apollo Valves: www.apollovalves.com/#sle.
 2. Manufactured in the USA.
 3. Substitutions: See Section 016000 - Product Requirements.
- B. Body: Cast or ductile iron with resilient replaceable EPDM seat, wafer or lug ends, extended neck.

- C. Disc: Construct of aluminum bronze, chrome plated ductile iron, stainless steel, or ductile iron with EPDM encapsulation.
- D. Stem: Stainless steel with stem offset from the centerline to provide full 360-degree circumferential setting.
- E. Operator: Infinite position lever handle with memory stop.

PART 3 EXECUTION

3.01 PREPARATION

- A. Ream pipe and tube ends. Remove burrs. Bevel plain end ferrous pipe.
- B. Prepare pipe for grooved mechanical joints as required by coupling manufacturer.
- C. Remove scale and dirt on inside and outside before assembly.
- D. Prepare piping connections to equipment using jointing system specified.
- E. Keep open ends of pipe free from scale and dirt. Protect open ends with temporary plugs or caps.
- F. After completion, fill, clean, and treat systems. See Section 232500 for additional requirements.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install heating water and chilled water piping to ASME B31.9 requirements.
- C. PVC Pipe: Make solvent-welded joints in accordance with ASTM D2855.
- D. Route piping in orderly manner, parallel to building structure, and maintain gradient.
- E. Install piping to conserve building space and to avoid interference with use of space.
- F. Group piping whenever practical at common elevations.
- G. Sleeve pipe passing through partitions, walls, and floors.
- H. Slope piping and arrange to drain at low points.
- I. Grooved Joints:
 - 1. Install in accordance with the manufacturer's latest published installation instructions.
 - 2. Gaskets to be suitable for the intended service, molded, and produced by the coupling manufacturer.
- J. Pipe Hangers and Supports:
 - 1. Install in accordance with ASME B31.9, ASTM F708, or MSS SP-58.
 - 2. Support horizontal piping as scheduled.
 - 3. Install hangers to provide minimum 1/2-inch (13 mm) space between finished covering and adjacent work.
 - 4. Place hangers within 12 inches (300 mm) of each horizontal elbow.
 - 5. Use hangers with 1-1/2 inches (38 mm) minimum vertical adjustment. Design hangers for pipe movement without disengagement of supported pipe.
 - 6. Where several pipes can be installed in parallel and at same elevation, provide multiple or trapeze hangers.
 - 7. Provide copper plated hangers and supports for copper piping.
 - 8. Prime coat exposed steel hangers and supports. Hangers and supports located in crawl spaces, pipe shafts, and suspended ceiling spaces are not considered exposed.
- K. Use eccentric reducers to maintain top of pipe level.
- L. Where pipe support members are welded to structural building framing, scrape, brush clean, and apply one coat of zinc-rich primer to welds.

M. Install valves with stems upright or horizontal, not inverted.

3.03 SCHEDULES

A. Hanger Spacing for Copper Tubing.

1. 1/2 Inch (15 mm) and 3/4 inch (20 mm): Maximum span, 5 feet (1500 mm); minimum rod size, 1/4 inch (6 mm).
2. 1 Inch (25 mm): Maximum span, 6 feet (1800 mm); minimum rod size, 1/4 inch (6 mm).
3. 1-1/2 Inches (40 mm) and 2 Inches (50 mm): Maximum span, 8 feet (2400 mm); minimum rod size, 3/8 inch (9 mm).

B. Hanger Spacing for Steel Piping.

1. 1/2 Inch (15 mm), 3/4 Inch (20 mm), and 1 Inch (25 mm): Maximum span, 7 feet (2100 mm); minimum rod size, 1/4 inch (6 mm).
2. 1-1/4 Inches (32 mm): Maximum span, 8 feet (2400 mm); minimum rod size, 3/8 inch (9 mm).
3. 1-1/2 Inches (40 mm): Maximum span, 9 feet (2700 mm); minimum rod size, 3/8 inch (9 mm).
4. 2 Inches (50 mm): Maximum span, 10 feet (3.0 m); minimum rod size, 3/8 inch (9 mm).
5. 2-1/2 Inches (65 mm): Maximum span, 11 feet (3.4 m); minimum rod size, 3/8 inch (9 mm).
6. 3 Inches (80 mm): Maximum span, 12 feet (3.6 m); minimum rod size, 3/8 inch (9 mm).
7. 4 Inches (100 mm): Maximum span, 14 feet (4.3 m); minimum rod size, 1/2 inch (13 mm).
8. 6 Inches (150 mm): Maximum span, 17 feet (5.1 m); minimum rod size, 1/2 inch (13 mm).

C. Hanger Spacing for Plastic Piping.

1. 1/2 Inch (15 mm): Maximum span, 42 inches (1000 mm); minimum rod size, 1/4 inch (6 mm).
2. 3/4 Inch (20 mm): Maximum span, 45 inches (1100 mm); minimum rod size, 1/4 inch (6 mm).
3. 1 Inch (25 mm): Maximum span, 51 inches (1300 mm); minimum rod size, 1/4 inch (6 mm).
4. 1-1/4 Inches (32 mm): Maximum span, 57 inches (1400 mm); minimum rod size, 3/8 inch (9 mm).

END OF SECTION

**SECTION 232114
HYDRONIC SPECIALTIES****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Air vents.
- B. Suction diffusers.
- C. Pump connectors.
- D. Combination pump discharge valves.
- E. Pressure-temperature test plugs.

1.02 ADMINISTRATIVE REQUIREMENTS

- A. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide product data for manufactured products and assemblies required for this project. Include component sizes, rough-in requirements, service sizes, and finishes. Include product description and model.
- C. Manufacturer's Installation Instructions: Indicate hanging and support methods, joining procedures.
- D. Project Record Documents: Record actual locations of flow controls.
- E. Maintenance Data: Include installation instructions, assembly views, lubrication instructions, and replacement parts list.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of experience.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Accept valves on site in shipping containers with labeling in place. Inspect for damage.
- B. Provide temporary protective coating on cast iron and steel valves.
- C. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.
- D. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

PART 2 PRODUCTS**2.01 AIR VENTS**

- A. Manufacturers:
 - 1. Armstrong International, Inc: www.armstronginternational.com/#sle.
 - 2. ITT Bell & Gossett: www.bellgossett.com/#sle.
 - 3. Taco, Inc: www.taco-hvac.com/#sle.
 - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Manual Type: Short vertical sections of 2-inch (50 mm) diameter pipe to form air chamber, with 1/8 inch (3 mm) brass needle valve at top of chamber.
- C. Float Type:
 - 1. Brass or semi-steel body, copper, polypropylene, or solid non-metallic float, stainless steel valve and valve seat; suitable for system operating temperature and pressure; with

isolating valve.

2.02 SUCTION DIFFUSERS

- A. Manufacturers:
 - 1. Anvil International: www.anvilintl.com/#sle.
 - 2. Grinnell Products: www.grinnell.com/#sle.
 - 3. ITT Bell & Gossett: www.bellgossett.com/#sle.
 - 4. Shurjoint Piping Products, Inc: www.shurjoint.com/#sle.
 - 5. Victaulic Company of America: www.victaulic.com/#sle.
 - 6. Substitutions: See Section 016000 - Product Requirements.
- B. Fitting: Angle pattern, cast-iron body, threaded for 2 inch (50 mm) and smaller, flanged for 2-1/2 inch (65 mm) and larger, rated for 175 psi (1200 kPa) working pressure, with inlet vanes, cylinder strainer with 3/16 inch (5 mm) diameter openings, disposable 1/8 inch (3.2 mm) mesh strainer to fit over cylinder strainer, 20 mesh startup screen, and permanent magnet located in flow stream and removable for cleaning.
- C. Accessories: Adjustable foot support, blowdown tapping in bottom, gauge tapping in side.

2.03 PUMP CONNECTORS

- A. Manufacturers:
 - 1. The Metraflex Company; Vane Flex: www.metraflex.com/#sle.
 - 2. Substitutions: See Section 016000 - Product Requirements.
- B. Flexible Connectors: Flanged, braided type with wetted components of stainless steel, sized to match piping.
 - 1. Maximum Allowable Working Pressure: 150 psig (1030 kPa) at 120 degrees F (49 degrees C).
 - 2. End Connections: Same as specified for pipe jointing.
 - 3. Provide pump connector with integral vanes to reduce turbulent flow.
 - 4. Provide necessary accessories including, but not limited to, swivel joints.

2.04 COMBINATION PUMP DISCHARGE VALVES

- A. Manufacturers:
 - 1. Taco, Inc: www.taco-hvac.com/#sle.
 - 2. Substitutions: See Section 016000 - Product Requirements.
- B. Valves: Straight or angle pattern, flanged cast-iron valve body with bolt-on bonnet for 175 psi (1200 kPa) operating pressure, non-slam check valve with spring-loaded bronze disc and seat, stainless steel stem, and calibrated adjustment permitting flow regulation.

2.05 PRESSURE-TEMPERATURE TEST PLUGS

- A. Construction: Brass body designed to receive temperature or pressure probe with removable protective cap, and Neoprene rated for minimum 200 degrees F (93 degrees C).
- B. Application: Use extended length plugs to clear insulated piping.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install specialties in accordance with manufacturer's instructions.
- B. Provide manual air vents at system high points and as indicated.
- C. For automatic air vents in ceiling spaces or other concealed locations, provide vent tubing to nearest drain.
- D. Provide pump suction fitting on suction side of base-mounted centrifugal pumps where indicated. Remove temporary strainers after cleaning systems.

- E. Provide combination pump discharge valve on discharge side of base mounted centrifugal pumps where indicated.
- F. Support pump fittings with floor-mounted pipe and flange supports.

END OF SECTION

**SECTION 232123
HYDRONIC PUMPS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Base-mounted pumps.

1.02 REFERENCE STANDARDS

- A. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- B. UL 778 - Standard for Motor-Operated Water Pumps Current Edition, Including All Revisions.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide certified pump curves showing performance characteristics with pump and system operating point plotted. Include NPSH curve when applicable. Include electrical characteristics and connection requirements.
- C. Millwright's Certificate: Certify that base mounted pumps have been aligned.
- D. Manufacturer's Installation Instructions
- E. Operation and Maintenance Data: Include installation instructions, assembly views, lubrication instructions, and replacement parts list.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacture, assembly, and field performance of pumps, with minimum three years of experience.

PART 2 PRODUCTS**2.01 MANUFACTURERS**

- A. Bell & Gossett, a Xylem Inc. brand: www.bellgossett.com/#sle.
- B. Taco.
- C. Substitutions: See Section 016000 - Product Requirements.

2.02 HVAC PUMPS - GENERAL

- A. Provide pumps that operate at specified system fluid temperatures without vapor binding and cavitation, are non-overloading in parallel or individual operation, and operate within 25 percent of midpoint of published maximum efficiency curve.
- B. Minimum Quality Standard: UL 778.
- C. Base Mounted Pumps: Aligned by qualified millwright.
- D. Products Requiring Electrical Connection: Listed and classified by UL or testing agency acceptable to Authority Having Jurisdiction as suitable for the purpose specified and indicated.

2.03 BASE-MOUNTED PUMPS

- A. Type: Horizontal shaft, single stage, direct connected, radially or horizontally split casing, for 125 psi (860 kPa) maximum working pressure.
- B. Casing: Cast iron, or ductile iron with suction and discharge gauge ports, renewable bronze casing wearing rings, seal flush connection, drain plug, flanged suction and discharge.
- C. Impeller: Bronze, fully enclosed, keyed to shaft.
- D. Bearings: Oil lubricated roller or ball bearings.
- E. Shaft: Alloy steel with copper, bronze, or stainless steel shaft sleeve.

- F. Seal: Mechanical seal, 225 degrees F (107 degrees C) maximum continuous operating temperature.
- G. Seal: Packing gland with minimum four rings graphite impregnated packing and bronze lantern rings, 250 degrees F (121 degrees C) maximum continuous operating temperature.
- H. Drive: Flexible coupling with coupling guard.
- I. Baseplate: Cast iron or fabricated steel with integral drain rim.
- J. Electrical Characteristics:
 - 1. Wiring Terminations: Provide terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Enclose terminal lugs in terminal box sized to NFPA 70.

PART 3 EXECUTION

3.01 PREPARATION

- A. Verify that electric power is available and of the correct characteristics.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Provide access space around pumps for service. Provide no less than minimum space recommended by manufacturer.
- C. Decrease from line size with long radius reducing elbows or reducers. Support piping adjacent to pump such that no weight is carried on pump casings. For close-coupled or base-mounted pumps, provide supports under elbows on pump suction and discharge line sizes 4 inches (102 mm) and over.
- D. Provide line sized shut-off valve and pump suction fitting on pump suction, and line sized combination pump discharge valve on pump discharge.
- E. Provide air cock and drain connection on horizontal pump casings.
- F. Provide drains for bases and seals, piped to and discharging into floor drains.
- G. Check, align, and certify alignment of base-mounted pumps prior to start-up.
- H. Install close-coupled and base-mounted pumps on concrete housekeeping base, with anchor bolts, set and level, and grout in place. See Section 033000.
- I. Lubricate pumps before start-up.

END OF SECTION

**SECTION 232300
REFRIGERANT PIPING****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Piping.
- B. Refrigerant.
- C. Moisture and liquid indicators.
- D. Valves.
- E. Strainers.
- F. Filter-driers.
- G. Solenoid valves.
- H. Expansion valves.
- I. Flexible connections.

1.02 REFERENCE STANDARDS

- A. AHRI 710 (I-P) - Performance Rating of Liquid-Line Driers 2009.
- B. AHRI 711 (SI) - Performance Rating of Liquid-Line Driers 2009.
- C. AHRI 750 - Thermostatic Refrigerant Expansion Valves 2007.
- D. ASHRAE Std 15 - Safety Standard for Refrigeration Systems 2019, with All Amendments and Errata.
- E. ASHRAE Std 34 - Designation and Safety Classification of Refrigerants 2019.
- F. ASME BPVC-IX - Boiler and Pressure Vessel Code, Section IX - Qualification Standard for Welding, Brazing, and Fusing Procedures; Welders; Brazers; and Welding, Brazing, and Fusing Operators 2021.
- G. ASME B16.22 - Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings 2021.
- H. ASME B31.5 - Refrigeration Piping and Heat Transfer Components 2022.
- I. ASME B31.9 - Building Services Piping 2020.
- J. AWS A5.8M/A5.8 - Specification for Filler Metals for Brazing and Braze Welding 2019.
- K. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation 2018, with Amendment (2019).
- L. UL 429 - Electrically Operated Valves Current Edition, Including All Revisions.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide general assembly of specialties, including manufacturer's catalogue information. Provide manufacturer's catalog data including load capacity.
- C. Shop Drawings: Indicate schematic layout of system, including equipment, critical dimensions, and sizes.
- D. Design Data: Submit design data indicating pipe sizing. Indicate load-carrying capacity of trapeze, multiple pipe, and riser support hangers.
- E. Test Reports: Indicate results of leak test, acid test.
- F. Manufacturer's Installation Instructions: Indicate support, connection requirements, and isolation for servicing.
- G. Submit welders certification of compliance with ASME BPVC-IX.

- H. Project Record Documents: Record exact locations of equipment and refrigeration accessories on record drawings.
- I. Maintenance Data: Include instructions for changing cartridges, assembly views, spare parts lists.

1.04 QUALITY ASSURANCE

- A. Installer Qualifications: Company specializing in performing the type of work specified in this section, with minimum three years of experience.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Deliver and store piping and specialties in shipping containers with labeling in place.
- B. Protect piping and specialties from entry of contaminating material by leaving end caps and plugs in place until installation.
- C. Dehydrate and charge components such as piping and receivers, seal prior to shipment, until connected into system.

PART 2 PRODUCTS

2.01 SYSTEM DESCRIPTION

- A. Where more than one piping system material is specified ensure system components are compatible and joined to ensure integrity of system is not jeopardized. Provide necessary joining fittings. Ensure flanges, union, and couplings for servicing are consistently provided.
- B. Provide pipe hangers and supports in accordance with ASME B31.5 unless indicated otherwise.
- C. Liquid Indicators:
 - 1. Use line size liquid indicators in main liquid line leaving condenser.
 - 2. Use line size on leaving side of liquid solenoid valves.
- D. Valves:
 - 1. Use service valves on suction and discharge of compressors.
 - 2. Use gauge taps at compressor inlet and outlet.
 - 3. Use gauge taps at hot gas bypass regulators, inlet and outlet.
 - 4. Use check valves on compressor discharge.
- E. Strainers:
 - 1. Use line size strainer upstream of each automatic valve.
 - 2. Use shut-off valve on each side of strainer.
- F. Filter-Driers:
 - 1. Use a filter-drier immediately ahead of liquid-line controls, such as thermostatic expansion valves, solenoid valves, and moisture indicators.
 - 2. Use sealed filter-driers in systems utilizing hermetic compressors.
 - 3. Use replaceable core filter-driers in lines of 1/2 inch (13 mm) outside diameter or greater.
 - 4. Use filter-driers for each solenoid valve.
- G. Solenoid Valves:
 - 1. Use in liquid line of single or multiple evaporator systems.
- H. Flexible Connectors: Utilize at or near compressors where piping configuration does not absorb vibration.

2.02 REGULATORY REQUIREMENTS

- A. Comply with ASME B31.9 for installation of piping system.
- B. Welding Materials and Procedures: Comply with ASME BPVC-IX and applicable state labor regulations.

- C. Products Requiring Electrical Connection: Listed and classified by UL, as suitable for the purpose indicated.

2.03 PIPING

- A. Copper Tube to 1-3/8": ASTM B280, Type L-ACR or Type K-ACR. Copper Tube larger than 1-3/8": Type K-ACR only.
 - 1. Fittings: ASME B16.22 wrought copper.
 - 2. Joints: Braze, AWS A5.8M/A5.8 BCuP silver/phosphorus/copper alloy.
- B. Pipe Supports and Anchors:
 - 1. Provide hangers and supports that comply with MSS SP-58.
 - a. If type of hanger or support for a particular situation is not indicated, select appropriate type using MSS SP-58 recommendations.
 - 2. Hangers for Pipe Sizes 1/2 to 1-1/2 Inch (13 to 38 mm): Malleable iron adjustable swivel, split ring.
 - 3. Multiple or Trapeze Hangers: Steel channels with welded spacers and hanger rods.
 - 4. Wall Support for Pipe Sizes to 3 Inches (75 mm): Cast iron hook.
 - 5. Vertical Support: Steel riser clamp.
 - 6. Floor Support: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.
 - 7. Copper Pipe Support: Carbon steel ring, adjustable, copper plated.
 - 8. Hanger Rods: Mild steel threaded both ends, threaded one end, or continuous threaded.
 - 9. Inserts: Malleable iron case of galvanized steel shell and expander plug for threaded connection with lateral adjustment, top slot for reinforcing rods, lugs for attaching to forms; size inserts to suit threaded hanger rods.

2.04 REFRIGERANT

- A. Refrigerant: 410A as defined in ASHRAE Std 34.

2.05 MOISTURE AND LIQUID INDICATORS

- A. Manufacturers:
 - 1. Henry Technologies: www.henrytech.com/#sle.
 - 2. Parker Hannifin/Refrigeration and Air Conditioning: www.parker.com/#sle.
 - 3. Sporlan, a Division of Parker Hannifin: www.parker.com/#sle.
 - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Indicators: Single port type, UL listed, with copper or brass body, flared or soldered ends, sight glass, color coded paper moisture indicator and plastic cap; for maximum temperature of 200 degrees F (93 degrees C) and maximum working pressure of 700 psi.

2.06 VALVES

- A. Manufacturers:
 - 1. Hansen Technologies Corporation: www.hantech.com/#sle.
 - 2. Henry Technologies: www.henrytech.com/#sle.
 - 3. Flomatic Valves: www.flomatic.com/#sle.
 - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Service Valves:
 - 1. Forged brass body with copper stubs, brass caps, removable valve core, integral ball check valve, flared or soldered ends, for maximum pressure of 700 psi.

2.07 STRAINERS

- A. Manufacturers:
 - 1. Hansen Technologies Corporation: www.hantech.com/#sle.
 - 2. Parker Hannifin/Refrigeration and Air Conditioning: www.parker.com/#sle.
 - 3. Sporlan, a Division of Parker Hannifin: www.parker.com/#sle.

4. Substitutions: See Section 016000 - Product Requirements.
- B. Straight Line or Angle Line Type:
1. Brass or steel shell, steel cap and flange, and replaceable cartridge, with screen of stainless steel wire or monel reinforced with brass; for maximum working pressure of 430 psi (2960 kPa).

2.08 FILTER-DRIERS

- A. Manufacturers:
1. Flow Controls Division of Emerson Electric: www.emersonflowcontrols.com/#sle.
 2. Parker Hannifin/Refrigeration and Air Conditioning: www.parker.com/#sle.
 3. Sporlan, a Division of Parker Hannifin: www.parker.com/#sle.
 4. Substitutions: See Section 016000 - Product Requirements.
- B. Performance:
1. Flow Capacity - Liquid Line: As indicated in schedule, minimum, rated in accordance with AHRI 710 (I-P) (AHRI 711 (SI)).
 2. Pressure Drop: 2 psi (14 kPa), maximum, when operating at full connected evaporator capacity.
 3. Design Working Pressure: 700 psi, minimum.
- C. Cores: Molded or loose-fill molecular sieve desiccant compatible with refrigerant, activated alumina, activated charcoal, and filtration to 40 microns, with secondary filtration to 20 microns; of construction that will not pass into refrigerant lines.
- D. Construction: UL listed.
1. Replaceable Core Type: Steel shell with removable cap.
 2. Sealed Type: Copper shell.
 3. Connections: As specified for applicable pipe type.

2.09 SOLENOID VALVES

- A. Manufacturers:
1. Flow Controls Division of Emerson Electric: www.emersonflowcontrols.com/#sle.
 2. Parker Hannifin/Refrigeration and Air Conditioning: www.parker.com/#sle.
 3. Sporlan, a Division of Parker Hannifin: www.parker.com/#sle.
 4. Substitutions: See Section 016000 - Product Requirements.
- B. Valve: AHRI 760 I-P, pilot operated, copper, or brass body and internal parts, synthetic seat, stainless steel stem and plunger assembly (permitting manual operation in case of coil failure), integral strainer, with flared, soldered, or threaded ends; for maximum working pressure of 700 psi.
- C. Coil Assembly: UL 429 UL listed, replaceable with molded electromagnetic coil, moisture and fungus proof, with surge protector and color coded lead wires, integral junction box.

2.10 EXPANSION VALVES

- A. Manufacturers:
1. Flow Controls Division of Emerson Electric: www.emersonflowcontrols.com/#sle.
 2. Parker Hannifin/Refrigeration and Air Conditioning: www.parker.com/#sle.
 3. Sporlan, a Division of Parker Hannifin: www.parker.com/#sle.
 4. Substitutions: See Section 016000 - Product Requirements.
- B. Angle or Straight Through Type: AHRI 750; design suitable for refrigerant, brass body, internal or external equalizer, bleed hole, adjustable superheat setting, replaceable inlet strainer, with replaceable capillary tube and remote sensing bulb and remote bulb well.
- C. Selection: Evaluate refrigerant pressure drop through system to determine available pressure drop across valve. Select valve for maximum load at design operating pressure and minimum 10 degrees F (6 degrees C) superheat. Select to avoid being undersized at full load and

excessively oversized at part load.

2.11 FLEXIBLE CONNECTORS

- A. Manufacturers:
 - 1. Circuit Hydraulics, Ltd: www.circuit-hydraulics.co.uk/#sle.
 - 2. Flexicraft Industries: www.flexicraft.com/#sle.
 - 3. Penflex: www.penflex.com/#sle.
 - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Corrugated bronze hose with single layer of stainless steel exterior braiding, minimum 9 inches (230 mm) long with copper tube ends; for maximum working pressure of 700 psi.

PART 3 EXECUTION

3.01 PREPARATION

- A. Ream pipe and tube ends. Remove burrs. Bevel plain-end ferrous pipe.
- B. Remove scale and dirt on inside and outside before assembly.
- C. Prepare piping connections to equipment with flanges or unions.

3.02 INSTALLATION

- A. Install refrigeration specialties in accordance with manufacturer's instructions.
- B. Route piping in orderly manner, with plumbing parallel to building structure, and maintain gradient.
- C. Install piping to conserve building space and avoid interference with use of space.
- D. Group piping whenever practical at common elevations and locations. Slope piping one percent in direction of oil return.
- E. Install piping to allow for expansion and contraction without stressing pipe, joints, or connected equipment.
- F. Pipe Hangers and Supports:
 - 1. Install in accordance with ASME B31.5.
 - 2. Support horizontal piping as indicated.
 - 3. Install hangers to provide minimum 1/2 inch (13 mm) space between finished covering and adjacent work.
 - 4. Place hangers within 12 inches (300 mm) of each horizontal elbow.
 - 5. Where several pipes can be installed in parallel and at same elevation, provide multiple or trapeze hangers.
 - 6. Provide copper plated hangers and supports for copper piping.
- G. Arrange piping to return oil to compressor. Provide traps and loops in piping, and provide double risers as required. Slope horizontal piping 0.40 percent in direction of flow.
- H. Provide clearance for installation of insulation and access to valves and fittings.
- I. Provide access to concealed valves and fittings.
- J. Flood piping system with nitrogen when brazing.
- K. Where pipe support members are welded to structural building frame, brush clean, and apply one coat of zinc rich primer to welding.
- L. Insulate piping.
- M. Follow ASHRAE Std 15 procedures for charging and purging of systems and for disposal of refrigerant.
- N. Provide replaceable cartridge filter-driers, with isolation valves and valved bypass.
- O. Locate expansion valve sensing bulb immediately downstream of evaporator on suction line.

- P. Provide external equalizer piping on expansion valves with refrigerant distributor connected to evaporator.
- Q. Install flexible connectors at right angles to axial movement of compressor, parallel to crankshaft.
- R. Fully charge completed system with refrigerant after testing.
- S. Provide electrical connection to solenoid valves.

3.03 FIELD QUALITY CONTROL

- A. See Section 014000 - Quality Requirements, for additional requirements.
- B. Test refrigeration system in accordance with ASME B31.5.
- C. Pressure test system with dry nitrogen to 200 psi (1380 kPa). Perform final tests at 27 inches (92 kPa) vacuum and 200 psi (1380 kPa) using halide torch. Test and repair piping until no leakage.

3.04 SCHEDULES

- A. Hanger Spacing for Copper Tubing.
 - 1. 1/2 inch (13 mm), 5/8 inch (16 mm), and 7/8 inch (22 mm) OD: Maximum span, 5 feet (1500 mm); minimum rod size, 1/4 inch (6.3 mm).
 - 2. 1-1/8 inch (29 mm) OD: Maximum span, 6 feet (1800 mm); minimum rod size, 1/4 inch (6.3 mm).
 - 3. 1-3/8 inch (35 mm) OD: Maximum span, 7 feet (2100 mm); minimum rod size, 3/8 inch (9.5 mm).
 - 4. 1-5/8 inch (41 mm) OD: Maximum span, 8 feet (2400 mm); minimum rod size, 3/8 inch (9.5 mm).

END OF SECTION

**SECTION 235700
HEAT EXCHANGERS FOR HVAC****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Plate type heat exchangers.
- B. Accessories and trim.

1.02 REFERENCE STANDARDS

- A. ASME BPVC-VIII-1 - Boiler and Pressure Vessel Code, Section VIII, Division 1: Rules for Construction of Pressure Vessels 2021.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide data with dimensions, locations, and size of tappings and performance data.
- C. Shop Drawings: Indicate dimensions, locations, and size of tappings and performance data.
 - 1. Design Data: Indicate in sufficient detail to verify that heat exchangers meet or exceed specified requirements.
- D. Certificates: Certify that Products meet or exceed specified requirements.
- E. Manufacturer's Instructions: Indicate installation and support requirements.
- F. Operation and Maintenance Data: Include start up and shut down instructions, assembly drawings, and spare parts lists.
- G. Warranty: Submit manufacturer's warranty and ensure forms have been completed in Owner's name and registered with manufacturer.

1.04 DELIVERY, STORAGE, AND HANDLING

- A. Protect internals from entry of foreign material by temporary caps on flanged openings.

1.05 WARRANTY

- A. See Section 017800 - Closeout Submittals for additional warranty requirements.
- B. Provide five year manufacturer warranty for heat exchanger.

PART 2 PRODUCTS**2.01 PLATE AND FRAME TYPE HEAT EXCHANGER**

- A. Manufacturers:
 - 1. Alfa Laval: www.alfalaval.com/#sle.
 - 2. ITT Standard: www.ittstandard.com/#sle.
 - 3. Taco.
 - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Comply with ASME BPVC-VIII-1 for manufacture of plate and frame type heat exchangers.
- C. Frames: Carbon steel with baked epoxy enamel paint, stainless steel side bolts and shroud.
- D. Plates: Stainless steel Type 304.
- E. Gaskets: NBR HT.
- F. Nozzles: 125 psi (860 kPa) rated lined flange type.

PART 3 EXECUTION**3.01 INSTALLATION**

- A. Install in accordance with manufacturer's instructions.

- B. Install to permit removal of plates with minimum disturbance to installed equipment and piping.
- C. Support heat exchangers on concrete housekeeping pad.
- D. Pipe drain valves to nearest floor drain.

3.02 WATER TO WATER HEAT EXCHANGER TRIM

- A. Water Inlets and Outlets: Thermometer wells, pressure gauge tappings.

END OF SECTION

SECTION 236313
AIR COOLED REFRIGERANT CONDENSERS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Manufactured units.
- B. Casing.
- C. Condenser coils.
- D. Fan requirements.
- E. Controls.

1.02 REFERENCE STANDARDS

- A. AHRI 210/240 - Performance Rating of Unitary Air-Conditioning and Air-Source Heat Pump Equipment 2023.
- B. ASHRAE Std 15 - Safety Standard for Refrigeration Systems 2019, with All Amendments and Errata.
- C. ASHRAE Std 20 - Methods of Laboratory Testing Remote Mechanical-Draft Air-Cooled Refrigerant Condensers 2019.
- D. ASHRAE Std 90.1 I-P - Energy Standard for Buildings Except Low-Rise Residential Buildings Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- E. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum) 2020.
- F. UL 207 - Standard for Refrigerant-Containing Components and Accessories, Nonelectrical Current Edition, Including All Revisions.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide rated capacities, weights, accessories, electrical requirements, and wiring diagrams.
- C. Shop Drawings: Indicate components, assembly, dimensions, weights and loading, required clearances, and location and size of field connections. Include schematic layouts showing condenser, refrigeration compressors, cooling coils, refrigerant piping and accessories required for complete system.
- D. Manufacturer's Instructions: Submit manufacturer's complete installation instructions.
- E. Operation and Maintenance Data: Include start-up instructions, maintenance instructions, parts lists, controls, and accessories.
- F. Warranty Documentation: Submit manufacturer warranty and ensure that forms have been completed in Owner's name and registered with manufacturer.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of experience.
- B. Installer Qualifications: Company specializing in performing the work of this section with minimum three years of experience.
- C. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Comply with manufacturer's installation instruction for rigging, unloading and transporting units.

- B. Protect units on site from physical damage. Protect coils.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Daikin.
- B. Lennox.
- C. Manufactured in the USA
- D. Substitutions: See Section 016000 - Product Requirements.

2.02 MANUFACTURED UNITS

- A. Provide packaged, factory assembled, pre-wired unit, suitable for outdoor use consisting of casing, condensing coil and fans, integral sub-cooling coil liquid accumulator, screens, and controls.
- B. Construction and Ratings: In accordance with AHRI 210/240 and UL 207. Testing shall be in accordance with ASHRAE Std 20.
- C. Performance Ratings: Energy Efficient Rating (EER)/Coefficient of Performance (COP) not less than prescribed by ASHRAE Std 90.1 I-P, in combination with compressor units.

2.03 CASING

- A. House components in galvanized steel panels with weather resistant, baked enamel finish.
- B. Mount starters, disconnects, and controls in weatherproof panel provided with full opening access doors. Provide mechanical interlock to disconnect power when door is opened.
- C. Provide removable access doors or panels with quick fasteners.

2.04 CONDENSER COILS

- A. Coils: Aluminum fins mechanically bonded to seamless copper tubing. Provide sub-cooling circuits. Air test under water to 425 psig (2900 kPa), and vacuum dehydrate. Seal with holding charge of nitrogen.
- B. Coil Guard: Expanded metal with lint screens.
- C. Configuration: Two refrigeration circuits each with receiver.

2.05 FAN REQUIREMENTS

- A. Vertical discharge direct driven propeller type condenser fans with fan guard on discharge, equipped with roller or ball bearings with grease fittings extended to outside of casing.
- B. Weatherproof motors suitable for outdoor use, single phase permanent split capacitor or 3 phase, with permanent lubricated ball bearings and built-in current and thermal overload protection.

2.06 CONTROLS

- A. Provide factory wired and mounted control panel, NEMA 250, containing fan motor starters, head pressure controls, compressor interlock, and control transformer.
- B. Provide controls to permit operation down to 15 degrees F ([] degrees C) ambient temperature.
- C. Provide head pressure switch to cycle fan motors in response to refrigerant condensing pressure.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Provide for connection to electrical service. See Section 260583.

- C. Align condensers on concrete foundations. See Section 033000
- D. Provide connection to refrigeration piping system. See Section 232300. Comply with ASHRAE Std 15.

END OF SECTION

**SECTION 236514
INDUCED-DRAFT COOLING TOWERS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Induced-draft cooling towers.

1.02 REFERENCE STANDARDS

- A. ASME PTC 23 - Atmospheric Water Cooling Equipment 2003 (Reaffirmed 2014).
- B. CTI ATC-105 - Acceptance Test Code for Water Cooling Towers 2019.
- C. UL (DIR) - Online Certifications Directory Current Edition.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide rated capacities, dimensions, weights and point loadings, accessories, required clearances, electrical requirements and wiring diagrams, and location and size of field connections. Submit schematic indicating capacity controls.
- C. Shop Drawings: Indicate suggested structural steel supports including dimensions, sizes, and locations for mounting bolt holes.
- D. Manufacturer's Certificate: Certify that cooling tower performance, based on ASME PTC 23, meets or exceeds specified requirements and submit performance curve plotting leaving water temperature against wet bulb temperature.
- E. Manufacturer's Instructions: Submit manufacturer's complete installation instructions.
- F. Operation and Maintenance Data: Include start-up instructions, maintenance data, parts lists, controls, and accessories.
- G. Warranty: Submit manufacturer's warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of experience.
- B. Installer Qualifications: Company specializing in performing the type of work specified in this section with minimum three years of experience .

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Factory assemble unit. For shipping, disassemble into as large as practical sub-assemblies so that minimum amount of field work is required for re-assembly.
- B. Comply with manufacturer's installation instructions for rigging, unloading, and transporting units.

1.06 WARRANTY

- A. See Section 017800 - Closeout Submittals for additional warranty requirements.
- B. Provide a five year warranty to include labor and materials coverage for corrosion resistance of cooling tower structure and fan drive.

PART 2 PRODUCTS**2.01 MANUFACTURERS**

- A. EVAPCO, Inc: www.evapco.com/#sle.
- B. Substitutions: See Section 016000 - Product Requirements.

2.02 INDUCED-DRAFT COOLING TOWERS

- A. General Requirements:
 - 1. Provide units for outdoor use, factory assembled, sectional, counterflow, vertical discharge, blow-through design, with fan assemblies built into pan and casing.
 - 2. Products Requiring Electrical Connection: Listed and classified by UL (DIR) as suitable for purpose specified and indicated.

2.03 ACCESSORIES

- A. Electric Immersion Heaters: In pan, suitable to maintain temperature of water in pan at 42 degrees F (5 degrees C) when outside temperature is 0 degrees F (minus 17 degrees C) and wind velocity is 15 mph (25 kph); immersion thermostat and float control operate heaters on low temperature when pan is filled.
- B. Provide with factory-assembled platforms and ladders from cooling tower manufacturer.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install tower on structural steel beams as instructed by manufacturer.
- C. Connect condenser water piping with flanged connections to tower. Pitch condenser water supply to tower and condenser water suction away from tower. See Section 232113.
- D. Connect make-up water piping with flanged or union connections to tower. Pitch to tower. See Section 221005.
- E. Connect overflow, bleed, and drain, to storm sewer.

3.02 FIELD QUALITY CONTROL

- A. See Section 014000 - Quality Requirements for additional requirements.
- B. Test for capacity under actual operating conditions CTI ATC-105 and verify specified performance.

3.03 SYSTEM STARTUP

- A. Start-up tower in presence of and instruct Owner's operating personnel.

END OF SECTION

SECTION 237313
MODULAR INDOOR CENTRAL-STATION AIR-HANDLING UNITS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Casing construction.
- B. Fan section.
- C. Coil section.
- D. Filter and air cleaner section.
- E. Controls.

1.02 REFERENCE STANDARDS

- A. ABMA STD 9 - Load Ratings and Fatigue Life for Ball Bearings 2015 (Reaffirmed 2020).
- B. AHRI 410 - Forced-Circulation Air-Cooling and Air-Heating Coils 2001, with Addenda (2011).
- C. AMCA (DIR) - (Directory of) Products Licensed Under AMCA International Certified Ratings Program 2015.
- D. AMCA 99 - Standards Handbook 2016.
- E. AMCA 210 - Laboratory Methods of Testing Fans for Certified Aerodynamic Performance Rating 2016.
- F. AMCA 300 - Reverberant Room Method for Sound Testing of Fans 2014.
- G. AMCA 301 - Methods for Calculating Fan Sound Ratings from Laboratory Test Data 2014.
- H. ASHRAE Std 52.2 - Method of Testing General Ventilation Air-Cleaning Devices for Removal Efficiency by Particle Size 2017, with Addendum (2022).
- I. ASTM B177/B177M - Standard Guide for Engineering Chromium Electroplating 2011 (Reapproved 2021).
- J. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- K. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems 2021.
- L. SMACNA (DCS) - HVAC Duct Construction Standards Metal and Flexible 2021.
- M. UL (DIR) - Online Certifications Directory Current Edition.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Coordination: Coordinate the installation of air handlers with size, location and installation of service utilities.
- B. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.04 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data:
 - 1. Published Literature: Indicate dimensions, weights, capacities, ratings, gauges and finishes of materials, and electrical characteristics and connection requirements.
 - 2. Filters: Data for filter media, filter performance data, filter assembly, and filter frames.
 - 3. Fans: Performance and fan curves with specified operating point clearly plotted, power, RPM.
 - 4. Sound Power Level Data: Fan outlet and casing radiation at rated capacity.
 - 5. Electrical Requirements: Power supply wiring including wiring diagrams for interlock and control wiring, clearly indicating factory-installed and field-installed wiring.

- C. Shop Drawings: Indicate assembly, unit dimensions, weight loading, required clearances, construction details, field connection details, and electrical characteristics and connection requirements.
- D. Executed Warranty: Submit documentation of final executed warranty completed in Owner's name and registered with manufacturer.
- E. Manufacturer's Instructions: Include installation instructions.
- F. Maintenance Data: Include instructions for lubrication, filter replacement, motor and drive replacement, spare parts lists, and wiring diagrams.
- G. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 016000 - Product Requirements for additional provisions.
 - 2. Extra Filters: One set for each unit.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of experience.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Accept products on site in factory-fabricated protective containers, with factory-installed shipping skids and lifting lugs. Inspect for damage.
- B. Store in clean dry place and protect from weather and construction traffic. Handle carefully to avoid damage to components, enclosures, and finish.
- C. Do not operate units until ductwork is clean, filters are in place, bearings lubricated, and fan has been test run under observation.

1.07 WARRANTY

- A. See Section 017800 - Closeout Submittals for additional warranty requirements.
- B. Provide minimum five year manufacturer warranty covering repair or replacement due to defective materials or workmanship.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Daikin Applied; [_____]: www.daikinapplied.com/#sle.
- B. Lennox.
- C. Substitutions: See Section 016000 - Product Requirements.

2.02 REGULATORY REQUIREMENTS

- A. Comply with NFPA 70.
- B. Products Requiring Electrical Connection: Listed and classified by UL (DIR) as suitable for the purpose specified and indicated.

2.03 CASING CONSTRUCTION

- A. Full Perimeter Base Rail:
 - 1. Construct of galvanized steel.
 - 2. Provide base rail of sufficient height to raise unit for external trapping of condensate drain pans.
- B. Casing:
 - 1. Construct of one piece, insulated, double wall panels.
 - 2. Provide mid-span, no through metal, internal thermal break.
 - 3. Construct outer panels of galvanized steel and inner panels of galvanized steel.
 - 4. Casing Air Pressure Performance Requirements:
 - a. Able to withstand up to 8 in-wc (2 kPa) positive or negative static pressure.

- b. Not to exceed 0.0042 inches per inch (0.000165 mm per mm) deflection at 1.5 times design static pressure up to a maximum of plus 8 in-wc (2 kPa) in positive pressure sections and minus 8 in-wc (2 kPa) in negative pressure sections.
- C. Access Doors:
 - 1. Construction, thermal and air pressure performance same as casing.
 - 2. Provide surface mounted handles on hinged, swing doors.
- D. Unit Flooring: Construct with sufficient strength to support expected people and equipment loads associated with maintenance activities.
- E. Casing Leakage: Seal joints and provide airtight access doors so that air leakage does not exceed one percent of design flow at the specified casing pressure.
- F. Insulation:
 - 1. Provide minimum thermal thickness of 12 R (2.29 RSI) throughout.
 - 2. Completely fill panel cavities in each direction to prevent voids and settling.
 - 3. Comply with NFPA 90A.
- G. Drain Pan Construction:
 - 1. Provide cooling coil sections with an insulated, double wall, stainless steel drain pan complying with ASHRAE Std 62.1 for indoor air quality and sufficiently sized to collect all condensate.
 - 2. Slope in two planes to promote positive drainage and eliminate stagnate water conditions.
 - 3. Locate outlet of sufficient diameter at lowest point of pan to prevent overflow at normal operating conditions.
 - 4. Provide threaded drain connections constructed of drain pan material, extended sufficient distance beyond the base to accommodate field installed, condensate drain trapping.
- H. Finish:
 - 1. Indoor Units:
 - a. Provide exterior, galvanized steel panels with painted surface complying with ASTM B177/B177M.
 - b. Color: Manufacturer's standard color.

2.04 FAN SECTION

- A. Type: Forward curved, single width, single inlet, centrifugal fan, in accordance with AMCA 99.
- B. Performance Ratings: Determined in accordance with AMCA 210 and labeled with AMCA Certified Rating Seal.
- C. Sound Ratings: AMCA 301; tested to AMCA 300 and label with AMCA Certified Sound Rating Seal.
- D. Bearings: Self-aligning, grease lubricated, with lubrication fittings extended to exterior of casing with plastic tube and grease fitting rigidly attached to casing.
- E. Mounting:
 - 1. Locate fan and motor internally on welded steel base coated with corrosion resistant paint.
 - 2. Factory mount motor on slide rails.
 - 3. Provide access to motor, drive, and bearings through removable casing panels or hinged access doors.
- F. External Motor Junction Box: Factory mount NEMA 4 external junction box and connect to extended motor leads from internally mounted motors.
- G. Motor Wiring Conduit: Factory wire fan motor wiring to the unit mounted external motor junction box.
- H. Flexible Duct Connections:
 - 1. For separating fan, coil, and adjacent sections.

- I. Drives:
 1. Comply with AMCA 99.
 2. Bearings: Heavy duty pillow block type, ball bearings, with ABMA STD 9 L-50 life at 100,000 hours.
 3. Shafts: Solid, hot rolled steel, ground and polished, with key-way, and protectively coated with lubricating oil.
 4. V-Belt Drive: Cast iron or steel sheaves, dynamically balanced, bored to fit shafts, and keyed. Variable and adjustable pitch sheaves for motors 15 hp (11.2 kW) and under selected so required rpm is obtained with sheaves set at mid-position; fixed sheave for 20 hp (15 kW) and over, matched belts, and drive rated as recommended by manufacturer or minimum 1.5 times nameplate rating of the motor.
 5. Belt Guard: Fabricate to SMACNA (DCS); 0.106 inch (2.6 mm) thick, 3/4 inch (20 mm) diamond mesh wire screen welded to steel angle frame or equivalent, prime coated. Secure to fan or fan supports without short circuiting vibration isolation, with provision for adjustment of belt tension, lubrication, and use of tachometer with guard in place.

2.05 COIL SECTION

- A. Casing: Provide access to both sides of coils. Enclose coils with headers and return bends exposed outside casing. Slide coils into casing through removable end panel with blank off sheets and sealing collars at connection penetrations.
- B. Drain Pans: 24 inch (600 mm) downstream of coil and down spouts for cooling coil banks more than one coil high.
- C. Air Coils:
 1. Certify capacities, pressure drops, and selection procedures in accordance with AHRI 410.
- D. Fabrication:
 1. Tubes: 5/8 inch (16 mm) OD seamless copper expanded into fins, brazed joints.
 2. Fins: Aluminum.
 3. Casing: Die formed channel frame of galvanized steel.
- E. Refrigerant Coils:
 1. Headers: Seamless copper tubes with silver brazed joints.
 2. Liquid Distributors: Brass or copper venturi distributor with seamless copper distributor tubes.
 3. Configuration: Down feed with bottom suction.
- F. Electric Coils:
 1. Assembly: UL (DIR) listed and labeled, with terminal control box and hinged cover, splice box, coil, casing, and controls.
 2. Coil: Enclosed copper tube, aluminum finned element.
 3. Casing: Die formed channel frame of galvanized steel.
 4. Controls: Automatic reset thermal cut-out, built-in magnetic contactors control circuit transformer and fuse.

2.06 FILTER AND AIR CLEANER SECTION

- A. General: Provide filter sections with filter racks, minimum of one access door for filter removal, and filter block-offs to prevent air bypass.
- B. Throwaway Filters:
 1. Media: 2 inch (50 mm) fiberglass with rigid supporting mesh across the leaving face, capable of operating up to a maximum of 500 fpm (2.54 m/s) without loss of efficiency and holding capacity.
 2. Frame: Rigid.

3. Minimum Efficiency Reporting Value: MERV 13 when tested in accordance with ASHRAE Std 52.2.

2.07 CONTROLS

- A. Combination Starter-Disconnects:
 1. Provide combination starter-disconnect for each fan motor.
 2. Factory mount in full metal enclosure and wire to fan motor.
 3. Mount starter-disconnect on fan section externally in a NEMA 1 enclosure within a dedicated controls section or housed fan section.
 4. Include circuit breaker disconnect with through-the-door interlocking handle for externally mounted starters, spring loaded, and designed to rest only in the full and lockable ON or OFF state.
 5. Allow enclosure entry via a concealed defeater mechanism when the handle is in the ON position.
 6. Include the following items:
 - a. Hand-Off-Auto (H-O-A) switch.
 - b. Two normally open auxiliary contacts.
 - c. Overload heaters.
 - d. Manual reset overloads.
 - e. 120V control transformer with fusing and secondary grounding.
 7. Include power wiring from the starter control transformer to the secondary control system transformers, and start-stop wiring from the direct digital controller start-stop relay to the starter H-O-A switch.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Bolt sections together with gaskets.
- C. Isolate fan section with flexible duct connections.
- D. Install flexible duct connections between fan inlet and discharge ductwork and air handling unit sections. Ensure that metal bands of connectors are parallel with minimum 1 inch (25 mm) flex between ductwork and fan while running.
- E. Provide fixed sheaves required for final air balance.
- F. Refrigerant Coils: Provide sight glass in liquid line within 12 inches (300 mm) of coil.
- G. Electric Duct Coils:
 1. Wire in accordance with NFPA 70.
- H. Cooling Coils:
 1. Pipe drain and overflow to nearest floor drain.

3.02 SYSTEM STARTUP

- A. Provide manufacturer's field representative to perform systems startup.
- B. Prepare and start equipment and systems in accordance with manufacturers' instructions and recommendations.
- C. Adjust for proper operation within manufacturer's published tolerances.

3.03 CLOSEOUT ACTIVITIES

- A. Demonstration: Demonstrate operation of system to Owner's personnel.
 1. Use operation and maintenance data as reference during demonstration.
 2. Conduct walking tour of project.
 3. Briefly describe function, operation, and maintenance of each component.

- B. Training: Train Owner's personnel on operation and maintenance of system.
 - 1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.
 - 2. Provide minimum of two hours of training.
 - 3. Instructor: Manufacturer's training personnel.
 - 4. Location: At project site.

END OF SECTION

SECTION 237416
PACKAGED ROOFTOP AIR-CONDITIONING UNITS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Packaged, intermediate-capacity, rooftop air-conditioning units.

1.02 REFERENCE STANDARDS

- A. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems 2021.

1.03 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide capacity and dimensions of manufactured products and assemblies required for this project. Indicate electrical service with electrical characteristics and connection requirements, and duct connections.
- C. Shop Drawings: Indicate capacity and dimensions of manufactured products and assemblies required for this project. Indicate electrical service with electrical characteristics and connection requirements, and duct connections.
- D. Manufacturer's Instructions: Indicate assembly, support details, connection requirements, and include start-up instructions.
- E. Operation and Maintenance Data: Include manufacturer's descriptive literature, operating instructions, installation instructions, maintenance and repair data, and parts listing.
- F. Warranty: Submit manufacturer's warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.
- G. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 016000 - Product Requirements for additional provisions.
 - 2. Extra Filters: One set for each unit.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of experience.
- B. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Protect units from physical damage by storing off site until roof mounting curbs are in place and ready for immediate installation of units.

1.06 WARRANTY

- A. See Section 017800 - Closeout Submittals for additional warranty requirements.
- B. Provide a five year warranty to include coverage for refrigeration compressors.

PART 2 PRODUCTS**2.01 MANUFACTURERS**

- A. Daikin.
- B. Lennox.
- C. Manufactured in the USA.
- D. Substitutions: See Section 016000 - Product Requirements.

2.02 PACKAGED, INTERMEDIATE-CAPACITY, ROOFTOP AIR-CONDITIONING UNITS

- A. General: Roof mounted units having gas burner and electric refrigeration that are 7.5 tons to 25 tons in capacity.
- B. Description: Self-contained, packaged, factory assembled and prewired, consisting of cabinet and frame, supply fan, heat exchanger and burner, heat recovery coil, controls, air filters, refrigerant cooling coil and compressor, condenser coil and condenser fan.
- C. Disconnect Switch: Factory mount disconnect switch in control panel.

2.03 CASING

- A. Cabinet: Steel with baked enamel finish, including access doors with piano hinges and locking handle. Structural members to be minimum 18 gauge, 0.0478 inch (1.21 mm), with access doors or panels of minimum 20 gauge, 0.0359 inch (0.91 mm).
- B. Insulation: 2-inch (50 mm) thick, neoprene-coated glass fiber with edges protected from erosion.

2.04 FANS

- A. Supply Fan: Forward curved centrifugal type, resiliently mounted with V-belt drive, adjustable variable pitch pulley, and rubber isolated hinge mounted. Provide with high efficiency motor or direct drive as indicated. Isolate complete fan assembly. See Section 230548.

2.05 BURNERS

- A. Gas Burner: Atmospheric type burner with adjustable combustion air supply, pressure regulator, gas valves, manual shut-off, intermittent spark or glow coil ignition, flame-sensing device, and automatic 100 percent shutoff pilot.
- B. Gas Burner Safety Controls: Energize ignition, limit time for establishment of flame, prevent opening of gas valve until pilot flame is proven, stop gas flow on ignition failure, energize blower motor, and after airflow proven and slight delay, allow gas valve to open.
- C. High Limit Control: Temperature sensor with fixed stop at maximum permissible setting, de-energize burner on excessive bonnet temperature, and energize burner when temperature drops to lower safe value.
- D. Supply Fan Control: Temperature sensor sensing bonnet temperatures and independent of burner controls, with provisions for continuous fan operation.

2.06 EVAPORATOR COIL

- A. Provide copper tube aluminum fin coil assembly with galvanized drain pan and connection.
- B. Provide capillary tubes or thermostatic expansion valves for units of 6 tons (21 kw) capacity and less, and thermostatic expansion valves and alternate row circuiting for units 7.5 tons (26 kw) cooling capacity and larger.

2.07 CONDENSER COIL

- A. Provide copper tube aluminum fin coil assembly with subcooling rows and coil guard.
- B. Provide direct drive propeller fans, resiliently mounted with fan guard, motor overload protection, wired to operate with compressor. Provide high efficiency fan motors.
- C. Provide refrigerant pressure switches to cycle condenser fans.

2.08 HEAT RECOVERY COIL

- A. Provide copper tube aluminum fin coil assembly with multiple circuits arranged to provide heat recovery.

2.09 COMPRESSORS

- A. Provide hermetic compressors, 3600 rpm maximum, resiliently mounted with positive lubrication, crankcase heater, high and low pressure safety controls, motor overload protection,

suction and discharge service valves and gauge ports, and filter drier.

- B. Five minute timed off circuit to delay compressor start.

2.10 MIXED AIR CASING

- A. Dampers: Provide manual outside and return air dampers for fixed outside air quantity.
- B. Gaskets: Provide tight fitting dampers with edge gaskets.
- C. Damper Operator: 24 volts with gear train sealed in oil.

2.11 AIR FILTERS:

- A. 2-inch (50 mm) thick, glass fiber disposable media in metal frames.

2.12 OPERATING CONTROLS - SINGLE ZONE UNITS

- A. Electric solid state microcomputer-based room thermostat.
- B. Room thermostat to incorporate:
 - 1. Automatic switching from heating to cooling.
 - 2. Dehumidification and hot gas reheat control.
 - 3. Preferential rate control to minimize overshoot and deviation from setpoint.
 - 4. Set up for four separate temperatures per day.
 - 5. Instant override of setpoint for continuous or timed period from one hour to 31 days.
 - 6. Short cycle protection.
 - 7. Programming based on weekdays, Saturday and Sunday.
 - 8. Switch selection features including imperial or metric display, 12- or 24-hour clock, keyboard disable, remote sensor, fan on-auto.
- C. Room thermostat display to include:
 - 1. Actual room temperature.
 - 2. Programmed temperature.
 - 3. Programmed time.
 - 4. Duration of timed override.
 - 5. Time of day.
 - 6. Day of week.
 - 7. System model indication: heating, cooling, auto, off, fan auto, fan on.
 - 8. Stage heating or cooling operation.
 - 9. Actual room humidity.
 - 10. Programmed humidity.

2.13 ROOF CURBS

- A. Roof Mounting Curb: Transition curb 14 inches (350 mm) high, galvanized steel, channel frame with gaskets, nailer strips.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that roof is ready to receive work and opening dimensions are as required by manufacturer.
- B. Verify that proper power supply is available.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install in accordance with NFPA 90A.
- C. Mount units on factory built roof mounting curb providing watertight enclosure to protect ductwork and utility services. Install roof mounting curb level.
- D. Locate remote panels where indicated on drawings.

3.03 SYSTEM STARTUP

- A. Prepare and start equipment. Adjust for proper operation.

3.04 CLOSEOUT ACTIVITIES

- A. See Section 017800 - Closeout Submittals for additional submittals.
- B. Demonstrate proper operation of equipment to Owner's designated representative.

END OF SECTION

**SECTION 260010
BASIC ELECTRICAL REQUIREMENTS****PART 1 GENERAL****1.01 DESCRIPTION**

- A. This section is an extension of the General Requirements and certain items of a common or administrative nature that pertain to all electrical work.
- B. The work of this section consists of furnishing materials, equipment, constant competent supervision, special tools, test equipment, technicians, and labor necessary for installation of a complete working electrical system as indicated herein and on the Drawings.
- C. The work shall include but not necessarily be limited to the following:
 - 1. Temporary electrical service for construction.
 - 2. All Electrical Construction.
- D. Lighting System.
- E. Lighting Control System
- F. Power System for HVAC

1.02 QUALITY ASSURANCE

- A. The electrical installation shall conform to the requirements of the latest edition of the National Electrical Code (NEC). Notify Architect/Engineer of conflicts before performance.
- B. Electrical material shall be built and tested in accordance with the applicable standards of the (NEMA), (ANSI), (ASTM), and (IEEE).
- C. Electrical materials shall be new and unused and shall be listed and labeled for the service intended by Underwriters' Laboratories, Inc., where such labeling service is available.

1.03 REGULATORY REQUIREMENTS

- A. Permits: Obtain and pay for all necessary permits, inspections, connection charges, fees, insurance, bond, licenses, and comply with all governing laws, ordinances, rules and regulations.
- B. Certificates of Inspection: Upon completion and before the date of substantial completion of each designated Phase, furnish a certificate of inspection issued by Ingalls to the effect that the installation is in full conformity with all Ingalls requirements.

1.04 COORDINATION

- A. Contractor shall be responsible for coordination of all work with other disciplines.
- B. Arrange work in a neat, well organized manner with exposed conduit and similar services running parallel with primary lines of the building construction, high as possible with a minimum of 8'-0" overhead clearance or as directed by the Engineer.
- C. Where the method of installation is not certain, ask for details. Lack of details, not requested, will not be an excuse for improper installation, and any such work must be corrected at contractor's cost.
- D. Coordination Drawings: For locations where several elements of electrical or combined mechanical and electrical work must be sequenced and positioned with precision in order to fit into the available space, prepare coordination drawings showing the actual physical dimensions (at accurate scale, minimum 1/4") required for the installation. Prepare and submit coordination drawings prior to purchase-fabrication-installation of any of the elements involved in the coordination.
- E. All Bidders shall be responsible to insure that equipment selected, switchboards, panel boards, etc., fit in spaces selected, along with NEC compliance. If standard equipment does not fit, Contractor shall be required to utilize custom equipment as required.

1.05 DRAWINGS AND SPECIFICATIONS

- A. Contract Documents (Drawings and Specifications) are intended to convey the scope of work and indicate general arrangements of equipment, fixtures and piping, and approximate sizes and locations of equipment and outlets. Follow these documents in laying out the work, check all Drawings to become familiar with all conditions affecting the work, and verify spaces in which the work will be installed.
- B. The contractor shall fully coordinate installation of electrical system with other disciplines. The Drawings show approximate locations only of selected feeders, branch circuits, outlets, etc., except where specific routing or dimensions are indicated. The Engineer reserves the right to make reasonable changes in locations indicated before roughing-in without additional cost to the Owner.
 - 1. Contractor shall investigate the structural and finish conditions affecting Division 26 work and shall arrange such work accordingly, furnishing fittings, bends, junction boxes, pull boxes, access panels, and accessories required to meet such conditions.
 - 2. These Specifications, together with the accompanying Drawings, contemplate apparatus fully erected, and in satisfactory operating condition with the Contractor furnishing and installing everything that may be necessary to complete the job.
 - 3. Contractor shall install circuits, breakers, equipment, etc. as indicated and label the above as noted. Contractor shall not deviate from equipment/circuit identification unless approved by Owner/Engineer.

1.06 SUBMITTALS

- A. Shop Drawings:
 - 1. Listed below are shop drawings required for transmittal. Refer to Phasing Plan for scheduling of submittal. No time delays will be allowed for failure to be so informed.
 - a. Lighting Fixtures (Interior and Exterior under the same submittal)
 - b. Lighting Controls (Submit under the Lighting Submittal)
 - c. Lamps
 - d. Raceways
 - e. Connectors
 - f. Safety Switches
 - g. Fuses
 - h. Circuit Breakers
 - i. Wiring Devices
 - j. Motor Controls
 - k. Panel boards
 - l. Conductors
 - 2. Further descriptions or information required with shop drawings shall be included with the description of materials specified herein as follows:
 - a. Grounding Products: Include a complete grounding system diagram with materials and ground conductor sizes.
 - b. Miscellaneous Electrical Controls and Control Wiring: Include control wiring diagrams for all miscellaneous electrical controls.
 - c. Housekeeping Pads: Include location and dimensions of housekeeping pads, including blockouts and anchor bolts.
 - 3. Firestops: Include all firestop materials for the project, indicating intended use and UL fire rating where applicable.
 - a. Provide "SpecSeal" products or equal. Provide SSB series firestop pillows (or equal) around the cable tray where cable trays make penetration in the walls, etc. Provide "LC150" series sealant (or equal) to seal the penetrations made by conduits.
 - 4. Contractor prepared, new, detailed, dimensioned shop Drawings for the installation of the work in the electrical equipment rooms areas shall be prepared and submitted for review.

In preparing shop Drawings, establish lines and levels for the work specified and check the drawings to avoid interference with structural features and the work of other trades.

Immediately call to the attention of the Engineering in writing any interferences for clarification.

5. Corrections or comments made on shop Drawings during the review do not relieve the Contractor from compliance with requirements of the contract documents. Review of shop Drawings shall not permit any deviation from Drawings and Specifications. Shop Drawings must be accompanied by signed statement from contractor, stating that he has reviewed the submittal and checked it for compliance. Contractor shall make note on the submittals if they deviate from the contract documents.
6. Contractor shall provide products as specified if submittals for review of materials are not received within thirty (30) days after award of the Contract.

1.07 PROJECT/SITE CONDITIONS

- A. Visit the site before bidding to become familiar with conditions under which the work will be performed.
- B. No additional compensation will be allowed for failure to be so informed.

1.08 CUTTING AND PATCHING

- A. Do all cutting, patching, fitting, and all other work that may be required to make the several parts come together and fit.
- B. Provide, everything required for the work or to conceal any of the work, in any part of the structure.
- C. Fireproofing:
 1. Plastic sleeves/pipe shall not be used within the building when penetrating a fire-resistant-rated wall, ceiling, partition, or floor.

1.09 RECORD DRAWINGS

- A. Upon completion of the project, provide a complete set of detailed electronic as-built drawings in AutoCAD 2005 format with all information required. Contractor shall also produce (2) sets of as-built drawings with modifications to construction documents in red ink. Contractor shall maintain a current set of as-built drawings on site at all times. As-built drawings shall include, but not be limited to detailed dimensions of all conduits, ductbank, etc. install in slab or below grade.
- B. Equipment Manuals:
 1. Before the date of substantial completion, Contractor shall furnish to the Engineer three (3) bound sets of descriptive, dimensional and parts data on all major items of electrical equipment and material including those items listed above under "Shop Drawings:".

1.10 WARRANTY/GUARANTEE

- A. Except where longer periods of warranty are specified, guarantee all labor and materials for a period of twelve (12) months from the date of substantial completion of the particular phase of the work. Repair all defective materials and work; replace with new materials and/or equipment, any material and/or equipment failing to give satisfactory service.
- B. During the period of guarantee, promptly correct any defects in equipment, materials or workmanship without cost to the Owner.
- C. Guarantee includes equipment capacity and performance ratings specified without excessive noise levels. Any deficiencies in equipment specified shall be promptly corrected.
- D. Contractor's warranty shall include an inspection of the system one (1) week before the end of the one (1) year warranty period. Replace or repair any items found to be defective at this time.

1.11 TESTS AND BALANCING

- A. At such times as the Engineer directs, conduct operating tests to demonstrate that the electrical systems are installed and will operate properly and in accordance with the requirements of this Specification. Tests shall be performed in the presence of the Engineer's representative. Furnish instruments and personnel required for such tests.
- B. Any work and materials tested and found varying from the requirements of the Drawings and Specifications shall be replaced without additional cost to the Owner.
- C. This section does not relieve the Contractor from testing equipment installed under this Division but not listed in this section. Contractor is required to test all equipment, feeders, etc., installed under this Division.

PART 2 PRODUCTS**2.01 GENERAL**

- A. Refer to DIVISION 1 sections for general requirements on products, materials and equipment. Refer to other DIVISION 26 sections for additional requirements.
- B. Provide products which are compatible with other products of the electrical work, and with other work requiring interface with the electrical work, including electrical connections and control devices. Determine in advance of purchase that equipment and materials proposed for installation will fit into the confines indicated, leaving adequate clearance as required by applicable codes, and for adjustment, repair, or replacement.

2.02 MANUFACTURERS' NAMEPLATES

- A. Each major component of the equipment shall have the manufacturer's name, address, model number, and rating on a plate securely affixed in a conspicuous place.

PART 3 EXECUTION**3.01 GENERAL**

- A. Visit the building site before bidding to determine existing conditions and assume all responsibility and bear all expenses in allowing for these conditions in the bid.
- B. Obtain all necessary permits, pay all legal fees and charges.
- C. No work shall be concealed until approved by the engineer and all regulations are adhered to. Provide certificate of completion.
- D. Cooperate with other trades in installing work in order that there will be no conflict of space required by conduit, piping, ducts, outlets, etc.
- E. Verify dimensions with certified shop Drawings of the materials actually approved and purchased.

3.02 TEMPORARY WIRING, LIGHTING AND POWER AT THE SITE

- A. Furnish and install provisions for temporary electrical service and construction light and power during the construction period.
- B. Furnish, install, and maintain all temporary service equipment as required until permanent service is installed, switch-over temporary systems to the permanent service when latter is ready for same.
- C. Furnish, install, maintain, and switch on and off on all regular work days a complete temporary light system, for the building while under construction.
- D. Provide any and/or all relocations of temporary electric facilities as necessary to avoid the permanent installations of all trades.

3.03 WIRING FOR EQUIPMENT BY OTHERS

- A. Electrical service for all equipment furnished under this Specification and/or indicated on the Drawings shall be roughed-in and connected under this Section.
- B. Electrical work for equipment specified in Division 25 - Mechanical shall be as specified.
- C. Electrical work for Performing Arts Theatrical and AV - Electrical Contractor shall refer to the Theatrical and AV drawings for wiring requirements.
- D. Raceways, outlets, backboards, cabinets, grounding connections, handholes, underground distribution system, and other roughing-in indicated shall be provided as work of this division for intercom system, telecommunication system, fire alarm system and HVAC Control 120V power (Contractor to provide cable as well).

3.04 WORKMANSHIP

- A. Install all materials and electrical components of the work in accordance with instructions of manufacturer following the best modern construction practices and conforming with the Contract Documents. Workmanship shall be first class, in both function and appearance, whether finally concealed or exposed and shall be performed by experienced workmen skilled in the type of work. As practicable, the lines of all components of the system shall be perpendicular or parallel. In general, workmanship shall conform to guidelines set forth in N.E.C.A. manuals.

3.05 MOUNTING HEIGHTS

- A. Upon approval of the Engineer mounting heights may be adjusted.

END OF SECTION

**SECTION 260051
ELECTRICAL RELATED WORK****PART 1 GENERAL****1.01 DESCRIPTION**

- A. Extent of electrical related work required by this section is indicated on Drawings and/or specified in other Division 26 sections.

1.02 PROJECT/SITE CONDITIONS

- A. Protect property from damage which might result from excavating and backfilling.
- B. Protect persons from injury at excavations by barricades, warnings and illumination.
- C. Coordinate excavations with weather conditions, to minimize possibility of washouts, settlements and other damages and hazards.

PART 2 PRODUCTS**2.01 ACCESS TO ELECTRICAL WORK**

- A. Provide removable access doors of types and sizes needed for access requirements of Electrical Equipment.

PART 3 EXECUTION**3.01 EXCAVATION, TRENCHING AND BACKFILLING**

- A. Perform all excavation of every description and of whatever substances encountered to the depths indicated on the Drawings or as otherwise specified or as required based on field condition. All excavated materials not required or not suitable for backfill shall be removed.
- B. Sheeting and shoring shall be done as necessary for the protection of the work and for the safety of personnel.
- C. No excavation or trenches shall be cut near or under footings without first consulting the Engineer.
- D. Provide uniform circumferential support to lower third of each conduit or pipe. Each conduit or pipe shall be laid true to line and grade to prevent sudden offset to flow line. As work progresses, interior of conduit or pipe shall be cleared of dirt and superfluous materials of every description.
- E. Provide proper supporting material as required based on field condition.
 - 1. Trenches for utilities shall be of a depth that will provide the following minimum depth of cover from existing grade or from indicated finish grade, whichever is lower, unless otherwise specifically shown:
 - a. 30-Inch Minimum Cover - Electrical Conduits/Cables over 600 volts
 - b. 24-inch Minimum (See NEC 300-5) - Electrical Cables/Conduits under 600 volts.
 - 2. Backfill shall be installed in layers 6" deep, adequately wetted and tamped using materials as noted above. Refer to Division 2 for compaction densities.
 - 3. Restore all hard finished surfaces such as roadways, sidewalks, grass, shrubbery, etc., removed for installation of utilities (and not shown on Drawings or specified to be reworked under other sections of the work) to their original condition. Restore to near original condition acceptable to Architect/Engineer.
 - 4. Carefully plan all work to avoid existing utilities and other interferences. The Drawings do not indicate all existing underground utilities. Existing utility lines to be retained that are shown on the Drawings or the locations of which are made known to the Contractor prior to excavation, as well as all utility lines uncovered during excavation operations, shall be protected from damage during excavation and backfilling and, if damaged, shall be repaired by Contractor at his expense. Prior to doing any excavation with power tools, carefully investigate and locate any exiting conduit, pipes, and other lines.

3.02 FOUNDATIONS AND SUPPORTS

- A. Provide concrete pedestals, bases, pads, curbs, anchor blocks, anchor bolts, slab inserts, hangers channels, cradles, saddles, etc. for installation of floor mounted equipment.
- B. Concrete pads for floor mounted electrical equipment shall be 3.5 inches high, unless otherwise indicated, poured integral with the floor slab wherever practical. Wherever integral slab poured pads are not practicable, construct 3.5 inch high housekeeping pads, reinforced with No. 3 steel wire mesh 6 X 6 inches, fastened to structural slabs with 1/2 inch diameter bolts embedded in structural slabs with expansion bolts at all corners (inset 3 inches) and no further apart than 18 inches. Score structural slab thoroughly to assure concrete bonding between structural slab and housekeeping pad. Construct in full accordance with "concrete" specifications for 2500 psi minimum compressive strength. Finish tops of housekeeping pads smooth and level within 1 percent of span. Pads shall be extended at least 4" (10 cm) beyond the equipment outline on all four sides with chamfered edges.

3.03 PAINTING

- A. Factory painted equipment shall have finish restored to Manufacturer's finish if scratched or damaged before acceptance or use by Owner.

END OF SECTION

**SECTION 260170
CIRCUIT AND MOTOR DISCONNECTS**

PART 1 GENERAL**1.01 DESCRIPTION OF WORK**

- A. The work of this section consists of providing labor, materials, tools, appliances and miscellaneous accessories associated with the circuit and motor disconnect switch work indicated herein and on Drawings and schedules.
- B. Types of circuit and motor disconnect switches in this section include the following:
 - 1. Equipment disconnects.
 - 2. Appliance disconnects.

PART 2 PRODUCTS**2.01 ACCEPTABLE MANUFACTURER**

- A. Square D or approved equal

2.02 FABRICATED SWITCHES

- A. Provide Heavy Duty safety switches and the best possible quality which yields the most protection for equipment and personnel for the intended use. If there is conflict between the drawings and the specifications, the contractor shall use the one that yields the most stringent protection requirements.
 - 1. Fused switches shall include the following:
 - 2. All fusible switches shall accept Class R fuses and have provision for field installation of U.L. listed rejection feature.
 - 3. The U.L. listed short circuit rating shall be 100,000 symmetrical amperes when Class R fuses and fuse kits are installed.
- B. Type of Enclosure for the Different Locations:
 - 1. Recess panel board.
 - 2. NEMA Type 1: Indoor use.
 - 3. NEMA Type 12/3R: Outdoor use.
- C. All switches shall /be listed per U.L. Standard 98; comply with Federal Specifications W-S-865; comply with NEMA KS-1.

PART 3 EXECUTION**3.01 INSTALLATION OF CIRCUIT DISCONNECT SWITCHES**

- A. Install disconnect switches where indicated, complying with manufacturer's written instructions, applicable requirements of NEC, NEMA, and NECA's "Standard of Installation", and in accordance with recognized industry practices to ensure that products fulfill requirements.
- B. Provide and install fuses where applicable and/or shown on the Drawings.
- C. Install label nameplate as required.

END OF SECTION

SECTION 260519
LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Single conductor building wire.
- B. Metal-clad cable.
- C. Wiring connectors.
- D. Electrical tape.
- E. Heat shrink tubing.
- F. Oxide inhibiting compound.
- G. Wire pulling lubricant.
- H. Cable ties.

1.02 RELATED REQUIREMENTS

- A. Section 078400 - Firestopping.
- B. Section 260526 - Grounding and Bonding for Electrical Systems: Additional requirements for grounding conductors and grounding connectors.
- C. Section 260553 - Identification for Electrical Systems: Identification products and requirements.
- D. Section 262100 - Low-Voltage Electrical Service Entrance: Additional requirements for electrical service conductors.

1.03 REFERENCE STANDARDS

- A. ASTM B3 - Standard Specification for Soft or Annealed Copper Wire 2013 (Reapproved 2018).
- B. ASTM B8 - Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft 2011 (Reapproved 2017).
- C. ASTM B33 - Standard Specification for Tin-Coated Soft or Annealed Copper Wire for Electrical Purposes 2010, with Editorial Revision (2020).
- D. ASTM B787/B787M - Standard Specification for 19 Wire Combination Unilay-Stranded Copper Conductors for Subsequent Insulation 2004 (Reapproved 2020).
- E. ASTM D3005 - Standard Specification for Low-Temperature Resistant Vinyl Chloride Plastic Pressure-Sensitive Electrical Insulating Tape 2017.
- F. ASTM D4388 - Standard Specification for Nonmetallic Semi-Conducting and Electrically Insulating Rubber Tapes 2020.
- G. NECA 1 - Standard for Good Workmanship in Electrical Construction 2015.
- H. NECA 120 - Standard for Installing Armored Cable (AC) and Type Metal-Clad (MC) Cable 2018.
- I. NEMA WC 70 - Power Cables Rated 2000 Volts or Less for the Distribution of Electrical Energy 2021.
- J. NETA ATS - Standard For Acceptance Testing Specifications For Electrical Power Equipment And Systems 2021.
- K. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- L. UL 44 - Thermoset-Insulated Wires and Cables Current Edition, Including All Revisions.
- M. UL 83 - Thermoplastic-Insulated Wires and Cables Current Edition, Including All Revisions.
- N. UL 486A-486B - Wire Connectors Current Edition, Including All Revisions.

- O. UL 486C - Splicing Wire Connectors Current Edition, Including All Revisions.
- P. UL 486D - Sealed Wire Connector Systems Current Edition, Including All Revisions.
- Q. UL 510 - Polyvinyl Chloride, Polyethylene, and Rubber Insulating Tape Current Edition, Including All Revisions.
- R. UL 854 - Service-Entrance Cables Current Edition, Including All Revisions.
- S. UL 1569 - Metal-Clad Cables Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sizes of raceways, boxes, and equipment enclosures installed under other sections with the actual conductors to be installed, including adjustments for conductor sizes increased for voltage drop.
 - 2. Coordinate with electrical equipment installed under other sections to provide terminations suitable for use with the conductors to be installed.
 - 3. Notify Engineer/Architect of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for conductors and cables, including detailed information on materials, construction, ratings, listings, and available sizes, configurations, and stranding.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- D. Project Record Documents: Record actual installed circuiting arrangements. Record actual routing for underground circuits.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- D. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conductors and cables in accordance with manufacturer's instructions.

1.08 FIELD CONDITIONS

- A. Do not install or otherwise handle thermoplastic-insulated conductors at temperatures lower than 14 degrees F (-10 degrees C), unless otherwise permitted by manufacturer's instructions. When installation below this temperature is unavoidable, notify Engineer/Architect and obtain direction before proceeding with work.

PART 2 PRODUCTS**2.01 CONDUCTOR AND CABLE APPLICATIONS**

- A. Do not use conductors and cables for applications other than as permitted by NFPA 70 and product listing.
- B. Provide single conductor building wire installed in suitable raceway unless otherwise indicated, permitted, or required.
- C. Nonmetallic-sheathed cable is not permitted.
- D. Metal-clad cable is permitted only as follows:
 - 1. Where not otherwise restricted, may be used:
 - a. Where concealed above accessible ceilings for final connections from junction boxes to luminaires.
 - 1) Maximum Length: 6 feet (1.8 m).

2.02 CONDUCTOR AND CABLE GENERAL REQUIREMENTS

- A. Provide products that comply with requirements of NFPA 70.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Provide new conductors and cables manufactured not more than one year prior to installation.
- D. Unless specifically indicated to be excluded, provide all required conduit, boxes, wiring, connectors, etc. as required for a complete operating system.
- E. Comply with NEMA WC 70.
- F. Thermoplastic-Insulated Conductors and Cables: Listed and labeled as complying with UL 83.
- G. Thermoset-Insulated Conductors and Cables: Listed and labeled as complying with UL 44.
- H. Conductors for Grounding and Bonding: Also comply with Section 260526.
- I. Conductors and Cables Installed Exposed in Spaces Used for Environmental Air (only where specifically permitted): Plenum rated, listed and labeled as suitable for use in return air plenums.
- J. Conductor Material:
 - 1. Provide copper conductors only. Aluminum conductors are not acceptable for this project. Conductor sizes indicated are based on copper.
 - 2. Copper Conductors: Soft drawn annealed, 98 percent conductivity, uncoated copper conductors complying with ASTM B3, ASTM B8, or ASTM B787/B787M unless otherwise indicated.
 - 3. Tinned Copper Conductors: Comply with ASTM B33.
- K. Minimum Conductor Size:
 - 1. Branch Circuits: 12 AWG.
 - a. Exceptions:
 - 1) 20 A, 120 V circuits longer than 75 feet (23 m): 10 AWG, for voltage drop.
 - 2) 20 A, 120 V circuits longer than 150 feet (46 m): 8 AWG, for voltage drop.
 - 3) 20 A, 277 V circuits longer than 150 feet (46 m): 10 AWG, for voltage drop.
- L. Where conductor size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
- M. Conductor Color Coding:
 - 1. Color code conductors as indicated unless otherwise required by the authority having jurisdiction. Maintain consistent color coding throughout project.
 - 2. Color Coding Method: Integrally colored insulation.
 - a. Conductors size 4 AWG and larger may have black insulation color coded using vinyl color coding electrical tape.

3. Color Code:
 - a. 480Y/277 V, 3 Phase, 4 Wire System:
 - 1) Phase A: Brown.
 - 2) Phase B: Orange.
 - 3) Phase C: Yellow.
 - 4) Neutral/Grounded: Gray.
 - b. 208Y/120 V, 3 Phase, 4 Wire System:
 - 1) Phase A: Black.
 - 2) Phase B: Red.
 - 3) Phase C: Blue.
 - 4) Neutral/Grounded: White.
 - c. 240/120 V High-Leg Delta, 3 Phase, 4 Wire System:
 - 1) Phase A: Black.
 - 2) Phase B (High-Leg): Orange.
 - 3) Phase C: Blue.
 - 4) Neutral/Grounded: White.
 - d. 240/120 V, 1 Phase, 3 Wire System:
 - 1) Phase A: Black.
 - 2) Phase B: Red.
 - 3) Neutral/Grounded: White.
 - e. Equipment Ground, All Systems: Green.
 - f. Travelers for 3-Way and 4-Way Switching: Pink.

2.03 SINGLE CONDUCTOR BUILDING WIRE

- A. Manufacturers:
 1. Copper Building Wire:
 - a. Cerro Wire LLC: www.cerrowire.com/#sle.
 - b. Encore Wire Corporation: www.encorewire.com/#sle.
 - c. General Cable Technologies Corporation; [_____]: www.generalcable.com/#sle.
 - d. Southwire Company: www.southwire.com/#sle.
 - e. Or Approve Equal.
- B. Description: Single conductor insulated wire.
- C. Conductor Stranding:
 1. Feeders and Branch Circuits:
 - a. Size 10 AWG and Smaller: Stranded.
 - b. Size 8 AWG and Larger: Stranded.
 2. Control Circuits: Stranded.
- D. Insulation Voltage Rating: 600 V.
- E. Insulation:
 1. Copper Building Wire: Type THHN/THWN or THHN/THWN-2, except as indicated below.
 - a. Fixture Wiring Within Luminaires: Type TFFN/TFN for luminaires with labeled maximum temperature of 90 degrees C; Approved suitable type for luminaires with labeled maximum temperature greater than 90 degrees C.

2.04 METAL-CLAD CABLE

- A. Description: NFPA 70, Type MC cable listed and labeled as complying with UL 1569, and listed for use in classified firestop systems to be used.
- B. Conductor Stranding:
 1. Size 10 AWG and Smaller: Solid.
 2. Size 8 AWG and Larger: Stranded.
- C. Insulation Voltage Rating: 600 V.

- D. Insulation: Type THHN, THHN/THWN, or THHN/THWN-2.
- E. Grounding: Full-size integral equipment grounding conductor.
- F. Armor: Steel, interlocked tape.

2.05 WIRING CONNECTORS

- A. Description: Wiring connectors appropriate for the application, suitable for use with the conductors to be connected, and listed as complying with UL 486A-486B or UL 486C as applicable.
- B. Connectors for Grounding and Bonding: Comply with Section 260526.
- C. Wiring Connectors for Splices and Taps:
 - 1. Copper Conductors Size 8 AWG and Smaller: Use Barrel Crimp Sleeves or Barrel Crimp Sleeves.
 - 2. Copper Conductors Size 6 AWG and Larger: Use Barrel Crimp Sleeves or Barrel Crimp Sleeves.
- D. Wiring Connectors for Terminations:
 - 1. Provide terminal lugs for connecting conductors to equipment furnished with terminations designed for terminal lugs.
 - 2. Provide compression adapters for connecting conductors to equipment furnished with mechanical lugs when only compression connectors are specified.
 - 3. Where over-sized conductors are larger than the equipment terminations can accommodate, provide connectors suitable for reducing to appropriate size, but not less than required for the rating of the overcurrent protective device.
 - 4. Provide motor pigtail connectors for connecting motor leads in order to facilitate disconnection.
 - 5. Copper Conductors Size 8 AWG and Larger: Use compression connectors where connectors are required.
- E. Do not use insulation-piercing or insulation-displacement connectors designed for use with conductors without stripping insulation.
- F. Do not use push-in wire connectors as a substitute for Barrel Crimp connectors.
- G. Mechanical or twist on Connectors: Provide bolted type or set-screw type.
 - 1. Manufacturers:
 - a. Burndy LLC; [_____]: www.burndy.com/#sle.
 - b. IlSCO: www.ilSCO.com/#sle.
 - c. Thomas & Betts Corporation: www.tnb.com/#sle.
 - d. Or Approved Equal.
- H. Compression Connectors: Provide circumferential type or hex type crimp configuration.
 - 1. Manufacturers:
 - a. Burndy LLC; [_____]: www.burndy.com/#sle.
 - b. IlSCO: www.ilSCO.com/#sle.
 - c. Thomas & Betts Corporation: www.tnb.com/#sle.
 - d. Or Approved Equal.

2.06 ACCESSORIES

- A. Electrical Tape:
 - 1. Manufacturers:
 - a. 3M: www.3m.com/#sle.
 - b. Plymouth Rubber Europa: www.plymouthrubber.com/#sle.
 - 2. Vinyl Color Coding Electrical Tape: Integrally colored to match color code indicated; listed as complying with UL 510; minimum thickness of 7 mil (0.18 mm); resistant to abrasion, corrosion, and sunlight; suitable for continuous temperature environment up to 221

- degrees F (105 degrees C).
3. Vinyl Insulating Electrical Tape: Complying with ASTM D3005 and listed as complying with UL 510; minimum thickness of 7 mil (0.18 mm); resistant to abrasion, corrosion, and sunlight; conformable for application down to 0 degrees F (-18 degrees C) and suitable for continuous temperature environment up to 221 degrees F (105 degrees C).
 4. Rubber Splicing Electrical Tape: Ethylene Propylene Rubber (EPR) tape, complying with ASTM D4388; minimum thickness of 30 mil (0.76 mm); suitable for continuous temperature environment up to 194 degrees F (90 degrees C) and short-term 266 degrees F (130 degrees C) overload service.
 5. Electrical Filler Tape: Rubber-based insulating moldable putty, minimum thickness of 125 mil (3.2 mm); suitable for continuous temperature environment up to 176 degrees F (80 degrees C).
 6. Varnished Cambric Electrical Tape: Cotton cambric fabric tape, with or without adhesive, oil-primed and coated with high-grade insulating varnish; minimum thickness of 7 mil (0.18 mm); suitable for continuous temperature environment up to 221 degrees F (105 degrees C).
 7. Moisture Sealing Electrical Tape: Insulating mastic compound laminated to flexible, all-weather vinyl backing; minimum thickness of 90 mil (2.3 mm).
- B. Heat Shrink Tubing: Heavy-wall, split-resistant, with factory-applied adhesive; rated 600 V; suitable for direct burial applications; listed as complying with UL 486D.
 - C. Oxide Inhibiting Compound: Listed; suitable for use with the conductors or cables to be installed.
 - D. Wire Pulling Lubricant: Listed; suitable for use with the conductors or cables to be installed and suitable for use at the installation temperature.
 - E. Cable Ties: Material and tensile strength rating suitable for application.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that interior of building has been protected from weather.
- B. Verify that work likely to damage wire and cable has been completed.
- C. Verify that raceways, boxes, and equipment enclosures are installed and are properly sized to accommodate conductors and cables in accordance with NFPA 70 and these specifications.
- D. Verify that field measurements are as indicated.
- E. Verify that conditions are satisfactory for installation prior to starting work.

3.02 PREPARATION

- A. Clean raceways thoroughly to remove foreign materials before installing conductors and cables.

3.03 INSTALLATION

- A. Circuiting Requirements:
 1. Unless dimensioned, circuit routing indicated is diagrammatic.
 2. When circuit destination is indicated without specific routing, determine exact routing required.
 3. Arrange circuiting to minimize splices.
 4. Include circuit lengths required to install connected devices within 10 ft (3.0 m) of location indicated.
 5. Maintain separation of Class 1, Class 2, and Class 3 remote-control, signaling, and power-limited circuits in accordance with NFPA 70.
 6. Maintain separation of wiring for emergency systems in accordance with NFPA 70.

7. Circuiting Adjustments: Unless otherwise indicated, when branch circuits are indicated as separate, combining them together in a single raceway is not permitted.
 - a. Provide no more than six current-carrying conductors in a single raceway. Dedicated neutral conductors are considered current-carrying conductors.
 - b. Increase size of conductors as required to account for ampacity derating.
 - c. Size raceways, boxes, etc. to accommodate conductors.
 8. Common Neutrals: Unless otherwise indicated, sharing of neutral/grounded conductors among up to three single phase branch circuits of different phases installed in the same raceway is not permitted. Provide dedicated neutral/grounded conductor for each individual branch circuit.
- B. Install products in accordance with manufacturer's instructions.
 - C. No conductor shall bear more than eight percent (80%) of its rated ampacity.
 - D. The system shall be properly grounded and continuously polarized throughout following the color coding specified.
 - E. Do not use mechanical means to pull wire No. 8 AWG. or smaller.
 - F. Type AC or MC cable is not allowed except as allowed in this spec.
 - G. Perform work in accordance with NECA 1 (general workmanship).
 - H. Install metal-clad cable (Type MC) in accordance with NECA 120.
 - I. Installation in Raceway:
 1. Tape ends of conductors and cables to prevent infiltration of moisture and other contaminants.
 2. Pull all conductors and cables together into raceway at same time.
 3. Do not damage conductors and cables or exceed manufacturer's recommended maximum pulling tension and sidewall pressure.
 4. Use suitable wire pulling lubricant where necessary, except when lubricant is not recommended by the manufacturer.
 - J. Paralleled Conductors: Install conductors of the same length and terminate in the same manner.
 - K. Secure and support conductors and cables in accordance with NFPA 70 using suitable supports and methods approved by the authority having jurisdiction. Provide independent support from building structure. Do not provide support from raceways, piping, ductwork, or other systems.
 - L. Terminate cables using suitable fittings.
 1. Metal-Clad Cable (Type MC):
 - a. Use listed fittings.
 - b. Cut cable armor only using specialized tools to prevent damaging conductors or insulation. Do not use hacksaw or wire cutters to cut armor.
 - M. Install conductors with a minimum of 12 inches (300 mm) of slack at each outlet.
 - N. Where conductors are installed in enclosures for future termination by others, provide a minimum of 5 feet (1.5 m) of slack.
 - O. Neatly train and bundle conductors inside boxes, wireways, panelboards and other equipment enclosures.
 - P. Group or otherwise identify neutral/grounded conductors with associated ungrounded conductors inside enclosures in accordance with NFPA 70.
 - Q. Make wiring connections using specified wiring connectors.
 1. Make splices and taps only in accessible boxes. Do not pull splices into raceways or make splices in conduit bodies or wiring gutters.

2. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors.
 3. Do not remove conductor strands to facilitate insertion into connector.
 4. Clean contact surfaces on conductors and connectors to suitably remove corrosion, oxides, and other contaminants. Do not use wire brush on plated connector surfaces.
 5. Mechanical Connectors: Secure connections according to manufacturer's recommended torque settings.
 6. Compression Connectors: Secure connections using manufacturer's recommended tools and dies.
- R. Insulate splices and taps that are made with uninsulated connectors using methods suitable for the application, with insulation and mechanical strength at least equivalent to unspliced conductors.
1. Dry Locations: Use insulating covers specifically designed for the connectors, electrical tape, or heat shrink tubing.
 - a. For taped connections, first apply adequate amount of rubber splicing electrical tape or electrical filler tape, followed by outer covering of vinyl insulating electrical tape.
 - b. For taped connections likely to require re-entering, including motor leads, first apply varnished cambric electrical tape, followed by adequate amount of rubber splicing electrical tape, followed by outer covering of vinyl insulating electrical tape.
 2. Damp Locations: Use insulating covers specifically designed for the connectors, electrical tape, or heat shrink tubing.
 - a. For connections with insulating covers, apply outer covering of moisture sealing electrical tape.
 - b. For taped connections, follow same procedure as for dry locations but apply outer covering of moisture sealing electrical tape.
 3. Wet Locations: Use heat shrink tubing.
- S. Insulate ends of spare conductors using vinyl insulating electrical tape.
- T. Field-Applied Color Coding: Where vinyl color coding electrical tape is used in lieu of integrally colored insulation as permitted in Part 2 under "Color Coding", apply half overlapping turns of tape at each termination and at each location conductors are accessible.
- U. Identify conductors and cables in accordance with Section 260553.
- V. Install firestopping to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 078400.
- W. Unless specifically indicated to be excluded, provide final connections to all equipment and devices, including those furnished by others, as required for a complete operating system.

3.04 FIELD QUALITY CONTROL

- A. See Section 014000 - Quality Requirements, for additional requirements.
- B. prior to energization, test cable and wire for continuity of circuitry, and also for short circuits.
- C. Perform inspections and tests listed in NETA ATS, Section 7.3.2. The insulation resistance test is required for all conductors. The resistance test for parallel conductors listed as optional is not required.
 1. Disconnect surge protective devices (SPDs) prior to performing any high potential testing. Replace SPDs damaged by performing high potential testing with SPDs connected.
- D. Correct deficiencies and replace damaged or defective conductors and cables.

END OF SECTION

SECTION 260526
GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Grounding and bonding requirements.
- B. Conductors for grounding and bonding.
- C. Connectors for grounding and bonding.

1.02 RELATED REQUIREMENTS

- A. Section 260519 - Low-Voltage Electrical Power Conductors and Cables: Additional requirements for conductors for grounding and bonding, including conductor color coding.
 - 1. Includes oxide inhibiting compound.
- B. Section 260553 - Identification for Electrical Systems: Identification products and requirements.

1.03 REFERENCE STANDARDS

- A. IEEE 81 - IEEE Guide for Measuring Earth Resistivity, Ground Impedance, and Earth Surface Potentials of a Grounding System 2012.
- B. NECA 1 - Standard for Good Workmanship in Electrical Construction 2015.
- C. NEMA GR 1 - Grounding Rod Electrodes and Grounding Rod Electrode Couplings 2017.
- D. NETA ATS - Standard For Acceptance Testing Specifications For Electrical Power Equipment And Systems 2021.
- E. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- F. UL 467 - Grounding and Bonding Equipment Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Notify Engineer/Architect of any conflicts with or deviations from Contract Documents.
Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. Product Data: Provide manufacturer's standard catalog pages and data sheets for grounding and bonding system components.
- B. Shop Drawings:
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- D. Field quality control test reports.
- E. Project Record Documents: Record actual locations of grounding electrode system components and connections.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

- D. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store products in accordance with manufacturer's instructions.

1.08 DESCRIPTION OF WORK

- A. The work of this section consist of providing labor, materials, tools, appliances and miscellaneous accessories associated with grounding of the electrical system as required by and as indicated herein and/or on the drawings.
- B. A separate grounding conductor, sized in accordance with NEC Table 250-122 shall be provided in the conduit with the circuit conductors for all feeder and branch circuits. The grounding conductor may be bare or insulated copper; however, if this conductor is insulated, the insulating covering shall be green in color. Where bare copper grounding conductors are used, mark the conductor ends with green tape. Conduit runs shall be increased in size where necessary to accommodate the grounding conductor in addition to circuit conductors. The electrical continuity of all conduit runs shall be verified and corrected where necessary.
- C. All electrical equipment enclosures and conductor enclosures shall be grounded. This includes but is not limited to metal raceways, outlet boxes, cabinets, switch boxes, work stations, motor frames, transformer cases and metallic enclosure for all electrical equipment.
- D. Under no circumstances shall netural conductors again be grounded after they have been grounded once at the transformer secondary except at a separately derived system.
- E. Panelboards shall be equipped with a neutral bar which is insulated from the enclosure, and a grounding bar which is bonded to the enclosure. The grounding bar shall provide for terminating the green equipment grounding conductors in the panelboard or motor control center cabinets. Neutral busses shall be isolated from ground except at the main bonding jumper.
- F. Types of grounding in this section includes the following:
 - 1. Enclosures
 - 2. Systems
 - 3. Equipment
- G. Requirements of this section apply to electrical grounding work specified elsewhere in these specifications.

PART 2 PRODUCTS

2.01 GROUNDING AND BONDING REQUIREMENTS

- A. Existing Work: Where existing grounding and bonding system components are indicated to be reused, they may be reused only where they are free from corrosion, integrity and continuity are verified, and where acceptable to the authority having jurisdiction.
- B. Do not use products for applications other than as permitted by NFPA 70 and product listing.
- C. Unless specifically indicated to be excluded, provide all required components, conductors, connectors, conduit, boxes, fittings, supports, accessories, etc. as necessary for a complete grounding and bonding system.
- D. Where conductor size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
- E. Bonding and Equipment Grounding:
 - 1. Provide bonding for equipment grounding conductors, equipment ground busses, metallic equipment enclosures, metallic raceways and boxes, device grounding terminals, and other normally non-current-carrying conductive materials enclosing electrical conductors/equipment or likely to become energized as indicated and in accordance with

NFPA 70.

2. Provide insulated equipment grounding conductor in each feeder and branch circuit raceway. Do not use raceways as sole equipment grounding conductor.
3. Where circuit conductor sizes are increased for voltage drop, increase size of equipment grounding conductor proportionally in accordance with NFPA 70.
4. Unless otherwise indicated, connect wiring device grounding terminal to branch circuit equipment grounding conductor and to outlet box with bonding jumper.
5. Terminate branch circuit equipment grounding conductors on solidly bonded equipment ground bus only. Do not terminate on neutral (grounded) or isolated/insulated ground bus.
6. Provide bonding jumper across expansion or expansion/deflection fittings provided to accommodate conduit movement.
7. Provide bonding for interior metal piping systems in accordance with NFPA 70. This includes, but is not limited to:
 - a. Metal water piping where not already effectively bonded to metal underground water pipe used as grounding electrode.
 - b. Metal gas piping.

2.02 GROUNDING AND BONDING COMPONENTS

- A. General Requirements:
 1. Provide products listed, classified, and labeled as suitable for the purpose intended.
 2. Provide products listed and labeled as complying with UL 467 where applicable.
- B. Conductors for Grounding and Bonding, in Addition to Requirements of Section 260526:
 1. Use insulated copper conductors unless otherwise indicated.
 - a. Exceptions:
 - 1) Use bare copper conductors where installed underground in direct contact with earth.
- C. Connectors for Grounding and Bonding:
 1. Description: Connectors appropriate for the application and suitable for the conductors and items to be connected; listed and labeled as complying with UL 467.
 2. Unless otherwise indicated, use exothermic welded connections for underground, concealed and other inaccessible connections.
 3. Unless otherwise indicated, use mechanical connectors, compression connectors, or exothermic welded connections for accessible connections.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that work likely to damage grounding and bonding system components has been completed.
- B. Verify that field measurements are as indicated.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in accordance with NECA 1 (general workmanship).
- C. The neutral shall be grounded to the grounding electrode system at the service entrance only, and shall be kept isolated from the building grounding system throughout the building. The neutral of separately derived systems shall be grounded at one point as specified herein below.
- D. Continuity of the building equipment grounding system shall be maintained throughout the project. Grounding jumpers shall be installed across conduit expansion fittings, all liquid-tight flexible metal and flexible metal conduit, light fixture pigtails in excess of 6' and all other non-electrically continuous raceway fittings.

- E. All main grounding conductors shall be stranded copper conductors, sized as shown and/or required, and run in a suitable raceway. All main grounding conductors shall be continuous without joints or splices over their entire length.
- F. Flexible conduit longer than 6' shall not be considered a ground path.
- G. Ground all grounding-type receptacles with a separate ground wire.
- H. Grounding of all motors or equipment connected to terminal box with flexible conduit shall be made with a separate grounding conductor between motor frame or equipment cabinet and rigid conduit system. Grounding conductor shall be sized in accordance with table 250-122 of the NEC.
- I. All grounding conductors shall be amply protected from mechanical injury and shall be supported in an approved manner. Where conductors are located in concrete, they shall be installed in conduit. Where ground conductors enter or emerge from slabs bearing directly on fill or soil, the voids between the conductor and the surrounding conduit shall be filled with compound to provide an effective water seal.
- J. Grounding conductors shall be not smaller than #12 AWG. Conductors shall be high conductivity copper, and sizes larger than #12 shall be stranded.
- K. Insulated bushings shall be installed on all raceways at transformers, switchboards, motor control centers, dry-type transformers, as well as switches used as service equipment.
- L. Install clamp-on connectors only on thoroughly cleaned metal contact surfaces, to ensure electrical conductivity and circuit integrity.
- M. Make grounding and bonding connections using specified connectors.
 - 1. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors. Do not remove conductor strands to facilitate insertion into connector.
 - 2. Remove nonconductive paint, enamel, or similar coating at threads, contact points, and contact surfaces.
 - 3. Exothermic Welds: Make connections using molds and weld material suitable for the items to be connected in accordance with manufacturer's recommendations.
 - 4. Mechanical Connectors: Secure connections according to manufacturer's recommended torque settings.
 - 5. Compression Connectors: Secure connections using manufacturer's recommended tools and dies.
- N. Identify grounding and bonding system components in accordance with Section 260553.

3.03 FIELD QUALITY CONTROL

- A. See Section 014000 - Quality Requirements, for additional requirements.
- B. Inspect and test in accordance with NETA ATS except Section 4.
- C. Perform inspections and tests listed in NETA ATS, Section 7.13.
- D. Submit detailed reports indicating inspection and testing results and corrective actions taken.

END OF SECTION

SECTION 260529
HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Support and attachment requirements and components for equipment, conduit, cable, boxes, and other electrical work.

1.02 RELATED REQUIREMENTS

- A. Section 260533.13 - Conduit for Electrical Systems: Additional support and attachment requirements for conduits.
- B. Section 260533.16 - Boxes for Electrical Systems: Additional support and attachment requirements for boxes.
- C. Section 265100 - Interior Lighting: Additional support and attachment requirements for interior luminaires.
- D. Section 265600 - Exterior Lighting: Additional support and attachment requirements for exterior luminaires.

1.03 REFERENCE STANDARDS

- A. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products 2017.
- B. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware 2016a.
- C. ASTM B633 - Standard Specification for Electrodeposited Coatings of Zinc on Iron and Steel 2023.
- D. MFMA-4 - Metal Framing Standards Publication 2004.
- E. NECA 1 - Standard for Good Workmanship in Electrical Construction 2015.
- F. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- G. UL 5B - Strut-Type Channel Raceways and Fittings Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sizes and arrangement of supports and bases with the actual equipment and components to be installed.
 - 2. Coordinate the work with other trades to provide additional framing and materials required for installation.
 - 3. Coordinate compatibility of support and attachment components with mounting surfaces at the installed locations.
 - 4. Coordinate the arrangement of supports with ductwork, piping, equipment and other potential conflicts installed under other sections or by others.
 - 5. Notify Engineer/Architect of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. Product Data: Provide manufacturer's standard catalog pages and data sheets for channel (strut) framing systems, non-penetrating rooftop supports, and post-installed concrete and masonry anchors.
- B. Shop Drawings: Include details for fabricated hangers and supports where materials or methods other than those indicated are proposed for substitution.

- C. Evaluation Reports: For products specified as requiring evaluation and recognition by ICC Evaluation Service, LLC (ICC-ES), provide current ICC-ES evaluation reports upon request.
- D. Installer's Qualification Statement: Include evidence of compliance with specified requirements.
- E. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.

1.06 QUALITY ASSURANCE

- A. Comply with NFPA 70.
- B. Comply with applicable building code.
- C. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- D. Installer Qualifications for Powder-Actuated Fasteners (when specified): Certified by fastener system manufacturer with current operator's license.
- E. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store products in accordance with manufacturer's instructions.

PART 2 PRODUCTS

2.01 MANUFACTURED SUPPORTING DEVICES

- A. General: Provide supporting devices complying with manufacturer's standard materials, design and construction in accordance with published product information, and as required for a complete installation and as herein specified. Where more than one type of device meets indicated requirements, selection is Installer's option.
- B. Support: Provide supporting devices of types, sizes and materials as required and having the following construction features:
 - 1. Clevis Hangers: For supporting 2" rigid metal conduit, galvanized steel with 1/2" diameter hole for round galvanized or stainless steel rod, approximately 54 pounds per 100 units.
 - 2. Riser Clamps: For supporting 5" rigid metal conduit, galvanized steel with 2 bolts and nuts and 4" ears, approximately 510 pounds per 100 units.
 - 3. Reducing Couplings: Steel rod reducing coupling, 1/2" x 5/8" galvanized or stainless steel approximately 16 pounds per 100.
 - 4. C-Clamps: Malleable iron, 1/2" rod size, approximately 70 pounds per 100 units.
 - 5. I-Beam Clamps: Steel, 1-1/4" x 3/16" stock, 3/8" cross bolt, flange width 2", approximately 52 pounds per 100 units.
 - 6. One-Hole Conduit Straps: For supporting 3/4" rigid metal conduit, galvanized steel, approximately 7 pounds per 100 units. Include with backing plates.
 - 7. Two-Hole Conduit Straps: For supporting 3/4" rigid metal conduit, galvanized steel, 3/4" strap width, and 2-1/8" between center of screw holes.
 - 8. Round Steel Rod: Hot dipped galvanized or Stainless Steel, 1/2" diameter, approximately 67 pounds per 100 feet.
 - 9. Hexagon Nuts: For 1/2" rod size, galvanized steel, approximately 4 pounds per 100 units.
 - 10. Offset Conduit Clamps: For supporting 2" rigid metal conduit, steel approximately 200 pounds per 100 units.
- C. Anchors: Provide anchors of types, sizes and materials as required and having the following construction features:
 - 1. Lead Expansion Anchors: 1/2", approximately 38 pounds over 100 units.
 - 2. Toggle Bolts: Springhead, 3/16" x 4", approximately 5 pounds per 100 units.

3. Available Manufacturers: Subject to compliance with requirements, manufacturers offering anchors which may be incorporated into the work include, but are not limited to the following:
 - a. Abbeon Cal Inc.
 - b. Ackerman Johnson Fastening System Inc.
 - c. Elcen Metal Products Co.
 - d. Ideal Industries, Inc.
 - e. Josyln Mfg. and Supply Co.
 - f. McGraw Edison Co.
 - g. Rawplug Co. Inc.
 - h. Star Expansion Bolt Co.
- D. U-Channel Strut System:
 1. Provide U-Channel strut system for supporting electrical equipment, 16-gage hot dip galvanized steel or stainless steel, of types and sizes required: construct with 9/16" diameter holes, 8" on center on top surface, and with the following fittings which mate and match with U-channel:
 - a. Fixture Hangers
 - b. Channel Hangers
 - c. End caps
 - d. Beam clamps
 - e. Wiring stud
 - f. Thinwall conduit clamps
 - g. Rigid conduit clamps
 - h. Conduit hangers
 - i. U-bolts
 2. Available Manufacturers: Subject to compliance with requirements, manufacturers offering channel system which may be incorporated in the work include, but are not limited to, the following:
 - a. B-Line System, Inc.
 - b. Elcen metal Products Co.
 - c. Greenfield Mfg Co., Inc.
 - d. Midland-Ross Corp.
 - e. Power-Strut Div., Van Huffel Tube Corp.
 - f. Unistrut Div, GTE Products Corp.
- E. General Requirements:
 1. Provide all required hangers, supports, anchors, fasteners, fittings, accessories, and hardware as necessary for the complete installation of electrical work.
 2. Provide products listed, classified, and labeled as suitable for the purpose intended, where applicable.
 3. Do not use products for applications other than as permitted by NFPA 70 and product listing.
 4. Do not use wire, chain, perforated pipe strap, or wood for permanent supports unless specifically indicated or permitted.
 5. Steel Components: Use corrosion resistant materials suitable for the environment where installed.
 - a. Zinc-Plated Steel: Electroplated in accordance with ASTM B633.
 - b. Galvanized Steel: Hot-dip galvanized after fabrication in accordance with ASTM A123/A123M or ASTM A153/A153M.
- F. Outlet Box Supports: Hangers, brackets, etc. suitable for the boxes to be supported.

2.02 FABRICATED SUPPORTING DEVICES

- A. Pipe Sleeves: Provide pipe sleeves of one of the following:

1. Sheet-Metal: Fabricate from galvanized sheet metal round tube closed with snaplock joint, welded spiral seams, or welded longitudinal joint. Fabricate from the following gages: 3" and smaller, 20 gage; 4" or 6", 16 gage; over 6", 14 gage.
 2. Steel-Pipe: Fabricate from Schedule 40 galvanized steel pipe; remove burrs.
 3. Iron-Pipe: Fabricate from cast-iron or ductile-iron pipe; remove burrs.
 4. Plastic-Pipe: Fabricate from Schedule 80 PVC plastic pipe; remove burrs.
- B. Sleeve Seals: Provide Lead and Oakum sleeve seals, caulked between sleeve and pipe for sleeves located in foundation walls below grade or in exterior walls.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that mounting surfaces are ready to receive support and attachment components.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in accordance with NECA 1 (general workmanship).
- C. Install anchors and fasteners in accordance with ICC Evaluation Services, LLC (ICC-ES) evaluation report conditions of use where applicable.
- D. Provide independent support from building structure. Do not provide support from piping, ductwork, or other systems.
- E. Unless specifically indicated or approved by Engineer/Architect, do not provide support from suspended ceiling support system or ceiling grid.
- F. Unless specifically indicated or approved by Engineer/Architect, do not provide support from roof deck.
- G. Do not penetrate or otherwise notch or cut structural members without approval of Structural Engineer.
- H. Equipment Support and Attachment:
 1. Use metal fabricated supports or supports assembled from metal channel (strut) to support equipment as required.
 2. Use metal channel (strut) secured to studs to support equipment surface-mounted on hollow stud walls when wall strength is not sufficient to resist pull-out.
 3. Use metal channel (strut) to support surface-mounted equipment in wet or damp locations to provide space between equipment and mounting surface.
 4. Securely fasten floor-mounted equipment. Do not install equipment such that it relies on its own weight for support.
- I. Secure fasteners according to manufacturer's recommended torque settings.
- J. Remove temporary supports.
- K. Tighten sleeve seal nuts until sealing grommets have expanded to form a watertight seal.
- L. Coordinate all conduit penetrations into the building from the exterior with Division 1.

3.03 FIELD QUALITY CONTROL

- A. Inspect support and attachment components for damage and defects.
- B. Repair cuts and abrasions in galvanized finishes using zinc-rich paint recommended by manufacturer. Replace components that exhibit signs of corrosion.
- C. Correct deficiencies and replace damaged or defective support and attachment components.

END OF SECTION

**SECTION 260533.13
CONDUIT FOR ELECTRICAL SYSTEMS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Galvanized steel rigid metal conduit (RMC).
- B. Flexible metal conduit (FMC).
- C. Liquidtight flexible metal conduit (LFMC).
- D. Electrical metallic tubing (EMT).
- E. Underground PVC Conduit (PVC)
- F. Conduit fittings.
- G. Accessories.

1.02 RELATED REQUIREMENTS

- A. Section 078400 - Firestopping.
- B. Section 260526 - Grounding and Bonding for Electrical Systems.
 - 1. Includes additional requirements for fittings for grounding and bonding.
- C. Section 260529 - Hangers and Supports for Electrical Systems.
- D. Section 260553 - Identification for Electrical Systems: Identification products and requirements.
- E. Section 262100 - Low-Voltage Electrical Service Entrance: Additional requirements for electrical service conduits.

1.03 REFERENCE STANDARDS

- A. ANSI C80.1 - American National Standard for Electrical Rigid Steel Conduit (ERSC) 2020.
- B. ANSI C80.3 - American National Standard for Electrical Metallic Tubing -- Steel (EMT-S) 2020.
- C. NECA 1 - Standard for Good Workmanship in Electrical Construction 2015.
- D. NECA 101 - Standard for Installing Steel Conduits (Rigid, IMC, EMT) 2020.
- E. NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable 2014.
- F. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- G. UL 1 - Flexible Metal Conduit Current Edition, Including All Revisions.
- H. UL 6 - Electrical Rigid Metal Conduit-Steel Current Edition, Including All Revisions.
- I. UL 360 - Liquid-Tight Flexible Metal Conduit Current Edition, Including All Revisions.
- J. UL 514B - Conduit, Tubing, and Cable Fittings Current Edition, Including All Revisions.
- K. UL 797 - Electrical Metallic Tubing-Steel Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate minimum sizes of conduits with the actual conductors to be installed, including adjustments for conductor sizes increased for voltage drop.
 - 2. Coordinate the arrangement of conduits with structural members, ductwork, piping, equipment and other potential conflicts installed under other sections or by others.
 - 3. Verify exact conduit termination locations required for boxes, enclosures, and equipment installed under other sections or by others.
 - 4. Coordinate the work with other trades to provide roof penetrations that preserve the integrity of the roofing system and do not void the roof warranty.

5. Notify Engineer/Architect of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Sequencing:
 1. Do not begin installation of conductors and cables until installation of conduit is complete between outlet, junction and splicing points.

1.05 SUBMITTALS

- A. See Section 013000 - Administrative Requirements for submittals procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for conduits and fittings.
- C. Shop Drawings:
 1. Indicate proposed arrangement for conduits to be installed within structural concrete slabs, where permitted.
 2. Include proposed locations of roof penetrations and proposed methods for sealing.
- D. Project Record Documents: Record actual routing for conduits 3/4" trade size and larger, conduits 3/4" trade size and larger, and conduits 3/4" trade size and larger.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conduit and fittings in accordance with manufacturer's instructions.

PART 2 PRODUCTS

2.01 CONDUIT APPLICATIONS

- A. Do not use conduit and associated fittings for applications other than as permitted by NFPA 70 and product listing.
- B. Unless otherwise indicated and where not otherwise restricted, use the conduit types indicated for the specified applications. Where more than one listed application applies, comply with the most restrictive requirements. Where conduit type for a particular application is not specified, use galvanized steel rigid metal conduit.
- C. Underground:
 1. Exterior, Direct-Buried: Use Rigid PVC Conduit
 2. Where rigid pvc conduit is provided, transition to galvanized steel rigid metal conduit where emerging from underground.
 3. Where rigid polyvinyl (PVC) conduit larger than 2 inch (53 mm) trade size is provided, use galvanized steel rigid metal conduit elbows for bends.
- D. Concealed Within Masonry Walls: Use electrical metallic tubing (EMT).
- E. Concealed Within Hollow Stud Walls: Use electrical metallic tubing (EMT).
- F. Concealed Above Accessible Ceilings: Use electrical metallic tubing (EMT).
- G. Interior, Damp or Wet Locations: Use galvanized steel rigid metal conduit.
- H. Exposed, Interior, Not Subject to Physical Damage: Use galvanized steel rigid metal conduit.
- I. Exposed, Interior, Subject to Physical Damage: Use galvanized steel rigid metal conduit.

- J. Exposed, Exterior: Use galvanized steel rigid metal conduit.
- K. Connections to Luminaires Above Accessible Ceilings: Use flexible metal conduit.
 - 1. Maximum Length: 6 feet (1.8 m).
- L. Connections to Vibrating Equipment:
 - 1. Dry Locations: Use flexible metal conduit.
 - 2. Damp, Wet, or Corrosive Locations: Use liquidtight flexible metal conduit.
 - 3. Maximum Length: 6 feet (1.8 m) unless otherwise indicated.
 - 4. Vibrating equipment includes, but is not limited to:
 - a. Motors.

2.02 CONDUIT REQUIREMENTS

- A. Existing Work: Where existing conduits are indicated to be reused, they may be reused only where they comply with specified requirements, are free from corrosion, and integrity is verified by pulling a mandrel through them.
- B. Electrical Service Conduits: Also comply with Section 262100.
- C. Fittings for Grounding and Bonding: Also comply with Section 260526.
- D. Provide all conduit, fittings, supports, and accessories required for a complete raceway system.
- E. Provide products listed, classified, and labeled as suitable for the purpose intended.
- F. Minimum Conduit Size, Unless Otherwise Indicated:
 - 1. Branch Circuits: 3/4 inch (21 mm) trade size.
 - 2. Branch Circuit Homeruns: 3/4 inch (21 mm) trade size.
 - 3. Control Circuits: 1/2 inch (16 mm) trade size.
- G. Where conduit size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.

2.03 GALVANIZED STEEL RIGID METAL CONDUIT (RMC)

- A. Manufacturers:
 - 1. Allied Tube & Conduit: www.alliedeg.com/#sle.
 - 2. Republic Conduit: www.republic-conduit.com/#sle.
 - 3. Wheatland Tube, a Division of Zekelman Industries: www.wheatland.com/#sle.
 - 4. Or Approved Equal.
- B. Description: NFPA 70, Type RMC galvanized steel rigid metal conduit complying with ANSI C80.1 and listed and labeled as complying with UL 6.
- C. Fittings:
 - 1. Manufacturers:
 - a. Bridgeport Fittings Inc: www.bptfittings.com/#sle.
 - b. O-Z/Gedney, a brand of Emerson Electric Co: www.emerson.com/#sle.
 - c. Thomas & Betts Corporation: www.tnb.com/#sle.
 - d. Or Approved Equal.
 - 2. Non-Hazardous Locations: Use fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 3. Material: Use steel or malleable iron.
 - 4. Connectors and Couplings: Use threaded type fittings only. Threadless set screw and compression (gland) type fittings are not permitted.

2.04 FLEXIBLE METAL CONDUIT (FMC)

- A. Description: NFPA 70, Type FMC standard wall steel flexible metal conduit listed and labeled as complying with UL 1, and listed for use in classified firestop systems to be used.
- B. Fittings:

1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
2. Material: Use steel or malleable iron.

2.05 LIQUIDTIGHT FLEXIBLE METAL CONDUIT (LFMC)

- A. Description: NFPA 70, Type LFMC polyvinyl chloride (PVC) jacketed steel flexible metal conduit listed and labeled as complying with UL 360.
- B. Fittings:
 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 2. Material: Use steel or malleable iron.

2.06 ELECTRICAL METALLIC TUBING (EMT)

- A. Manufacturers:
 1. Allied Tube & Conduit; [_____]: www.alliedeg.com/#sle.
 2. Republic Conduit: www.republic-conduit.com/#sle.
 3. Wheatland Tube, a Division of Zekelman Industries; [_____]: www.wheatland.com/#sle.
- B. Description: NFPA 70, Type EMT steel electrical metallic tubing complying with ANSI C80.3 and listed and labeled as complying with UL 797.
- C. Fittings:
 1. Manufacturers:
 - a. Bridgeport Fittings Inc: www.bptfittings.com/#sle.
 - b. O-Z/Gedney, a brand of Emerson Electric Co: www.emerson.com/#sle.
 - c. Thomas & Betts Corporation: www.tnb.com/#sle.
 - d. Or Approved Equal.
 2. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 3. Material: Use steel or malleable iron.
 4. Connectors and Couplings: Use compression (gland) or set-screw type.
 - a. Do not use indenter type connectors and couplings.

2.07 ACCESSORIES

- A. Corrosion Protection Tape: PVC-based, minimum thickness of 20 mil (0.51 mm).
- B. Conduit Joint Compound: Corrosion-resistant, electrically conductive; suitable for use with the conduit to be installed.
- C. Pull Strings: Use nylon cord with average breaking strength of not less than 200 pound-force (890 N).
- D. Sealing Compound for Sealing Fittings: Listed for use with the particular fittings to be installed.
- E. Modular Seals for Conduit Penetrations: Rated for minimum of 40 psig; Suitable for the conduits to be installed.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that mounting surfaces are ready to receive conduits.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in accordance with NECA 1 (general workmanship).

- C. Install galvanized steel rigid metal conduit (RMC) in accordance with NECA 101.
- D. Methods of Installation:
1. Cut conduits straight, properly ream, and cut threads for heavy wall conduit deep and clean.
 2. Field-bend conduit with benders designed for purpose so as not to distort nor vary internal diameter.
 3. Size conduits for fill of 40% or less per Chapter 9 tables of NEC, Minimum conduit size shall be 3/4".
 4. Conduits when entering watertight enclosures shall be secured with a myers hub.
 5. Fasten conduit terminations in sheet metal enclosures by 2 locknuts, and terminate with bushing. Install locknuts inside and outside enclosure.
 6. Install conduits as not to damage or run through structural members.
 7. Test every conduit run installed with ball mandrel. Clear and restore/repair and conduit which rejects ball mandrel.
 8. Provide permanent plastic tags at each end of embedded conduit run stating what the conduit is serving and where it is served from including the location.
 9. Label all junction boxes (larger than 6" x 6"); pull boxes, wireways with engraved plastic nameplates.
 10. Run all underground conduit under the slab in the dirt and hunt from the slab except for miscellaneous 3/4" conduits which may be run in the slab (with approval from Structural Engineer) if the below stated conditions are met. The depth shall vary as required to avoid underground plumbing. Run in slab when turning up. Hang conduit to slab with stainless steel rods looped around conduit with stainless steel washer to keep loop closed on one end; the other end is to have a 90 degree bend set into slab or looped around reinforcing rods. Use 1/4" diameter rod for conduit up to 2", 3/8" diameter for conduit 2 1/2" or greater in diameter. Space supports no greater than 4' apart, or as required by the National Electrical Code and local codes.
 11. Install underground conduits minimum of 24" below finished grade. Use 36" radius long fittings only.
 12. Exposed Conduits:
 - a. Install exposed conduits and extensions from concealed conduit systems neatly, parallel with, or at right angles to walls of the building.
- E. Conduit Routing:
1. Unless dimensioned, conduit routing indicated is diagrammatic.
 2. When conduit destination is indicated without specific routing, determine exact routing required.
 3. Conceal all conduits unless specifically indicated to be exposed.
 4. Conduits in the following areas may be exposed, unless otherwise indicated:
 - a. Electrical rooms.
 - b. Mechanical equipment rooms.
 - c. Within joists in areas with no ceiling.
 5. Arrange conduit to maintain adequate headroom, clearances, and access.
 6. Arrange conduit to provide no more than the equivalent of four 90 degree bends between pull points.
 7. Arrange conduit to provide no more than 150 feet (46 m) between pull points.
 8. Route conduits above water and drain piping where possible.
 9. Arrange conduit to prevent moisture traps. Provide drain fittings at low points and at sealing fittings where moisture may collect.
 10. Maintain minimum clearance of 6 inches (150 mm) between conduits and piping for other systems.
 11. Maintain minimum clearance of 12 inches (300 mm) between conduits and hot surfaces. This includes, but is not limited to:

- a. Heaters.
 - b. Hot water piping.
 - c. Flues.
12. Group parallel conduits in the same area together on a common rack.
- F. Conduit Support:
1. Secure and support conduits in accordance with NFPA 70 and Section 260529 using suitable supports and methods approved by the authority having jurisdiction.
 2. Provide independent support from building structure. Do not provide support from piping, ductwork, or other systems.
- G. Connections and Terminations:
1. Use approved zinc-rich paint or conduit joint compound on field-cut threads of galvanized steel conduits prior to making connections.
 2. Where two threaded conduits must be joined and neither can be rotated, use three-piece couplings or split couplings. Do not use running threads.
 3. Use suitable adapters where required to transition from one type of conduit to another.
 4. Provide drip loops for liquidtight flexible conduit connections to prevent drainage of liquid into connectors.
 5. Terminate threaded conduits in boxes and enclosures using threaded hubs or double lock nuts for dry locations and raintight hubs for wet locations.
 6. Provide insulating bushings or insulated throats at all conduit terminations to protect conductors.
 7. Secure joints and connections to provide maximum mechanical strength and electrical continuity.
- H. Penetrations:
1. Do not penetrate or otherwise notch or cut structural members, including footings and grade beams, without approval of Structural Engineer.
 2. Make penetrations perpendicular to surfaces unless otherwise indicated.
 3. Provide sleeves for penetrations as indicated or as required to facilitate installation. Set sleeves flush with exposed surfaces unless otherwise indicated or required.
 4. Conceal bends for conduit risers emerging above ground.
 5. Seal interior of conduits entering the building from underground at first accessible point to prevent entry of moisture and gases.
 6. Where conduits penetrate waterproof membrane, seal as required to maintain integrity of membrane.
 7. Make penetrations for roof-mounted equipment within associated equipment openings and curbs where possible to minimize roofing system penetrations. Where penetrations are necessary, seal as indicated or as required to preserve integrity of roofing system and maintain roof warranty. Include proposed locations of penetrations and methods for sealing with submittals.
 8. Install firestopping to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 078400.
- I. Conduit Movement Provisions: Where conduits are subject to movement, provide expansion and expansion/deflection fittings to prevent damage to enclosed conductors or connected equipment. This includes, but is not limited to:
1. Where conduits cross structural joints intended for expansion, contraction, or deflection.
 2. Where conduits are subject to earth movement by settlement or frost.
- J. Condensation Prevention: Where conduits cross barriers between areas of potential substantial temperature differential, provide sealing fitting or approved sealing compound at an accessible point near the penetration to prevent condensation. This includes, but is not limited to:
1. Where conduits pass from outdoors into conditioned interior spaces.

- 2. Where conduits pass from unconditioned interior spaces into conditioned interior spaces.
- K. Provide grounding and bonding in accordance with Section 260526.

3.03 PROTECTION

- A. Immediately after installation of conduit, use suitable manufactured plugs to provide protection from entry of moisture and foreign material and do not remove until ready for installation of conductors.

END OF SECTION

SECTION 260533.16
BOXES FOR ELECTRICAL SYSTEMS**PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Outlet and device boxes up to 100 cubic inches (1,650 cu cm), including those used as junction and pull boxes.
- B. Cabinets and enclosures, including junction and pull boxes larger than 100 cubic inches (1,650 cu cm).

1.02 RELATED REQUIREMENTS

- A. Section 078400 - Firestopping.
- B. Section 083100 - Access Doors and Panels: Panels for maintaining access to concealed boxes.
- C. Section 260526 - Grounding and Bonding for Electrical Systems.
- D. Section 260529 - Hangers and Supports for Electrical Systems.
- E. Section 260533.13 - Conduit for Electrical Systems:
 - 1. Conduit bodies and other fittings.
 - 2. Additional requirements for locating boxes to limit conduit length and/or number of bends between pulling points.
- F. Section 260553 - Identification for Electrical Systems: Identification products and requirements.
- G. Section 262726 - Wiring Devices:
 - 1. Wall plates.
 - 2. Additional requirements for locating boxes for wiring devices.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction 2015.
- B. NECA 130 - Standard for Installing and Maintaining Wiring Devices 2016.
- C. NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable 2014.
- D. NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers, and Box Supports 2013 (Reaffirmed 2020).
- E. NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports 2013 (Reaffirmed 2020).
- F. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum) 2020.
- G. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- H. UL 50 - Enclosures for Electrical Equipment, Non-Environmental Considerations Current Edition, Including All Revisions.
- I. UL 50E - Enclosures for Electrical Equipment, Environmental Considerations Current Edition, Including All Revisions.
- J. UL 508A - Industrial Control Panels Current Edition, Including All Revisions.
- K. UL 514A - Metallic Outlet Boxes Current Edition, Including All Revisions.
- L. UL 514C - Nonmetallic Outlet Boxes, Flush-Device Boxes, and Covers Current Edition, Including All Revisions.
- M. UL 1203 - Explosion-Proof and Dust-Ignition-Proof Electrical Equipment for Use in Hazardous (Classified) Locations Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the work with other trades to avoid placement of ductwork, piping, equipment, or other potential obstructions within the dedicated equipment spaces and working clearances for electrical equipment required by NFPA 70.
 - 2. Coordinate arrangement of electrical equipment with the dimensions and clearance requirements of the actual equipment to be installed.
 - 3. Coordinate minimum sizes of boxes with the actual installed arrangement of conductors, clamps, support fittings, and devices, calculated according to NFPA 70.
 - 4. Coordinate minimum sizes of pull boxes with the actual installed arrangement of connected conduits, calculated according to NFPA 70.
 - 5. Coordinate the placement of boxes with millwork, furniture, devices, equipment, etc. installed under other sections or by others.
 - 6. Coordinate the work with other trades to preserve insulation integrity.
 - 7. Coordinate the work with other trades to provide walls suitable for installation of flush-mounted boxes where indicated.
 - 8. Notify Engineer/Architect of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for cabinets and enclosures, boxes for hazardous (classified) locations, floor boxes, and underground boxes/enclosures.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- D. Project Record Documents: Record actual locations for outlet and device boxes, pull boxes, cabinets and enclosures, floor boxes, and underground boxes/enclosures.
- E. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 016000 - Product Requirements, for additional provisions.
 - 2. Keys for Lockable Enclosures: Two of each different key.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store products in accordance with manufacturer's instructions.

PART 2 PRODUCTS**2.01 BOXES**

- A. General Requirements:
 - 1. Do not use boxes and associated accessories for applications other than as permitted by NFPA 70 and product listing.
 - 2. Provide all boxes, fittings, supports, and accessories required for a complete raceway system and to accommodate devices and equipment to be installed.

3. Provide products listed, classified, and labeled as suitable for the purpose intended.
 4. Where box size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
 5. Provide grounding terminals within boxes where equipment grounding conductors terminate.
- B. Outlet and Device Boxes Up to 100 cubic inches (1,650 cu cm), Including Those Used as Junction and Pull Boxes:
1. Use sheet-steel boxes for dry locations unless otherwise indicated or required.
 2. Use cast iron boxes or cast aluminum boxes for damp or wet locations unless otherwise indicated or required; furnish with compatible weatherproof gasketed covers.
 3. Use suitable concrete type boxes where flush-mounted in concrete.
 4. Use suitable masonry type boxes where flush-mounted in masonry walls.
 5. Use raised covers suitable for the type of wall construction and device configuration where required.
 6. Use shallow boxes where required by the type of wall construction.
 7. Do not use "through-wall" boxes designed for access from both sides of wall.
 8. Sheet-Steel Boxes: Comply with NEMA OS 1, and list and label as complying with UL 514A.
 9. Cast Metal Boxes: Comply with NEMA FB 1, and list and label as complying with UL 514A; furnish with threaded hubs.
 10. Nonmetallic Boxes: Comply with NEMA OS 2, and list and label as complying with UL 514C.
 11. Boxes for Supporting Luminaires and Ceiling Fans: Listed as suitable for the type and weight of load to be supported; furnished with fixture stud to accommodate mounting of luminaire where required.
 12. Boxes for Ganged Devices: Use multigang boxes of single-piece construction. Do not use field-connected gangable boxes unless specifically indicated or permitted.
 13. Minimum Box Size, Unless Otherwise Indicated:
 - a. Wiring Devices (Other Than Communications Systems Outlets): 4 inch square by 1-1/2 inch deep (100 by 38 mm) trade size.
 14. Wall Plates: Comply with Section 262726.
 15. Manufacturers:
 - a. Cooper Crouse-Hinds, a division of Eaton Corporation:
www.cooperindustries.com/#sle.
 - b. Hubbell Incorporated; Bell Products; [_____]: www.hubbell-rtb.com/#sle.
 - c. Hubbell Incorporated; RACO Products; [_____]: www.hubbell-rtb.com/#sle.
 - d. O-Z/Gedney, a brand of Emerson Electric Co; [_____]:
www.emerson.com/#sle.
 - e. Thomas & Betts Corporation: www.tnb.com/#sle.
 - f. Or Approved Equal.
- C. Cabinets and Enclosures, Including Junction and Pull Boxes Larger Than 100 cubic inches (1,650 cu cm):
1. Comply with NEMA 250, and list and label as complying with UL 50 and UL 50E, or UL 508A.
 2. NEMA 250 Environment Type, Unless Otherwise Indicated:
 - a. Indoor Clean, Dry Locations: Type 12 painted steel.
 - b. Outdoor Locations: Type 3R, painted steel.
 3. Junction and Pull Boxes Larger Than 100 cubic inches (1,650 cu cm):
 - a. Provide screw-cover or hinged-cover enclosures unless otherwise indicated.
 4. Cabinets and Hinged-Cover Enclosures, Other Than Junction and Pull Boxes:
 - a. Provide lockable hinged covers, all locks keyed alike unless otherwise indicated.
 - b. Back Panels: Painted steel, removable.

- c. Terminal Blocks: Provide voltage/current ratings and terminal quantity suitable for purpose indicated, with 25 percent spare terminal capacity.
5. Finish for Painted Steel Enclosures: Manufacturer's standard grey unless otherwise indicated.
6. Manufacturers:
 - a. Cooper B-Line, a division of Eaton Corporation: www.cooperindustries.com/#sle.
 - b. Hoffman, a brand of Pentair Technical Products: www.hoffmanonline.com/#sle.
 - c. Hubbell Incorporated; Wiegmann Products: www.hubbell-wiegmann.com/#sle.
- D. Boxes and Enclosures for Integrated Power, Data, and Audio/Video: Size and configuration as indicated or as required with partitions to separate services; field-connected gangable boxes may be used.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that mounting surfaces are ready to receive boxes.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install boxes in accordance with NECA 1 (general workmanship) and, where applicable, NECA 130, including mounting heights specified in those standards where mounting heights are not indicated.
- C. Arrange equipment to provide minimum clearances in accordance with manufacturer's instructions and NFPA 70.
- D. Provide separate boxes for emergency power and normal power systems.
- E. Unless otherwise indicated, provide separate boxes for line voltage and low voltage systems.
- F. Flush-mount boxes in finished areas unless specifically indicated to be surface-mounted.
- G. Unless otherwise indicated, boxes may be surface-mounted where exposed conduits are indicated or permitted.
- H. Round boxes are not acceptable where conduit must enter box through side of box.
- I. Provide knockout closures to cap unused knockout holes where blanks have been removed.
- J. Box Locations:
 1. Locate boxes to be accessible. Provide access panels in accordance with Section 083100 as required where approved by the Architect.
 2. Unless dimensioned, box locations indicated are approximate.
 3. Locate boxes as required for devices installed under other sections or by others.
 - a. Switches, Receptacles, and Other Wiring Devices: Comply with Section 262726.
 4. Locate boxes so that wall plates do not span different building finishes.
 5. Locate boxes so that wall plates do not cross masonry joints.
 6. Unless otherwise indicated, where multiple outlet boxes are installed at the same location at different mounting heights, install along a common vertical center line.
 7. Do not install flush-mounted boxes on opposite sides of walls back-to-back. Provide minimum 6 inches (150 mm) horizontal separation unless otherwise indicated.
 8. Fire Resistance Rated Walls: Install flush-mounted boxes such that the required fire resistance will not be reduced.
 - a. Do not install flush-mounted boxes on opposite sides of walls back-to-back; provide minimum 24 inches (610 mm) separation where wall is constructed with individual noncommunicating stud cavities or protect both boxes with listed putty pads.

- b. Do not install flush-mounted boxes with area larger than 16 square inches (0.0103 sq m) or such that the total aggregate area of openings exceeds 100 square inches (0.0645 sq m) for any 100 square feet (9.29 sq m) of wall area.
- 9. Locate junction and pull boxes as indicated, as required to facilitate installation of conductors, and to limit conduit length and/or number of bends between pulling points in accordance with Section 260533.13.
- K. Box Supports:
 - 1. Secure and support boxes in accordance with NFPA 70 and Section 260529 using suitable supports and methods approved by the authority having jurisdiction.
 - 2. Provide independent support from building structure except for cast metal boxes (other than boxes used for fixture support) supported by threaded conduit connections in accordance with NFPA 70. Do not provide support from piping, ductwork, or other systems.
 - 3. Installation Above Suspended Ceilings: Do not provide support from ceiling grid or ceiling support system.
 - 4. Use far-side support to secure flush-mounted boxes supported from single stud in hollow stud walls. Repair or replace supports for boxes that permit excessive movement.
- L. Install boxes plumb and level.
- M. Flush-Mounted Boxes:
 - 1. Install boxes in noncombustible materials such as concrete, tile, gypsum, plaster, etc. so that front edge of box or associated raised cover is not set back from finished surface more than 1/4 inch (6 mm) or does not project beyond finished surface.
 - 2. Install boxes in combustible materials such as wood so that front edge of box or associated raised cover is flush with finished surface.
 - 3. Repair rough openings around boxes in noncombustible materials such as concrete, tile, gypsum, plaster, etc. so that there are no gaps or open spaces greater than 1/8 inch (3 mm) at the edge of the box.
- N. Install boxes as required to preserve insulation integrity.
- O. Install firestopping to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 078400.
- P. Close unused box openings.
- Q. Install blank wall plates on junction boxes and on outlet boxes with no devices or equipment installed or designated for future use.
- R. Provide grounding and bonding in accordance with Section 260526.
- S. Identify boxes in accordance with Section 260553.

3.03 CLEANING

- A. Clean interior of boxes to remove dirt, debris, plaster and other foreign material.

3.04 PROTECTION

- A. Immediately after installation, protect boxes from entry of moisture and foreign material until ready for installation of conductors.

END OF SECTION

SECTION 260553
IDENTIFICATION FOR ELECTRICAL SYSTEMS

PART 1 GENERAL**1.01 SECTION INCLUDES**

- A. Exposed conduit color banding
- B. Cable/Conductor Identification
- C. Operation Instructions and Warnings
- D. Danger Signs
- E. Equipment/System Identification Signs
- F. Voltage markers.
- G. Floor marking tape.

1.02 REFERENCE STANDARDS

- A. ANSI Z535.2 - American National Standard for Environmental and Facility Safety Signs 2011 (Reaffirmed 2017).
- B. ANSI Z535.4 - American National Standard for Product Safety Signs and Labels 2011 (Reaffirmed 2017).
- C. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- D. NFPA 70E - Standard for Electrical Safety in the Workplace 2021.
- E. UL 969 - Marking and Labeling Systems Current Edition, Including All Revisions.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Verify final designations for equipment, systems, and components to be identified prior to fabrication of identification products.
- B. Sequencing:
 - 1. Do not conceal items to be identified, in locations such as above suspended ceilings, until identification products have been installed.
 - 2. Do not install identification products until final surface finishes and painting are complete.

1.04 SUBMITTALS

- A. Product Data: Provide manufacturer's standard catalog pages and data sheets for each product.
- B. Shop Drawings: Provide schedule of items to be identified indicating proposed designations, materials, legends, and formats.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation and installation of product.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70 and NFPA 70E

1.06 FIELD CONDITIONS

- A. Do not install adhesive products when ambient temperature is lower than recommended by manufacturer.

PART 2 PRODUCTS**2.01 ELECTRICAL IDENTIFICATION MATERIALS**

- A. General: Except as otherwise indicated, provide manufacturer's standard products of categories and types required for each application. Where more than single type is specified for an application, selection is Installer's option, but provide single selection for each application.
- B. Color-Coded Conduit Markers: Provide manufacturer's standard pre-printed, flexible or semi-rigid, permanent, plastic-sheet conduit markers. Except as otherwise indicated, provide lettering which indicates voltage of conductor(s) in conduit. Unless otherwise indicated or required by governing regulations, provide orange markers with black letters.
- C. Arc Fault Stickers: Contractor shall provide and install all arc fault stickers as required by NFPA 70E. Contractor shall provide all fault current studies necessary to provide appropriate stickers on all equipment.
- D. Cable/Conductor Identification Bands: Provide manufacturer's standard vinyl-cloth, self-adhesive cable/conductor wire markers or wrap-around type, numbered to show circuit identification.
- E. Self-adhesive Plastic Signs: Provide manufacturer's standard, self-adhesive or pressure-sensitive, pre-printed, flexible vinyl signs for operational instructions or warnings, of sizes suitable for application areas and adequate for visibility. Unless otherwise indicated or required by governing regulations, provide orange signs with black lettering.
- F. Danger Signs: Provide Manufacturer's standard "Danger" signs of baked enamel finish on 20-gage steel, of standard red, black, and white graphics for adequate vision (as examples: "High Voltage", "Keep Away", "Buried Cable", "Do Not Touch Switch").
- G. Engraved Plastic-Laminate Signs: Provide engraved stock melamine plastic-laminate, complying with FS L-P-387 in sizes and thicknesses indicated.
 - 1. Thickness: 1/16", for units up to 20 sq. in. or 8" length, 1/8" for larger units.
 - 2. Fasteners: Self-tapping stainless steel screws, except contact-type permanent adhesive where screws cannot or should not penetrate substrate.
- H. Manufacturers: Subject to compliance with requirements.

2.02 LETTERING AND GRAPHICS

- A. Coordinate names, abbreviations, and other designations used in electrical identification work with corresponding designations shown or specified for schedule. Provide numbers, lettering and wording as indicated or, if not otherwise indicated, as recommended by manufacturers or as required for proper identification and operation/maintenance of electrical system and equipment.
- B. Identification for Equipment:
 - 1. Use identification nameplate to identify each piece of electrical distribution and control equipment and associated sections, compartments, and components.
 - a. Panelboards:
 - 1) Identify ampere rating.
 - 2) Identify voltage and phase.
 - 3) Identify power source and circuit number. Include location when not within sight of equipment.
 - 4) Identify main overcurrent protective device. Use identification label for panelboards with a door. For power distribution panelboards without a door, use identification nameplate.
 - 5) Use typewritten circuit directory to identify load(s) served for panelboards with a door. Identify spares and spaces.
 - 2. Service Equipment:

- a. Use identification nameplate to identify each service disconnecting means.
 3. Use voltage marker to identify highest voltage present for each piece of electrical equipment.
 4. Use identification nameplate to identify equipment utilizing series ratings, where permitted, in accordance with NFPA 70.
 5. Use identification label to identify overcurrent protective devices for branch circuits serving fire alarm circuits. Identify with text "FIRE ALARM CIRCUIT".
 6. Use field-painted floor markings, floor marking tape, or warning labels to identify required equipment working clearances.
 - a. Field-Painted Floor Markings: Alternating black and white stripes, 3 inches (76 mm) wide, painted in accordance with Section 099123 and 099113.
 7. Available Fault Current Documentation: Use identification label to identify the available fault current and date calculations were performed at locations requiring documentation by NFPA 70 including but not limited to the following.
 - a. Service equipment.
 - b. Motor control centers.
 - c. Elevator control panels.
 8. Arc Flash Hazard Warning Labels: Comply with Section 260573.
 9. Use warning signs to identify electrical hazards for entrances to all rooms and other guarded locations that contain exposed live parts operating at 600 V nominal or less with the word message "DANGER; Electrical hazard; Authorized personnel only" or approved equivalent.
- C. Identification for Raceways:
1. Use identification labels, handwritten text using indelible marker, or plastic marker tags to identify spare conduits at each end. Identify purpose and termination location.
 2. Use underground warning tape to identify underground raceways.
- D. Identification for Devices:
1. Use engraved wallplate to identify serving branch circuit for all receptacles.

2.03 VOLTAGE MARKERS

- A. Markers for Boxes and Equipment Enclosures: Use factory pre-printed self-adhesive vinyl or self-adhesive vinyl cloth type markers.
- B. Minimum Size:
 1. Markers for Equipment: 1 1/8 by 4 1/2 inches (29 by 110 mm).
- C. Legend:
 1. Markers for Voltage Identification: Highest voltage present.
- D. Color: Black text on orange background unless otherwise indicated.

2.04 UNDERGROUND WARNING TAPE

- A. Materials: Use non-detectable type polyethylene tape suitable for direct burial, unless otherwise indicated.
- B. Non-detectable Type Tape: 6 inches (152 mm) wide, with minimum thickness of 4 mil (0.1 mm).
- C. Legend: Type of service, continuously repeated over full length of tape.
- D. Color:

2.05 FLOOR MARKING TAPE

- A. Floor Marking Tape for Equipment Working Clearance Identification: Self-adhesive vinyl or polyester tape with overlamine, 3 inches (76 mm) wide, with alternating black and white stripes.

PART 3 EXECUTION**3.01 PREPARATION**

- A. Clean surfaces to receive adhesive products according to manufacturer's instructions.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. General Installation Requirements:
 - 1. Coordination: Where identification to be applied to surfaces which require finish, install identification after completion of painting.
 - 2. Regulations: Comply with governing regulations and requests of governing authorities for identification of electrical work.
- C. Conduit Identification:
 - 1. General: Apply color-coded identification on electrical conduit in a manner similar to piping identification. Except as otherwise indicated, use a color that matches surroundings as coded color for conduit.
- D. Cable/Conductor Identification:
 - 1. Apply cable/conductor identification on each box/enclosure/cabinet where wires are present, match identification with marking system used in panelboards, shop drawings, contract documents, and similar previously established identification for project electrical work.
 - 2. All conductors shall be clearly and permanently identified, and color coded per NEC.
 - 3. All control circuit and instrument circuit terminations shall be identified. For conductors #6 and smaller, conductor color-coding shall be color insulation. For conductor color coding of work larger than #6, use self-adhesive wrap around tape markers. Use markers for all panelboards, boxes, outlets, switches, circuit breakers and control centers.
 - 4. Operational Instructions and Warnings: Wherever reasonably required to ensure safe and efficient operation and maintenance of electrical and other related systems, and equipment, including prevention of misuse of electrical facilities by unauthorized personnel, install self-adhesive plastic signs or similar equivalent identification, instructions or warnings on switches, outlets and other control devices and covers of electrical enclosures.
- E. Equipment/System Identification:
 - 1. Install engraved plastic-laminate sign on each major unit of electrical equipment in the building unless unit is specified with its own self-explanatory identification.
 - 2. Provide text matching terminology and numbering of the contract documents and shop drawings. Provide signs for the following categories of electrical work:
 - a. Panelboards, electrical cabinets and enclosures
 - b. Access panel/doors to electrical facilities
 - c. Major electrical substation and switchboard
 - d. Disconnect/safety switches
 - e. Telecommunications switching equipment
 - f. Fire Alarm Master Station

4.01 FIELD QUALITY CONTROL

- A. Replace self-adhesive labels and markers that exhibit bubbles, wrinkles, curling or other signs of improper adhesion.

END OF SECTION

**SECTION 262726
WIRING DEVICES****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Wall switches.
- B. Wall plates.

1.02 RELATED REQUIREMENTS

- A. Section 260519 - Low-Voltage Electrical Power Conductors and Cables: Manufactured wiring systems for use with access floor boxes with compatible pre-wired connectors.
- B. Section 260526 - Grounding and Bonding for Electrical Systems.
- C. Section {id\#874} - Boxes for Electrical Systems.
- D. Section 260553 - Identification for Electrical Systems: Identification products and requirements.

1.03 REFERENCE STANDARDS

- A. FS W-C-596 - Connector, Electrical, Power, General Specification for 2014h, with Amendments (2017).
- B. FS W-S-896 - Switches, Toggle (Toggle and Lock), Flush Mounted (General Specification) 2014g, with Amendment (2017).
- C. NECA 1 - Standard for Good Workmanship in Electrical Construction 2015.
- D. NECA 130 - Standard for Installing and Maintaining Wiring Devices 2016.
- E. NEMA WD 1 - General Color Requirements for Wiring Devices 1999 (Reaffirmed 2020).
- F. NEMA WD 6 - Wiring Devices - Dimensional Specifications 2021.
- G. NFPA 70 - National Electrical Code Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- H. UL 20 - General-Use Snap Switches Current Edition, Including All Revisions.
- I. UL 514D - Cover Plates for Flush-Mounted Wiring Devices Current Edition, Including All Revisions.
- J. UL 943 - Ground-Fault Circuit-Interrupters Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the placement of outlet boxes with millwork, furniture, equipment, etc. installed under other sections or by others.
 - 2. Coordinate wiring device ratings and configurations with the electrical requirements of actual equipment to be installed.
 - 3. Coordinate the placement of outlet boxes for wall switches with actual installed door swings.
 - 4. Coordinate the installation and preparation of uneven surfaces, such as split face block, to provide suitable surface for installation of wiring devices.
 - 5. Coordinate the core drilling of holes for poke-through assemblies with the work covered under other sections.
 - 6. Notify Engineer/Architect of any conflicts or deviations from Contract Documents to obtain direction prior to proceeding with work.
- B. Sequencing:
 - 1. Do not install wiring devices until final surface finishes and painting are complete.

1.05 SUBMITTALS

- A. Product Data: Provide manufacturer's catalog information showing dimensions, colors, and configurations.
- B. Field Quality Control Test Reports.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- D. Operation and Maintenance Data:
 - 1. GFCI Receptacles: Include information on status indicators.
- E. Project Record Documents: Record actual installed locations of wiring devices.

1.06 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- D. Products: Listed, classified, and labeled as suitable for the purpose intended.
- E. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND PROTECTION

- A. Store in a clean, dry space in original manufacturer's packaging until ready for installation.

PART 2 PRODUCTS**2.01 GENERAL**

- A. Provide factory-fabricated wiring devices, in types, colors, and electrical ratings for applications indicated and complying with NEMA stds. Pub. No. WD or as required. Unless otherwise noted device cover plates shall be high abuse nylon or stainless steel in industrial locations.

2.02 WIRING DEVICE APPLICATIONS

- A. Provide wiring devices suitable for intended use and with ratings adequate for load served.
- B. Unless noted otherwise, do not use combination switch/receptacle devices.

2.03 WIRING DEVICE FINISHES

- A. Provide wiring device finishes as described below unless otherwise indicated.
- B. Wiring Devices Installed in Finished Spaces: White with stainless steel wall plate.
- C. Wiring Devices Installed in Unfinished Spaces: White with stainless steel wall plate.
- D. Wiring Devices Installed in Wet or Damp Locations: White with specified weatherproof cover.

2.04 WALL SWITCHES

- A. Manufacturers:
 - 1. Leviton Manufacturing Company, Inc: www.leviton.com/#sle.
 - 2. Pass & Seymour, a brand of Legrand North America, Inc: www.legrand.us/#sle.
 - 3. Or Approved Equal.
- B. Wall Switches - General Requirements: AC only, quiet operating, general-use snap switches with silver alloy contacts, complying with NEMA WD 1 and NEMA WD 6, and listed as complying with UL 20 and where applicable FS W-S-896; types as indicated on the drawings.

1. Wiring Provisions: Terminal screws for side wiring and screw actuated binding clamp for back wiring with separate ground terminal screw.
- C. Standard Wall Switches: Industrial specification grade, 20 A, 120/277 V with standard toggle type switch actuator and maintained contacts; single pole single throw, double pole single throw, three way, or four way as indicated on the drawings.

2.05 WALL PLATES

- A. Manufacturers:
 1. Hubbell Incorporated: www.hubbell-wiring.com/#sle.
 2. Leviton Manufacturing Company, Inc: www.leviton.com/#sle.
 3. Lutron Electronics Company, Inc; [_____]: www.lutron.com/#sle.
 4. Pass & Seymour, a brand of Legrand North America, Inc: www.legrand.us/#sle.
 5. Or Approved Equal.
- B. Wall Plates: Comply with UL 514D.
 1. Configuration: One piece cover as required for quantity and types of corresponding wiring devices.
 2. Size: Standard; [_____].
 3. Screws: Metal with tamper-resistant heads finished to match wall plate finish.
- C. Stainless Steel Wall Plates: Brushed satin finish, Type 302 stainless steel.
- D. Weatherproof Covers for Damp Locations: Gasketed, cast aluminum, with self-closing hinged cover and corrosion-resistant screws; listed as suitable for use in wet locations with cover closed.
- E. Weatherproof Covers for Wet Locations: Gasketed, cast aluminum, with hinged lockable cover and corrosion-resistant screws; listed as suitable for use in wet locations while in use with attachment plugs connected and identified as extra-duty type.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that outlet boxes are installed in proper locations and at proper mounting heights and are properly sized to accommodate devices and conductors in accordance with NFPA 70.
- C. Verify that wall openings are neatly cut and will be completely covered by wall plates.
- D. Verify that final surface finishes are complete, including painting.
- E. Verify that branch circuit wiring installation is completed, tested, and ready for connection to wiring devices.
- F. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Perform work in accordance with NECA 1 (general workmanship) and, where applicable, NECA 130, including mounting heights specified in those standards unless otherwise indicated.
- B. Install wiring devices in accordance with manufacturer's instructions.
- C. Install permanent barrier between ganged wiring devices when voltage between adjacent devices exceeds 300 V.
- D. Where required, connect wiring devices using pigtails not less than 6 inches (150 mm) long. Do not connect more than one conductor to wiring device terminals.
- E. Connect wiring devices by wrapping conductor clockwise 3/4 turn around screw terminal and tightening to proper torque specified by the manufacturer. Where present, do not use push-in pressure terminals that do not rely on screw-actuated binding.

- F. Unless otherwise indicated, connect wiring device grounding terminal to branch circuit equipment grounding conductor and to outlet box with bonding jumper.
- G. Install wiring devices plumb and level with mounting yoke held rigidly in place.
- H. Install wall switches with OFF position down.
- I. Install wall plates to fit completely flush to wall with no gaps and rough opening completely covered without strain on wall plate. Repair or reinstall improperly installed outlet boxes or improperly sized rough openings. Do not use oversized wall plates in lieu of meeting this requirement.
- J. Install blank wall plates on junction boxes and on outlet boxes with no wiring devices installed or designated for future use.
- K. Identify wiring devices in accordance with Section 260553.

3.03 FIELD QUALITY CONTROL

- A. See Section 014000 - Quality Requirements, for additional requirements.
- B. Prior to energizing circuitry, test wiring devices for electrical continuity and proper polarity connections. After energizing circuitry, test wiring devices to demonstrate compliance with requirements.
- C. Inspect each wiring device for damage and defects.
- D. Correct wiring deficiencies and replace damaged or defective wiring devices.

3.04 ADJUSTING

- A. Adjust devices and wall plates to be flush and level.

3.05 CLEANING

- A. Clean exposed surfaces to remove dirt, paint, or other foreign material and restore to match original factory finish.

END OF SECTION

APPENDIX A – FEDERALLY FUNDED PROJECT REQUIREMENTS & ASSOCIATED DOCUMENTS

EMPLOYEE RIGHTS

UNDER THE DAVIS-BACON ACT

FOR LABORERS AND MECHANICS EMPLOYED ON FEDERAL OR FEDERALLY ASSISTED CONSTRUCTION PROJECTS

PREVAILING WAGES

You must be paid not less than the wage rate listed in the Davis-Bacon Wage Decision posted with this Notice for the work you perform.

OVERTIME

You must be paid not less than one and one-half times your basic rate of pay for all hours worked over 40 in a work week. There are few exceptions.

ENFORCEMENT

Contract payments can be withheld to ensure workers receive wages and overtime pay due, and liquidated damages may apply if overtime pay requirements are not met. Davis-Bacon contract clauses allow contract termination and debarment of contractors from future federal contracts for up to three years. A contractor who falsifies certified payroll records or induces wage kickbacks may be subject to civil or criminal prosecution, fines and/or imprisonment.

APPRENTICES

Apprentice rates apply only to apprentices properly registered under approved Federal or State apprenticeship programs.

PROPER PAY

If you do not receive proper pay, or require further information on the applicable wages, contact the Contracting Officer listed below:

or contact the U.S. Department of Labor's Wage and Hour Division.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

1-866-487-9243
TTY: 1-877-889-5627
www.dol.gov/whd



Fact Sheet #21: Recordkeeping Requirements under the Fair Labor Standards Act (FLSA)

This fact sheet provides a summary of the FLSA's recordkeeping regulations, [29 CFR Part 516](#).

Records To Be Kept By Employers

Highlights: The [FLSA](#) sets [minimum wage](#), [overtime pay](#), recordkeeping, and [youth employment standards](#) for employment subject to its provisions. Unless exempt, covered employees must be paid at least the [minimum wage](#) and not less than one and one-half times their regular rates of pay for [overtime](#) hours worked.

Posting: Employers must display an official poster outlining the provisions of the Act, available at no cost from local offices of the Wage and Hour Division and toll-free, by calling 1-866-4USWage (1-866-487-9243). This poster is also available electronically for downloading and printing at <http://www.dol.gov/osbp/sbrefa/poster/main.htm>.

What Records Are Required: Every covered employer must keep certain records for each non-exempt worker. The Act requires no particular form for the records, but does require that the records include certain identifying information about the employee and data about the hours worked and the wages earned. The law requires this information to be accurate. The following is a listing of the basic records that an employer must maintain:

1. Employee's full name and social security number.
2. Address, including zip code.
3. Birth date, if younger than 19.
4. Sex and occupation.
5. Time and day of week when employee's workweek begins.
6. Hours worked each day.
7. Total hours worked each workweek.
8. Basis on which employee's wages are paid (e.g., "\$9 per hour", "\$440 a week", "piecework")
9. Regular hourly pay rate.
10. Total daily or weekly straight-time earnings.
11. Total overtime earnings for the workweek.
12. All additions to or deductions from the employee's wages.
13. Total wages paid each pay period.
14. Date of payment and the pay period covered by the payment.

How Long Should Records Be Retained: Each employer shall preserve for at least three years payroll records, collective bargaining agreements, sales and purchase records. Records on which wage computations are based should be retained for two years, i.e., time cards and piece work tickets, wage rate tables, work and time schedules, and records of additions to or deductions from wages. These records must be open for inspection by the Division's representatives, who may ask the employer to make extensions, computations, or transcriptions. The records may be kept at the place of employment or in a central records office.

What About Timekeeping: Employers may use any timekeeping method they choose. For example, they may use a time clock, have a timekeeper keep track of employee's work hours, or tell their workers to write their own times on the records. Any timekeeping plan is acceptable as long as it is complete and accurate.

The following is a sample timekeeping format employers may follow but are not required to do so:

DAY	DATE	IN	OUT	TOTAL HOURS
Sunday	6/3/07	-----	-----	-----
Monday	6/4/07	8:00am	12:02pm	
		1:00pm	5:03pm	8
Tuesday	6/5/07	7:57am	11:58am	
		1:00pm	5:00pm	8
Wednesday	6/6/07	8:02am	12:10pm	
		1:06pm	5:05pm	8
Thursday	6/7/07	-----	-----	-----
Friday	6/8/07	-----	-----	-----
Saturday	6/9/07	-----	-----	-----
Total Workweek Hours:				24

Employees on Fixed Schedules: Many employees work on a fixed schedule from which they seldom vary. The employer may keep a record showing the exact schedule of daily and weekly hours and merely indicate that the worker did follow the schedule. When a worker is on a job for a longer or shorter period of time than the schedule shows, the employer must record the number of hours the worker actually worked, on an exception basis.

Where to Obtain Additional Information

For additional information, visit our Wage and Hour Division Website: <http://www.wagehour.dol.gov> and/or call our toll-free information and helpline, available 8 a.m. to 5 p.m. in your time zone, 1-866-4USWAGE (1-866-487-9243).

This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations.

U.S. Department of Labor
 Frances Perkins Building
 200 Constitution Avenue, NW
 Washington, DC 20210

1-866-4-USWAGE
 TTY: 1-866-487-9243
[Contact Us](#)

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)



Rev. Dec. 2008

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

OMB No.: 1235-0008
Expires: 07/31/2024

NAME OF CONTRACTOR	OR SUBCONTRACTOR	ADDRESS
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PAYROLL NO.	FOR WEEK ENDING	PROJECT AND LOCATION	PROJECT OR CONTRACT NO.
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(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT OR ST.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK
				HOURS WORKED EACH DAY										FICA	WITH- HOLDING TAX	OTHER	TOTAL DEDUCTIONS		
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

